YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

Vidyavardhini's Annasaheb Vartak College of Arts, Kedarnath Malhotra College of Commerce, E.S. Andrades College of Science

- Name of the Head of the institution

  Dr. Arvind W. Ubale

- Designation

  Principal

- Does the institution function from its own campus?

  Yes

- Phone no./Alternate phone no.

  02502332017

- Mobile No:

  7718802963

- Registered e-mail

  t23avcollegevasai@gmail.com

- Alternate e-mail

  avct23_principal@rediffmail.com

- Address

  Navghar Road

- City/Town

  Vasai Rd (West), Dist. Palghar

- State/UT

  Maharashtra

- Pin Code

  401202

2.Institutional status

- Affiliated / Constitution Colleges

  Affiliated

- Type of Institution

  Co-education

- Location

  Urban

- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Mumbai University**

- Name of the IQAC Coordinator **Dr. Deepa Murdeshwar - Katre**

- Phone No. **9869009263**

- Alternate phone No. **9137852354**

- Mobile **7718883458**

- IQAC e-mail address **iqac@avc.ac.in**

- Alternate e-mail address **avct23_principal@rediffmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) http://avc.ac.in/wp-content/uploads/2022/06/AQAR-2020-21.pdf

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://avc.ac.in/naac/2021-22/Academic_Calendar_%202021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B++**	**2.83**	**2016**	**05/11/2016**	**04/11/2021**
Cycle 1	**B+**	**77.20**	**2004**	**16/02/2004**	**15/02/2009**

6.Date of Establishment of IQAC **14/07/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutiona l	Social Justice and Special Assistance Department Government of India Post-Matric Scholarship SC and Post-Matric Tuition Fee and Examination Fee SC (Freeship)	Govt. Of Maharashtra	238	2718130
Institutiona l	Tribal Development Department Post Matric Scholarship Scheme ST (Government Of India) and Tuition Fee & Exam Fee for Tribal Students ST (Freeship)	Govt. of Maharashtra	153	1509047
Institutiona l	OBC, SEBC, VJNT & SBC Welfare Department	Govt. of Maharashtra	460	272113
Institutiona l	Directorate of Higher Education	Govt. of Maharashtra	9	67200

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year   09

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report

[View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- The IQAC made teams for each criterion of the AQARs in several meetings to expedite the submission of AQAR 2021-22. • The IQAC held meetings for ERP solutions for office automation and website development and design with various agencies. White Code Technology Solutions Pvt. Ltd. was finalized for website development and design. • On the recommendations of the IQAC, all online exams continued to be conducted with the services of ThinkMonk Edutech, the agency with examination software since the services rendered by this agency were excellent. Teachers were actively involved in all administrative functions from admission to results. • Departments were encouraged to organize online and offline workshops and seminars for students under the guidance of the IQAC. • On April 23, 2022, the IQAC arranged for a lecture by Dr. Shashikant Mhalunkar, Associate Professor, BNN College, Bhiwandi to acquaint the IQAC and staff members about the NAAC accreditation process and how to prepare the documents for the submission of reports.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
• To submit AQAR 2021-22 and prepare for submission of 2022-23 • To encourage the Rural Development department to start a vermiculture project in the campus • To look for opportunities to collaborate with local industry • To re-initiate the Students' Aid Fund • To pursue the expansion of Self-financed courses and the introduction of new programmes not just of the University of Mumbai but also the Yashwantrao Chavan Maharashtra Open University • To continue to motivate staff towards research	• The IQAC brought together the teams made for each criterion of the AQAR in several meetings to expedite the submission of AQARs 2021-22. The AQAR were successfully submitted on 9th June 2023. • White Code Technology Solutions Pvt. Ltd. was finalized for website development and design. The agency with examination software since the services rendered by this agency were excellent. • Dr. Ayub Shaikh's lecture organized by IQAC guided the IQAC members and Criteria teams in the right direction with all staff members

13.Whether the AQAR was placed before statutory body?   No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Vidyavardhini's Annasaheb Vartak College of Arts, Kedarnath Malhotra College of Commerce, E.S. Andrades College of Science
• Name of the Head of the institution	Dr. Arvind W. Ubale
• Designation	Principal
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No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	02/01/2023

15.Multidisciplinary / interdisciplinary

The college has multiple disciplines, viz., Arts, Science, Commerce and Self-Financed programmes which cater to a range of courses. Interdisciplinary topics are taught in Foundation Course for three faculties, viz., Arts, Commerce and Science. Communication and personality development skills are taught in all programmes. NSS, NCC, DLLE, Sports and Cultural participants get extra credit. Lateral multi-disciplinary admission is allowed

at the entry level of graduate and postgraduate programmes. Keeping in mind the changing demands in education and the NEP, the college has applied to the University for expansion of some programmes and for new programmes. Our primary aim has been to educate those deprived on social or financial grounds – girls and the underprivileged. This is accomplished every year.

16.Academic bank of credits (ABC):

Our institution is prepared to adopt the NEP as per guidelines of the University of Mumbai and the Government of Maharashtra and as soon as the University provides guidelines to the Academic Bank of Credits, they shall be implemented. At the moment, since there are no guidelines, we do not have an ABC.

17.Skill development:

The college started vocational programmes at the Junior College level some years ago. Plans to extend these at the Senior College will materialize after procuring more infrastructure. Lectures of eminent persons, held regularly, inculcate life skills and scientific temper and elucidate the good deeds of stalwarts who inspired the spirit of the college and bequeathed it. A workshop on Anchoring was organised on 16th March 2022.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has always been bi-lingual. For the Bachelor of Arts programme, Economics, Political Science, and History are taught in English and Marathi; Geography, Rural Development, Psychology and Marathi literature are taught in Marathi. Students acquire their degrees writing their exams in the local language, Marathi as well as English, depending on the choice of language they have made. The college constantly encourages local culture and heritage. The paintings in our auditorium and the 'sahitya katta' are the handiwork of our students. Our canteen serves local food to staff and students. Plans to create a garden of local flowering plants and allocate funds for projects on local culture and industry are on the anvil

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our students have been successfully placed in different industries. The college has a Placement Cell which aids students in getting jobs in the industry. The college has employed its former students among the teaching and non-teaching staff on the basis of their qualifications, experience and abilities.

20.Distance education/online education:

Many of our teachers are techno-savvy and their services will be utilized when the institution starts offering courses in the online mode. Already since the lockdown, some teachers have started self-operated Youtube channels. Others are encouraged to design and engage online courses. Throughout the lockdown, the college used an online mode of teaching through the G suite. Later, when the lockdown was lifted, teachers used blended learning as a tool for imparting education till instructions from the University for only offline mode were received. Plans to introduce programmes of the Distance Education mode are on the anvil. Slowly, but certainly, there will be a positive change in the institution towards leading the youth towards nation building through different modes of education.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**704**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**5194**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**2874**

File Description	Documents
Data Template	[View File](#)

2.3	**1668**

Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**83**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**83**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**45**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**10925864.00**
4.3 Total number of computers on campus for academic purposes	**170**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college implements the curricula of all the programmes recommended by the University. Dr. Santosh Shende and Dr. Deepa Murdeshwar-Katre contributed to the syllabi to be followed by University-affiliated colleges as members of the Board of Studies

in the subjects of Mathematics and English.

For the planning and implementation of the effective delivery of curriculum, general meetings of the teaching staff were held online regularly by the Principal. Academic calendar, master timetable, and department-wise timetables were prepared by the Time Table Committee and the heads of the departments. Due to the pandemic, the teachers used an online mode of teaching. GSuite was used by the college for the online teaching-learning process. The institutional email addresses and Google Classrooms were created to communicate with the students. Announcements, notices, and timetables were informed through WhatsApp Groups. The teacher class coordinators solved students' queries as and when necessary. Teachers used online resources like videos, audios, pictures, PPTs while teaching online through GoogleMeet. ICT was used to the optimum to make the teaching-learning process interesting and student-friendly. Most of the examinations except the First Year examinations of the Second Semester were conducted online during 2021-22. The college conducted the internal and practical examinations online. TeachUS provided the services to conduct the examinations.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[NIL](#)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An Academic Calendar was prepared by the college wherein the details of all the major activities of the academic year like commencement of the Terms, end of the Terms, holidays and internal and term end examinations are mentimed. The institution tries to adhere to the Academic Calendar.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	Nil

| **1.1.3 - Teachers of the Institution participate** | B. Any 3 of the above |

in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Almost all the courses ofHumanities, Commerce and Science include cross cutting issues like Professional Ethics, Gender, Human Values, Environment Sustainability. Directly or indirectly they are reflected in the syllabi of all theprograms.The literature papers of English, Marathiand Hindi taught to BA classes deal directly with Human Values throughpoems, short stories, novels and plays. The papers like Communication Skills, Business Communication, Professional Skills Development Course, Corporate Communication and Public Relations, and Business Ethics taught in the college have Professional Ethics as the part of their syllabi. The subject Environmental Studies taught to FYBCom.is mainly introduced to make the students aware of Environment and Sustainability. The Foundation courses which are compulsory subjects for FYBA, FYBCom., FYBSc. and SYBA, SYBCom., SYBSc., FYBMS, SYBMS, FYBCom. (B&I), SYBCom. (B&I), FYBSc. (Biotech.) sensitizethe students to the issues like Gender equality, Human

Values, Professional Ethics and Environment Sustainability. The topics like Soft skills, Ethical Hacking and Soft computing are taught in thecourses of BSc. in Computer Science and BSc. in Information Technology.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

5536

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2439

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In our institution, there is an informal mechanism to assess the learning level of the students. Fast learners are encouraged to use reference books in the library and refer to good websites to make their own notes. Teachers spend extra time to guide slow learners in the subject. Guest lectures and field visits are arranged to enhance the students' interest. However, no special programme was organized for advanced learners, or for slow learners because of the pandemic.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5194	**83**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Many departments from the college conducted student-centricmethods to develop experimental and participative learning among students. The Department of English carried out many activities like Classroom presentations and Online Presentations by Students. Students are given topics from the syllabus and asked to make presentations after some research. The students who made the presentations by exploring the text in greater detail develop research aptitude . Those students who attended and presented the presentation are acquainted with the text through peer learning. The outcome of this activity was that, students improved their oral skills and have gained confidence in public speaking and in appearing for exams.The Department of Psychology has exercised many small experiments on topics like social categorization proactive and retroactive interference on memory, etc. Also, Department of Psychology demonstrated conduction of Projective Personality Tests. It gave practical experience to students about conduction of psychological tests and they gain insight into their own desires, needs and conflicts. It enhanced knowledge about self along with field experience. Further, Department of Computer Science has encouraged students to make Power Point Presentations on the topic AWS.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://avc.ac.in/wp-content/uploads/2023/04/2.3.1-2.3.2.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Many Departments in college have been using Information Communication Technology. Most of the departments are well equipped with computers. Smart digital and technological instruments like laptop, smartphones, projectors, printer and scanner are used by many departments. Department of Botany,

Zoology, Physics, Information Technology and Computer Scienceregularly use projectors for power point presentations in their departments..All departments in the college use the G-suit platform. There is a subject wise google classroom that each teacher and students uses. Teachers use google classrooms for uploading learning material like notes, question banks, presentations, syllabus related videos and to provide general instructions to students. All teachers use google meet platform to conduct online lectures. Many departments have done PowerPoint presentations. Many departments, like Marathi, English, Commerce, and Accountancyhave their own YouTube channels through which many lectures and programs are live-streamed. Dr. Bansode from the Department of English writes educational and socio-political blogs. Furthermore, Ulgulaan, a literature movement, has been run on the Facebook page by Dr. Dakhore from the Marathi Department. Many curricular and extra-curricular activities were shown through online platforms.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://avc.ac.in/wp-content/uploads/2023/04/2.3.1-2.3.2.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

51

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

`83`

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

`25`

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

`984`

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

Internal examinations for undergraduate and postgraduate programmes are conducted as per the syllabus and examination pattern framed by the University of Mumbai. Internal examinations are conducted for all self-financedand postgraduate programmes. Among the regular programmes, there are courses like Foundation Course, Mathematics, Communications Skills in English, Rural Development, which have internal examinations. For self-financedcourses, there is one internal examination for each semester, wherein there are 20 marks tests and 5 marks for the overall performance of students throughout the semester. These are conducted mostly in offline mode with objectives and short answer questions pattern as per syllabus requirements. During the pandemic, it was conducted in online mode throughGoogle workspace platform.For post graduate courses,the internal examination component is of 40 marks.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://sites.google.com/view/avcexam

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All undergraduate and postgraduate examinations are conducted by the college, following University of Mumbai rules and regulations. Examination related grievances for internal as well as external (semester end) examinations are sorted by followingUniversity of Mumbai guidelines.

If, after the declaration of the result,a student is not satisfied with their result then provision of re-evaluation is applicable for all internal, external, practical examinations. Students have to apply within the given timeframefor re-evaluation. The re-evaluation process is transparent. Masking of re-valuation answer papers is done by the college and such papers are evaluated again. If the marks difference are foundmore, a second re-evaluation is done. Results of re-evaluation are declared as early as possible,so that students get justice and can resume mainstream line with pace . And even for copy cases, students aregiven chance to explain their side in front of an Unfair Means Committee.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://sites.google.com/view/avcexam

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme and course outcomes provide a powerful framework on which the curriculum and related activities are structured and carried out. The programme and course outcomes of all the courses in our college are learner-centred and maximum emphasis is given to the successful fulfilment of these outcomes. Our teachers make planned and collective efforts in order to make sure that the students in every course possess the essential and enduring disciplinary knowledge that is expected on successful completion of the programme or course..

The programme and course outcomes are discussed with the students at the orientation meeting at the beginning of every academic year so that the students are well-informed and aware of the theoretical content and practical techniques that they are expected to learn throughout their programme/course. This helps the students to have a basic understanding of the subject and to visualize a clear scope of its outcomes.

Programme outcomes, programme-specific outcomes and course outcomes for all programmes offered by the institution are stated and displayed on the website of the institution

https://avc.ac.in/wp-content/uploads/2022/09/2.6.1-Program-Outcome-Course-Outcome.pdf

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://avc.ac.in/wp-content/uploads/2022/09/2.6.1-Program-Outcome-Course-Outcome.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

uring the pandemic in the academic year 2021-22 as per university guidelines, the examination was conducted through online mode by the Examination Committee and by respective subject teachers . The link for the software is as below:

https://vartakcollege.teachusapp.com/login

The Examination Committee appointed teachers for the smooth conduct of examination through constant vigilance and resolving the grievances arising amid online examination. The committee included a pre-examination committee, monitoring committee, publishing committee and post-examination committee.

All teachers were provided with their unique user ID and password to login into the software. Two sets of question papersof 50 Questions each were set by the professors of the respective subjects which were then uploaded to the software in the prescribed format. Proofreading of the question papers was also done by the professors after uploading papers. Question Papers were published and scheduled by the publishing committee. The outcome of each course was downloaded through the same software by the committee members after proper analysis and verification. The students' score out of 50 Questions were proportionately converted to 100/75/60 marks by the result processing committee adhering to the university curriculum of each course.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://sites.google.com/view/avcexam

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1395

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://avc.ac.in/wp-content/uploads/2023/04/Satisfaction-survey-21-22-1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.40

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non

government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

02

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

53

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

08

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Aids Awareness was observed in Annasaheb Vartak College on account of World AIDS Day. On thisoccasion, the Unit of NSS organized a special lecture by Prof. Archana Patil, who guided volunteers on the seriousness of this issue and awareness of AIDS. She also emphasizedon the ethical and moral behaviour of human beings with special reference to youth. 60 volunteers participated in this program. The blood Donation camp was held in Vartak College with the cooperation of Nair hospital. This camp was held to make volunteers aware of blood donation. The college receiveda huge response, collecting71 blood units. 60 volunteers participated in this program. National Voters Day was alsocelebrated in Annasaheb Vartak College by NSS Unit. On the occasion of this day, the oath of honesty towards the Indian democracy was taken and voters were made aware of their rights and duties. 40 volunteers participated in this program. Cleanliness Drive held in Annasaheb Vartak College in College campus's ground, garden, botanical garden parking cleanliness and department of NSS organised rally under the title 'Swachh Bharat Sunder Bharat';55 volunteers participated in this cleanliness drive and rally.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

427

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate number of classrooms, individual rooms for all subjects teaching staff, well-furnished and fully equipped Physics laboratory, a Chemistry laboratory, a Botany laboratory, a Zoology laboratory, a Computer Science laboratory, an Information Technology Laboratory, and a Biotechnology laboratory. NCC office, NSS office, DLLE office. The updated automated library has various books and a large reading room for students. Since the library is on the fourth and fifth floors of the new building, there is an elevator to the library for the convenience of students and staff. We have a few ICT facility classrooms with projectors, computers, printers, Scanner, smart boards, and Wi-Fi connectivity. The college has a well-furnished Common staff room with Wi-Fi connectivity and with a nearly 100-seat capacity having wide ventilation; it is located near the Principal cabin and college office. The college has a separate office to handle the self-financed programs, separate rooms for Vice Principals, a well-equipped Exam Department, and an Air-conditioned OSM room with the latest version of computers with Wi-Fi connectivity.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college encourages cultural activities by arranging special trainers in specialized fields to guide and train students to participate in cultural activities. For these activities, we have a cultural room (approx. 400 square feet) . The students use the porch outside the room for the practice of events. The college has a well-structured and acoustically designed auditorium of 6218 square feet having a capacity of 600 seats with a centralized air conditioner. The flooring of the stage is wooden so that students do not get injured duringany mishap that may happenduring performances. The college has a well equipped Gymnasium for boys and girls. It also has a large playground for outdoor games. The total area of the playground is 8135 square meters . Indoor games like Carrom, Chess, Table Tennis, Boxing are arranged under one roof - the Gymkhana.The dimensions of Gymkhana area is 81.75 square meter.

The college has a 10 meter Air Rifle and Pistol shooting range, there are six manual pulleys on the terrace of the old building and students practise regularly. Air Pistol Marini (Imported Weapon) We have two open sight Air Rifles. The college encourages indoor as well as outdoor games and has ample space for both indore and outdoor types of games.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://avc.ac.in/sports/#1650257868066-d439ac4c-5b65

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://avc.ac.in/wp-content/uploads/2023/04/2.3.1-2.3.2.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10925864.00

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is the knowledge resource center of the college and is automated through the integrated Library Management System ETH Software Version 8.1.1. The LMS has modules Viz. Library Category Master, Item Management, Subscription Management, Bill Management, etc.

Issue and return modules available in the software are used for the issue, renewal, and overdue books. A Book Bank link is provided to keep a record of this facility for students.

Bar code labels are generated through this software using accession register data of books and circulation of books is done through the Barcode system and OPAC and Web OPAC facility is made

available to the users.

Library portal: A library portal is designed on the college website (www.pdearmacs.edu.in) to act as a one-stop solution for different services for users such as collection and facilities. Important links are provided on the portal for SPPU-Syllabus, SPPU-Question papers, INFLIBNET N-List, Shodhganga, Shodhsindhu, DELNET Databases (Union Catalogue of Books/Journals/Theses), Computer Society of India (C.S.I.Communicatio), Jaykar Library, British Library, Gokhale Institute Library, NCL Library, National Library, Open Access Journals(DOAJ), National Digital Library, Rare Book society of India. Maharashtra Sahitya Parishad, Rare Book Room.

Resource center for visually challenged students with a separate room having computers and Jaws Talking Screen Reader for blind software.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | A. Any 4 or more of the above |

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

406179.00

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

709

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **Computers, laptops, scanners, copiers, and a projector are among the IT resources available inthe college. Because of the pandemic, the College used Google Workspace to build a virtual learning environment. For the same reason, the college personnel made a concerted attempt to link the students by establishing an email account.**
- **The college has a well-developed IT infrastructure to meet the needs of students and faculty in order to improve teaching and learning. For student security and monitoring, CCTV cameras are installed in every classroom, laboratory, hallway, campus, college entrance and exit, and library.**
- **A local area network is used in the computer lab (LAN). In our college in the academic year 2021-22,IT and Wi-Fi facilities were used in the following places.**
- **Principal's cabin. College Office: For students' data and admission purposes.**
- **Examination Room: For students' examination purposes.**
- **OSM Center: For paper setting and online paper correction purposes.**
- **Library Research Center: For research students search books,**

- research papers, and research activities.
- All computer lab. IT labs (new building).
- Common staff room. A Wi-Fi Facility is available in the library.
- The bandwidth of internet connection in the library: 12 Mbps

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

170

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10925864.00

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Purchase Committee meets as per requirement in a year to take note of the equipment and instruments needed in laboratories, sports, furniture, fixtures, and fittings. It calls for quotations from different organizations and purchases goods from the best bidder. There is regular hardware maintenance for computers and software needed for laboratories, offices and various departments uploaded as and when needed. The minutes of the meeting have been uploaded on our website at the web link: https://www.avc.ac.in/naac/2020-21/Purchase_Committee_Meeting_1.pdf And https://www.avc.ac.in/naac/2021-22/Purchase_Committee_Meeting_2.pdf The procedures and policies for maintaining and utilizing the library have also been uploaded on our website at the weblink: https://avc.ac.in/naac/Library_Policies.pdf Computers were bought along with the licensed copies of Windows OS. All computers have Antivirus software. Regular pest control is done in the library and college office. There are frequentpower cuts in our area and so, the college has installed a generator to cater to the needs of computer labs, laboratories, the office, and classrooms.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[https://www.avc.ac.in/naac/2020-21/Purchase_Committee_Meeting_1.pdf%20https://www.avc.ac.in/naac/2020-21/Purchase_Committee_Meeting_2.pdf%20https://avc.ac.in/naac/Library_Policies.pdf](#)

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

860

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	https://avc.ac.in/naac-criteria-ssr-5/#1661610477210-a2be14ae-b6df
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

810

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

810

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

172

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

`05`

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`02`

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

A number of committees within the college support college administration.

Some of these bodies, like the Cultural Committee, NSS, NCC, and DLLE, include student representation.

One boy and one girl are chosen by the Cultural Committee as Student Representatives from among those taking part in cultural activities.

These two support the Committee in organizing the event or sending students to events at other institutions, as well as encouraging other students to take part in a variety of cultural activities.

Each unit of 100 pupils is given a representative from the National Service Scheme (NSS). With one delegate for every 20 students on the committee, this centre is maintained by the university's Department of Lifelong Learning and Extension (DLLE). For direction on how to set up a new Students' Council in compliance with the Maharashtra Universities Act, we have been awaiting word from the university

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

07

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Currently, there is no officially established Alumni Association.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college aims to provide affordable quality education to students of Vasai and adjoining tribal areas, with special focus on girl students and students belonging to socio-economically underprivileged groups. The primary objective of the college is to seek promising students of all backgrounds, without discrimination, and to provide education and adequate opportunities for growth. The institution attempts to nurture their natural potential.

VISION

- **To provide affordable quality education to all living in Vasai and adjoining tribal areas.Underthe reservation policy, anestimated 52% of the student body comes from the reserved cateogry.**

- **To provide higher education to the young female population who primarily belong to the economically backward category.To this end, 60% of the student body of the college is female.**

- **Students have achieved excellence in co-curricular and extra-curricular activities.**

MISSION

The mission of Vidyavardhini is to seek exceptionally promising students of all backgrounds from across the region and to educate them, through mental discipline and social experience, to develop their intellectual, moral, civic and creative capacities. The aim of the institution is tocultivatecitizens with a rich awareness of our heritage to lead and serve in every sphere of human activity.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college makes arrangements for decentralisation of the organisational structure by encouraging the participation of the staff in the various operational aspects. In addition to the University-guided academic course curriculum, all-round development of the students is ensured by providing co-curricular and extra-curricular activities. Marathi Vangmay Mandal (Marathi Literary Association) is a body managed by students with appropriate guidance from their teachers. Student representatives are also present in the Cultural Committee, NSS, and Electoral Literacy Club.

The operational structure of the institute has been designed conducive to decentralisation and participative management at all levels of the organisational paradigm. The institute is headed by the Principal, assisted by two Vice Principals. The management ensures minimum or no interference in teaching activities. To facilitate participative management, the teachers are divided into committees with earmarked functionalresponsibilitiestowards the institution. The IQAC and CDC work with the management. Various committees like Admission Committee, Time Table Committee Examination Committee, Cultural Committee, Sports Committee, Campus Development Committee, Special Cell Committee, Research Committee, Women Development Cell , NSS Advisory Committee and DLLE Committee look after the curricular, co-curricular and extra-curricular pursuits of the institute. Thus, the role of the teachers in the learning experience expands beyond classrooms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The aims of the Perspective Plan are twofold – to consolidate our achievements over the years and to set new goals to optimize the institution's financial, physical and human resources.

Plans to complement the curriculum by conducting a variety of short-term and certificate courses are in formulation. Offer job-oriented courses on campus.

Initiate a Research Development Cell, and encourage staff and students to publish in reputed journals. Encourage faculty to attend and host seminars, conferences and workshops on subjects of relevance in their respective disciplines. Encourage staff to undertake research projects, and apply for block research grants from funding bodies.

Increased use of ICT in teaching through video lectures and smart boards. Provide the faculty with the necessary training to adopt new technologies.

FPDs shall be organized that will enable innovative and more efficient teaching. Implement skill development courses for non-teaching staff.

Establish a green campus through environment-friendly measures like waste segregation, recycling, Solar panels, mechanism for dealing with e-waste. Sensitise students to the need to conserve energy.

Engage students in community service through organisations such as the NSS, SOP, DLLE and Faith on Campus. Work towards adopting a village as an extension initiative. Extend courses to the neighbouring community.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal functions along with the IQAC and College Development Committee (CDC) to maintain and improve the operational quality of the college. Under their guidance, the Registrar, Vice Principals, Academic Departments, Co-Curricular and Extra-Curricular Committees, Examination Committee, and the Library attend to the various functions and aspects of the institute. The Registrar heads the Office and Clerical Staff. The Academic Departments are divided into faculties of Science, Arts and Commerce and Self-Financed Courses. Extra-Curricular activities are conducted by Cultural and Sports Committees. The Examination Committee includes an Unfair Means Committee for regulating examinations. The Library has a Librarian, Assistant Librarian and other staff. In this manner, the entire operational structure of the college is constructed and divided between the teaching and non-teaching staff members. This allows for greater specialisation and optimal distribution of roles and responsibilities.

Teaching and non-teaching staff appointments are in accordance with rules laid out by the Mumbai University and regulations of the Government of Maharashtra.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://avc.ac.in/wp-content/uploads/2022/08/4-6.2.1-Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in	A. All of the above

areas of operation Administration Finance and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user interfaces	[View File](#)
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management of the institution provides salary in advance to teaching and non-teaching staff who are in financial need. Free gym and recreational facilities are provided to the staff to keep them fit. The institution library purchases the books required by the teaching staff and lends them to anyone in need. Thus, the books are accessible to a wider circle of readers.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal form is to be filled and submitted with relevant details regarding academic growth, achievements and remarks of the teacher. The form records basic details of teachers, including their area of specialisation, date of joining the college, and honours conferred. The subsequent segment includes the number of lectures, tutorials and practicals conducted, reading list provided to students, punctuality to routine duties and participation in the various activities relating to paper setting, assessment and other teaching related activities. Then the assessment form focuses on innovations in various areas of teaching, learning and assessment introduced by the teachers. Teachers are encouraged to experiment with new teaching methods. Then the form collects details regarding any workshops, orientation programmes, seminars, or other courses organised by any professional body, attended by the teacher. They are provided with financial support for these endeavours. Next the details of the teachers' contributions towards research is collected. It includes details of mentorship of PhD candidates, research papers published, and other academic participation. The form then calls for descriptive details of social work and community contributions and undertakings made by the teachers. The form concludes with observations and evaluations by the Head of Department or the Principal.

07-12-2023 07:46:32

File Description	Documents
Paste link for additional information	https://avc.ac.in/wp-content/uploads/2022/09/SAP-21-22-Merged-Final.pdf
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal and external audits annually of the financial records of the Aided and SelfFinanced departments. In addition to being crucial for verifying the appropriate application of funds that the college is endowed with, such an audit is also a statutory requirement. The Internal Audit is conducted by R.G. Divekar and the Statutory Audit is carried out by M.R. Padhye & Co. These audits are performed regularly on an annual basis and the audit reports are issued accordingly for the year 2021-22.

File Description	Documents
Paste link for additional information	https://avc.ac.in/wp-content/uploads/2023/04/organized.pdf
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Particulars

Rupees

1. Government Grant

119661057

2. Scholarship Received (Govt Grant) (Aided and Unaided)

5065139

3. MU Exam Remuneration

84960

4. MU Practical Remuneration

167300

5. Backward Class Book Bank Grant

208250

1. Government Grant disbursed for teaching & non-teaching staff of aided departments.

2. Tuition Fees scholarship received utilized for college development and other college related expenses.

3. MU Remuneration for examination was disbursed to teaching and nonteaching staff involved in the conduction of examination.

4. MU Practical Remuneration disbursed to concerned laboratory staff and teaching staff.

5. AISHE Remuneration is paid to non-teaching staff.

6. Funds for Backward Book Bank class for purchasing library books for reserved category students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has constantly striven to makethe stakeholders of the college satisfied with the services provided by the college. With education becoming more and more technology-dependent, the IQAC held meetings with agencies providing ERP solutions for office automation and website development and design. White Code Technology Solutions Pvt. Ltd. was finalized for website development and design.On the recommendations of the IQAC, all online exams continued to be conducted with the services of ThinkMonk Edutech, the agency with examination software since the services rendered by this agency were excellent. It encouraged teachers to be actively involved in all administrative functions from admission to results.With IQAC support, departments organized online and offline workshops and seminars for students.

For expediting the process of NAAC accreditation, the IQAC made teams for each criterion of the AQARs for the submission of AQARs 2019-20 and 2020-21 and the preparation of the Self-Study Report. It also arranged for a lecture by Dr. Shashikant Mhalunkar, Associate Professor, BNN College, Bhiwandi on April 23, 2022, to acquaint the IQAC and staff members about the NAAC accreditation process and how to prepare the documents for the submission of reports.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has established a comprehensive system for obtaining the feedback from students regarding thequality-relatedprocesses of the institution. This allows for smooth communication and subsequent evaluation of the operationality and gaps, if any, of the processes estalbished.the IQAC also conducted a Student Satisfaction Survey during the academic year 2021-22. The results of thissurvey were subject to proper analysis and the conclusions derived weresubmitted to the Principal. As per the findings of the survey, necessary steps were initiated.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://avc.ac.in/aqar-supporting-documents/
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. A webinar

Women Development Cell and IQAC have organised a webinar on, "A talk on Protective Laws for Women" to orient the students, especially girl students and lady staff of the college. Outraging the modesty of women happens at regular intervals in society. Creating awareness among the girls' students and lady staff is one of the intentions behind the organization of this programme. Under the Gender initiatives, boy and girl students should be equally educated about the uneven development of society over gender issues.

1. "Smart Girl" Online Workshop

Women Development Cell in collaboration with Bharatiya Jain Sanghatana organised the "Smart Girl" online workshop from 08-02-2022 to To13-02-2022 to empower adolescent girls emotionally for the well-being of self and surroundings in this critical time. To empower girls and to make them better in their life, the program has life-changing modules. Which are mentioned below Each is of 2 hours.

1. Self-Awareness.

2. Self Esteem and Self Defence.

3. Communication and Relationships.

4. Friendship and Temptation.

5. Choices and Decisions.

6. Dialogue with Parents

Forty-Seven girls attended this workshop.

1. Poster Making competition

Poster Making competition was held on 28 Feb 2022.

The topics of the essay writing competition were as follows:

1. Gender equality,

2. Women & environment &

3. Save the Girl Child.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Effective waste management is a difficult process for any educational institution because it impacts the health of workers, students, teachers and the environment. Therefore, providing a healthy and safe environment is of utmost priority to the college. The college facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. The college has different dustbins to segregate waste like gradable solid, non-gradable solid etc. Some committees deal with the minimization of waste.

Training programmes are conducted from time to time about the methodology of waste disposal.

For solid waste management, different dustbins have been placed in various departments. This ensures that solid waste is segregated at the source. Gradable solid has been kept in a compost pit. The college dug two compost pits for the disposal.

The Vermicompost is used for the college garden, botanical garden and other trees and plants on the college campus. Non - biodegradable solid waste has been collected and handed over to Vasai Virar Municipal Corporation.

All sewage and liquid waste are used for irrigation, landscaping and gardening. NSS volunteers have also demonstrated the adequate procedure for disposing waste in adopted village of Vasai.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting	A. Any 4 or all of the above

Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college has been celebrating various days and festivals to inculcate the values ??of freedom, equality, fraternity, and humanity among its staff and students. Considering that India is a pluralistic country, the institution celebrates essential days and festivals to maintain the peaceful fabric of the nation.

The college has contributed to establishing gender equity from the beginning. The college organises lectures and workshops to ignite an egalitarian approach to the comprehensive development of students. The institution has succeeded to some extent in eliminating traditional misgivings about women by encouraging girls to participate in sports and cultural programmes.

Lectures like "Protective Laws for Women" are arranged to orient the students, especially girls and lady staff members of the college.

The institution celebrates Independence Day, and Republic Day to inculcate values of freedom and to remember the contribution of those who fought for freedom and laid down their lives. Folk dance, songs, mono acting, and street play are organised for the students to understand the pluralistic values of the nation.

The college celebrates the birth/death anniversary of Annasheb Vartak, Dr Babasaheb Ambedkar, Mahatma Jyotiba Phule, Savitribai Phule, Mahatma Gandhi, Chhatrapati Shivaji Maharaj, Netaji Bose and others.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution has been providing an inclusive environment to establish harmony towards culture, language and community. It sensitises constitutional obligations and values and subsequently makes the studentsaware of their responsibilities as a citizen.

Marathi Day celebrated on 27th of February every year to underline the importance of the Marathi language.

The college celebrates Minority Day to make them aware of theconstitutional safeguards for them.

To introduceuniversal suffrage to ourstudents who would be eligible voters soon, the college celebrates Voter's Day.

The college celebrates Constitutional Day every year on26thNovember. Through this programme, the college propagates the constitutional values for a brighter India.

The college celebrates World Tribal Day on9th August to understand the status quo of tribal people in the globalised world.

The college celebrates Vachan Prerna Day to cultivate readinghabit among the students.

On the 14thof July, the college commemorates the death anniversary of Padmshree Shri. Annasaheb Vartak as Prerna Din (Inspiration Day).

Striving towards excellence in all spheres of life, developing a scientific temper, the spirit of common brotherhood, humanism and the spirit of inquiry among the students are the main objectives behind the celebration of the various days.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college has been celebrating various national and international days. To understand the universality of the culture is one of the objectives behind the organisation.

Keeping the mind that India is a pluralistic country, theinstitution celebrates important days and festivals to maintain the peaceful fabric of the nation.

To understand magnitude and complexities of deadly disease AIDS and determine to take precaution measures to stay away from this deadly disease, College celebrates international Aids Day.

Many martyrs sacrificed their lives for the sake of MotherIndia andit is the duty of all of us to remember their contribution. The institutioncelebrates India's greatleaders' birth and death anniversariesregularly.

Cultivate Yoga habits among the students and the college staff is the main intention behind the celebration of Yoga Day every year. It is an important initiative to take care of the mental and spiritual peace of individuals. One of our teachers guides the staff and students along with other members of the Yoga group he belongs to. This serves as a role model to students and is thus,an important initiative towards the care of their physical, mental and spiritual health.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title of Practice: Sahitya Katta (Literary Platform) 1

Objectives of the Practice:

   1. To develop literary abilities among students

The Context:

the problems of overcrowded classes.

Sahitya Katta is the open space

The Practice:

'Sahitya Katta' is a literary platform started on our college campus. It is an open place where teachers and students come together to discuss various literary aspects.

Evidence of Success:

Teachers organise open debates and discussions on the Sahitya Katta that develop students' personalities. Teachers guide students for writing essays, poems, dialogues, short stories, and plays.

Problems Encountered and Resources Required:

Sometimes over crowd

Difficult to organize during the rainy season.

Problem of sound system

Best Practices 2

Cash Prizes for economically backward students:

1. Objectives of the Practice:
   1. To provide financial assistance to economically backward class students.
   2. To avoid the dropout of students
2. The Context:

There is wider economic disparity in society.

Institution believes on social responsibility.

3 ThePractice:

To give financial assistance to students

Most of students belongs to economically disadvantaged class

4 EvidenceofSuccess:

Many students get financial assistance to complete the education

5 Problems Encountered and Resources Required

More fund is required

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college offers cash prizes to toppers in the different subjects to motivate their love of learning. Even though it is a small amount but it works as a catalyst.

College has Student-Aid Fund for students who are financially poor. It is being allotted irrespective to any discrimination.

College offers the facility of instalment of payments to Students from socially mobilised groups are poor and cannot afford to pay fees on a one-time basis.

'Sahitya Katta' is a literary platform started on our college campus. To instil a sense of humanistic sensibilities among the students is one of the objectives behind the creation of an open literary platform for all students of different streams.

Women's education has been prioritised to ensure sufficient participation of women in the main Flow. The institution has prioritised women's education by providing a promising and favourable atmosphere for girl students.

Institution tries to cultivate reading culture by promoting departmental Library.

Over the period of 50 years, the institution has developed its uniqueness by creating many Vartakites. It is the collective efforts of the Vidyavardhini family to create not only civil servants, teachers, and politicians but also responsible citizens in all sense.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Future plans of the IQAC for 2022-23:

1. **To apply for recognition as Centre for Yashwantrao Chavan Maharashtra Open University, Nashik in the programmes of B.A., B.Com., M.A., M.Com. and M.B.A.**
2. **To appoint coaches for all sports played by our students and a trainer for the gym**
3. **To start a counselling centre with a qualified counsellor for students**
4. **To arrange for training programmes on soft skills for office and canteen staff**
5. **To introduce Value-added courses and Certificate Courses**
6. **To create a portal on the college website dedicated to the links of papers published by staff as well as important office documents needed for NAAC or any other authority.**