# Vidyavardhini's A.V. College of Arts, K.M. College of Commerce & E.S.A. College of Science. Vasai Road (w), Dist. Palghar - 401 202.

### Self Appraisal Form for Non-Teaching Staff

#### I. To be filled by the employee:

#### 1. General Information of the staff member:

Name	minind Dathatry Patil
Date of Birth	0210511976
Date of Joining	0410712005
Designation	cicok
Department	unaided courses
Address	unaided courses  At!-Bhaliwadi. Po!. Gaulwadi. Tal!  Karsat. Raisad.
Mobile Number	9767612369
Email Address	Parimina 376@ smain com
Work Experience	18 years
Qualification	B. (011)

2. Job Description:	F.Y15.L	1. Bram,	unimonity	2molimina
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3. Academic Qualification Added in the current year, if any:

# 4. Improvement in Professional Competency:

Details of workshops/ Courses/ Seminars/ Training sessions attended/ FDP if any:

Sr No	Course/ Attended	Workshop/Seminar	No of Days	Organised by	Place and Date
		- Mil			
1				-	
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- 5. Participation in College Activities:
- i. Details of participation in College Committees:

Committees	Contribution

ii. Participation in Exam Duties:

Name of Examination	Duty Performed .
UGRP GRams	> University Coordination
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6. Other Institutional Responsibilities un	ndertaken:
7. Job Related Initiative undertaken by	the Non-teaching staff members:
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8. Suggestions for self-improvement:	Updahon In Computer Scrils
Place: Vasai (W), Palghar 401202.  Date: 0211212023	Signature of the Staff

## Part II: To be filled by the Officer in-charge

Parameter	Rating	Remarks
Job Knowledge & Skills	3	-
Quality of Work	3	
Quantity of Work	2	
Inerpersonal Skills	2	
Punctuality & Attendance	4	-
Decision Making	9	
Taking Initiative	2	
Overall Performance	7	

(Rating Scale 1 to 5: 1- unsatisfactory, 2- needs improvement, 3- good, 4- very good, 5- excellent)

Signature of Office Incharge

- 4 DEC 2023

III. Observations of the Principal	•
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Place: Vasai (West), Palghar-401202.  Date:	Signature of the Principal PRINCIPAL  VIDYAVARDHINI'SA V. COLLEGE OF ARTS  K. M. COLLEGE OF COMMERCE E. S. A. COLLEGE OF SCIENCE  VASAI ROAD, DIST. PALGHAR  MAHARASHTRA - 401 202.