



Vidyavardhini's
Annasaheb Vartak College of Arts, Kedarnath Malhotra College of Commerce,
E.S. Andrades College of Science
Vasai - West, Vasai - 401201, Dist - Palghar, Maharashtra
Estd: 1971, Affiliated to University of Mumbai


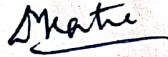

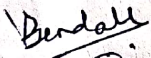


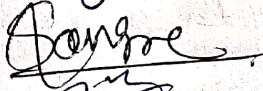

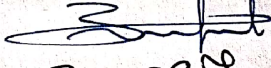


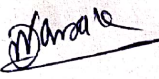

IQAC Meeting

A meeting of the IQAC members was held on **26 July 2022** in O.S.M. Room at 11.30 a.m.

Agenda:

- To discuss plans of action for the Academic Year 2022-23
- Any other matter with the permission of the Chair.

The following members were present:

1. Dr. Arvind Ubale, Principal & Chairperson, IQAC 
2. Dr. Deepa Murdeshwar-Katre, Co-ordinator 
3. Dr. A. V. Shelke, Vice-Principal & Special Invitee 
4. Mrs. Vandana Bendale 
5. Dr. Ajay Kamble, Librarian 
6. Mrs. Amrita Jadhav 
7. Dr. Shriram Dongre 
8. Mr. Sachin Pise 
9. Dr. Manish Tirpude 
10. Mrs. Bhavana Chauhan 
11. Mrs. Pallavi Ahire 
12. Mr. Dilip Vartak, Registrar 
13. Mr. Ajay Kawatwar, Laboratory Assistant 

The Principal chaired the meeting and welcomed all members to the new academic year. The minutes of the meeting held on 7th May 2022 were read and approved.

The Principal appreciated the efforts of all in the preparation of the IIQA and the Self-Study Report. He hoped that the IIQA would be submitted by the end of July. Dr. Katre said that she would try her level best to meet this deadline. She also informed that the Action Taken Report of the last academic year was ready.



Dr. Dongre suggested that a portal be created on the college website which had links of papers published by staff as well as important office documents needed for NAAC or any other authority for easy access. Dr. Kamble seconded this. The Principal assured them that he would speak with White Code regarding this matter.

Dr. Ubale announced that the college would be applying soon to the Yashwantrao Chavan Maharashtra Open University for opening their centre in the college. Everyone lauded this effort by the management.

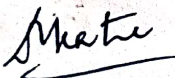
Dr. Tirpude felt that coaches needed to be appointed for all sports played by our students, not just boxing and shooting. The Principal assured that coaches would be appointed for kabaddi, chess and cricket and that a trainer would be appointed for those who use the gym.

Mrs. Jadhav expressed the need to have a room for students who feel weak or need rest. Dr. Ubale seconded this and said that space could be provided for the same in the gymkhana where a bed could be arranged and the area curtained. The same area could be used for counselling after the management appoints a counsellor. He informed that a counsellor would soon be appointed. Everyone appreciated this decision.

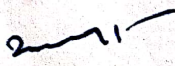
After this discussion, it was resolved that the following Plans of Action be approved by the members:

1. To prepare data and submit the IIQA by the end of July
2. To create a portal on the college website dedicated to the links of papers published by staff as well as important office documents needed for NAAC or any other authority for easy access
3. To suggest the appointments of coaches for all sports played by our students, not just boxing and shooting as well as a trainer for the gym.
4. To make arrangements for space where a bed would be kept for students who feel weak or need rest and alternatively for counselling

The meeting ended with thanks to the chair.


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VIDYAVARDHINI'S
A. V. COLLEGE OF ARTS
K. M. COLLEGE OF COMMERCE,
E. S. A. COLLEGE OF SCIENCE,
Vasai Road, Dist. Palghar - 401 202.




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E. S. A. COLLEGE OF SCIENCE
VASAI ROAD, DIST. PALGHAR
MAHARASHTRA - 401 202.



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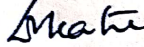

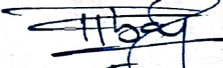



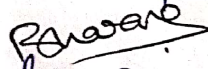
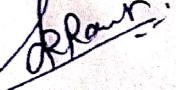

IQAC Meeting

A meeting of the IQAC with all Criteria Team members was held on **21 October 2022** in O.S.M. Room at 11.30 a.m..

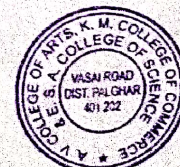
Agenda:

- To discuss queries on the SSR sent by NAAC
- Any other matter with the permission of the Chair.
- To add new members to the CAS Scrutiny Committee considering the increase in the number of eligible applicants for promotion
- Any other matter with the permission of the Chair.

The following members were present:

1. Dr. Arvind Ubale, Principal & Chairperson, IQAC - 
2. Dr. Deepa Murdeshwar-Katre, Co-ordinator 
3. Dr. G. C. Savagaon, Vice-Principal & Special Invitee 
4. Dr. H. R. Khambayat - 
5. Mrs. Amrita Jadhav
6. Dr. Sakharam Dakhore - 
7. Dr. Sunil Avhad - 
8. Dr. Manish Tirpude 
9. Mrs. Bhavana Chauhan 
10. Miss Snehal Raut 
11. Mr. Sairam Iyer 

Dr. Ubale chaired the meeting. He asked the members whether they had perused the SSR deviations that NAAC had sent and what assistance they would require to complete the uploading of the same. While other members felt that they would be able to provide all information required, the Extended Profile and Criterion 2 required documents to be endorsed and certified by the University. With the Diwali vacation starting from the next day, these



documents could be sent to the University only on 27th October. Dr. Katre and Mrs. Jadhav said they would get the documents ready by then.

Dr. Ubale requested Dr. Katre to chair the meeting. Dr. Katre said that Dr. Kamble and Mrs. Chauhan had sought leave of absence.

She spoke of the need to have more members in the College CAS Scrutiny Committee since there were a number of teachers eligible for promotion coming up. She pointed out that there were teachers eligible for Professorship too and expressed the view of the current College CAS Scrutiny Committee that there is need for a professor to be in the committee to scrutinize these cases. Dr. Ubale seconded this.

He proposed the inclusion of Mrs. Arundhati Bane and Dr. V. P. Bansode in the College CAS Scrutiny Committee for checking the files of those eligible for Stage 1 to 2, 2 to 3 and 3 to 4. Mrs. Bendale seconded the proposal. Dr. Katre suggested the name of Dr. Sudhir Nikam, Professor, Department of English, B.N.N. College for the scrutiny of the files of those eligible for Professorship. Dr. Pise seconded the suggestion.

It was resolved that Mrs. Arundhati Bane and Dr. V. P. Bansode would be included in the College CAS Scrutiny Committee for checking the files of those eligible for Stage 1 to 2, 2 to 3 and 3 to 4 and Dr. Sudhir Nikam from B.N.N. College would be included in the committee for those eligible for Professorship.

Mrs. Jadhav made a request to make more copies of the CAS Manual available for staff. She pointed out that there was only one copy in the library and one in the office. Dr. Katre requested Mr. Vartak to make 5 more copies, 3 for the CAS Scrutiny Committee and one more each for the office and library. Mr. Vartak agreed to do so.

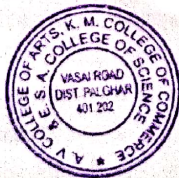
It was resolved that more copies of the CAS Manual would be made available for the staff.

At the end, Dr. Ubale told the members that they should, especially now, be of assistance to the Departments while they were preparing for the NAAC Peer Team visit. All members present promised their co-operation and support as always.

The meeting ended with thanks to the chair.

A. Katre

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E. S. A. COLLEGE OF SCIENCE,
Vasai Road, Dist. Palghar - 401 202.



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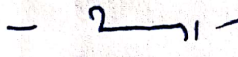

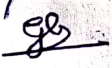
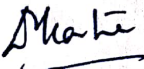


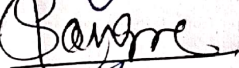

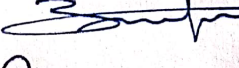

IQAC Meeting

A meeting of the IQAC was held in the Conference Room at 11 a.m. on 4th January 2023.

Agenda:

1. To select members for Department Visits
2. Any other matter with permission of the Chair

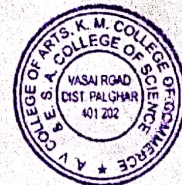
The following members were present:

1. Dr. Arvind Ubale, Principal & IQAC Chairperson - 
2. Dr. A. V. Shelke, Vice-Principal & Special Invitee 
3. Dr. G. C. Savagoan, Vice-Principal & Special Invitee 
4. Dr. Deepa Murdeshwar-Katre, Co-ordinator 
5. Mrs. Vandana Bendale 
6. Mrs. Amrita Jadhav 
7. Dr. S. T. Dongre 
8. Mr. Sachin Pise 
9. Dr. Manish Tirpude 
10. Mrs. Pallavi Ahire 

Dr. Ubale chaired the meeting. The minutes of the meeting held on 19th November 2022 were read and approved.

The meeting began with Dr. Ubale urged the Criteria Heads to share the best points in their criterion so that he could integrate them in the institutional presentation. He instructed them to keep all their documents ready for perusal by the Peer Team. All Criteria Heads assured him that the documents were ready. Dr. Ubale then said that they had to guide departments in the preparation of the Visit and advise them on which areas.

It was resolved that all Criteria Heads would chalk out the best points in their criteria and share it with the Principal. They would also help the departments and their Heads prepare for the Peer Team Visit.



Dr. Bansode asked whether photos were required to be filed in hard copy and whether they should be in colour print. Dr. Shelke felt that hard copies needed to be filed, though it was not necessary to keep them in colour. Dr. Ubale seconded this.

It was resolved that hard copies of all photos be taken in black and white.

It was also resolved that the IQAC and Criteria Heads will meet regularly from now on and share their suggestions and feedback.

It was thus decided to have visits to every department to check their preparation for the upcoming NAAC cycle and to help them showcase their best points. Discussions were held as to how many teams and how many members each team would have. A list of things to check was also decided on. A separate team would go to the two offices and important extra-curricular activities units.

It was realized that two visits per department would be necessary. Dates of the visits were finalized as 9th and 10th January 2023 for the first visit and 13th and 14th January 2023 as those for the second.

It was resolved that the following five teams would go to the departments listed:



Team I

1. Dr. Deepa Murdeshwar-Katre
2. Dr. S. T. Dongre
3. Mr. N. B. Bangar

Departments to visit:

1. Economics
2. Rural Development
3. Foundation Course
4. Marathi
5. Hindi

Team II

1. Dr. A. V. Shelke
2. Dr. S. B. Avhad
3. Mrs. Aditi Yadav

Departments to visit:

1. Political Science
2. English
3. Mathematics
4. Chemistry
5. Biotechnology

Team III

1. Dr. H. R. Khambayat
2. Dr. Sachin Pise
3. Mrs. Pallavi Ahire

Departments to visit:

1. Botany
2. Zoology
3. Accountancy
4. Computer Science
5. B.M.S. & B.B.I.

Team IV

1. Dr. Ajay Kamble
2. Dr. V. P. Bansode
3. Mrs. Greta Dabre

Departments to visit:

1. Information Technology
2. Geography
3. Psychology
4. Physics
5. Commerce

Team V

1. Mrs. Srimathi Narayanan
2. Mrs. Arundhati Bane
3. Dr. Manish Tirpude

Departments to visit:

1. Business Economics
2. Business Law
3. History
4. Library
5. DLLE
6. NCC
7. NSS
8. Cultural

Office Visit Team:

1. Dr. Arvind Ubale
2. Dr. Deepa Murdeshwar-Katre
3. Dr. A. V. Shelke
4. Dr. Ajay Kamble

Departments to visit:

1. Two offices
2. WDC
3. Canteen
4. Placement Cell
5. Sports
6. Rural Development

It was resolved that the first visit of the teams would include guiding those departments that needed help. The second one would be the final one. The teams would submit their reports to Dr. Shelke.

The meeting ended with thanks to the Chair.

Shelke

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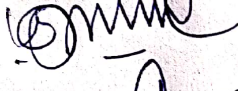
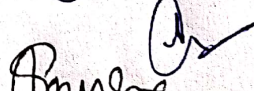
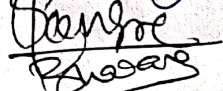
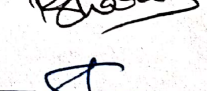


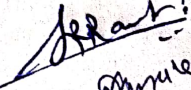
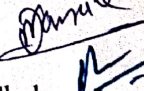
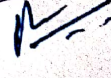
IQAC Meeting

A meeting of the IQAC and Criteria Heads was held on 2 February 2023 in the Conference Room at 12.15 p.m.

Agenda:

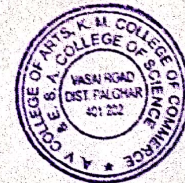
1. Preparation for NAAC Peer Team Visit
2. Any other matter with the permission of the Chair

The following members were present:

1. Dr. Arvind Ubale, Principal & Chairperson, IQAC 
2. Dr. A. V. Shelke, Vice-Principal & Special Invitee 
3. Dr. G. C. Savagaon, Vice-Principal & Special Invitee 
4. Dr. Deepa Murdeshwar-Katre, Co-ordinator 
5. Dr. H. R. Khambayat 
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9. Dr. S. T. Dongre 
10. Mrs. Bhavana Chauhan 
11. Dr. Sunil Avhad 
12. Dr. Manish Tirpude 
13. Ms. Snehal Raut 
14. Mr. Dilip Vartak, Registrar 
15. Mr. Ajay Kawatwar, Senior Clerk 

Dr. Ubale chaired the meeting.

The meeting began with each Criterion Head sharing what they felt were the best points to feature in the institutional presentation. It was felt that the future plans under each Criterion



should be discussed under "any other matter" as this would pave the way for the institution to move to greater heights.

Dr. Shelke felt that the 'Earn and Learn' scheme could be introduced in the college. There was need to encourage students to participate in Science competitions, visit exhibitions. Plans to start a Commerce Lab were suggested by Mrs. Jadhav and seconded by Dr. Shelke. Dr. Bansode suggested the establishment of a Centralized Information Centre which was seconded by Dr. Avhad. Workshops on Adulteration Awareness were suggested by Dr. Avhad and seconded by Dr. Tirpude.

Dr. Khambayat suggested that a Maintenance Committee be formed who would monitor the maintenance of the infrastructure and submit a weekly report. This was seconded by Dr. Katre. Dr. Ubale suggested that student representatives of each class be appointed to take care of their classrooms and report any requirement to the Principal. Dr. Savagaon seconded this suggestion.

Dr. Ubale informed all that the registration of the Alumni Association was nearing completion. Mr. Vartak lauded his efforts in this regard. He also informed that the management had decided to give increments for staff of the Self-Financed Courses acquiring Ph.D. degree as per government regulations. The staff of Self-Financed Courses would also be benefited by Provident Fund and Gratuity. Everyone present appreciated this decision of the management.

Dr. Bansode suggested that the management create a Research Fund for staff and students to encourage research and scholarship not just among the staff but also students. This was seconded by Dr. Avhad. Dr. Kamble felt that the college office should consistently keep acquiring the latest digital technology. Dr. Ubale assured the members that these suggestions would be conveyed to the management.

The meeting ended with thanks to the Chair.

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