

Code of Conduct

1. Every Student, after taking admission, must take Identity Card. Procedure for obtaining Identity Card will be put up on Notice Board. Identity Card should have student's latest photograph affixed on it and attested by the Principal. All details should be correctly filled on it, and then laminated. Every student should wear Identity Card around his/her neck so that it is visible from the front. No student will be allowed on the college campus without valid Identity Card.
2. Students must appear for all test and examinations according to the Schedule and show satisfactory performance as per the rules, failing which their terms may not be granted.
3. Students must attend lectures, practicals, tutorials and seminars according to the Time-Table on all working days of the College. Students must not absent themselves from lectures, practicals, tutorials, seminars and examinations without previous permission of the Principal. Absence without prior permission may lead to loss of term, since, to keep a term a Student has to complete, to the satisfaction of the Principal, the course of study prescribed for the term for the class to which he/she belongs.
4. In case of illness, a student must apply for leave by post as soon as possible with a Doctor's certificate attached to the application and must report himself to the Principal immediately after resuming attendance.
5. In case of Science students the term or terms shall not be deemed as kept and shall not be granted, unless the student produces at the end of term, his laboratory journals, in his Science Departments, and wherever Tutorials are prescribed a certificate each from the respective Head of Department stating that the student has completed the Tutorials Course in the respective subject. Laboratory journals are to be purchased from the College only.
6. In case of Arts & Commerce students the term or terms shall not be deemed as kept and shall not be granted unless the student produces at the end of the term certificate each from the Heads of the respective Department stating that the student has completed the prescribed Tutorial Course.
7. Student must not possess any bags or material advertising for Private Tuition Classes in College premises.
8. Conduct of student in the classes as well as on the premises of the college shall be such as will cause no disturbance to fellow-students or to other classes.
9. Student must not loiter in the college premises while the classes are in progress.
10. Smoking is strictly prohibited in the college premises.
11. No society or association shall be formed in the college and no person invited to address a meeting without the Principal's prior permission.

12. No student shall collect any money as contribution for picnic, trip, educational visit to some place, get together, study-notes, charity or any other purpose without prior sanction of Principal.

13. Students are expected to take proper care of college property and to help in keeping the premises neat and clean. Doing damage to the property of the college, i.e., disfiguring walls, doors, fittings or breaking furniture, etc. is a breach of discipline and will be duly punished.

14. Use of Mobile phone in college campus is strictly prohibited. Mobile will be confiscated and fine will be charged for breaking discipline.

15. A student applying for certificate, testimonials, etc. and those requiring Principal's signature on any kind of document or application should first contact the Registrar of the College. No papers should be brought by students directly to the Principal for his signature.

16. If for any reason the continuance of a student in the college is in the opinion of the Principal, detrimental to the best interest of the college, the Principal may ask such a student to leave the College without giving reason.

17. Students joining the College are, by the very fact, supposed to accept and observe all the Rules and Regulations of the college and to undertake to submit to the normal enforcement of the same, to the satisfaction of the principal whose decision in this regard shall be final.

18. Matters not covered by the existing rules will rest at the absolute discretion of the Principal.

19. Students must obtain receipts for testimonials or certificate etc, submitted to office.

20. Students should not throw plastic bags or any other materials in the college premises.