

Amy HRMS

India Pvt. Ltd.

For You... And Your Growth...

Amy HR Management Services (India) Pvt. Ltd.
03, (1st Floor), Vimal Accord, New Link Road,
Vasant Nagri, Opposite Unity Small Finance Bank,
Vasai East, Thane - 401 208, Maharashtra, INDIA,
Phone : +91 93229 18183 / 93200 62293
CIN No.: U74999MH2012PTC232032

Date: 17.11.2022

Amy/HR/7022237

To,
Ms Shalini Saun
A 303, Madhu Mangal Apartment
Manvelpada Road,
Above Chintamadi Mandir
Opposite Virar East Highway
Phone No - 8449196539 / 8652647444
Email id - shalinisaun112002@gmail.com



Shalini Saun

Your selection and appointment (HR / Appointments / 7022237 dated 17th Nov 2022 with Amy HR Management Services India Pvt. Ltd www.amyindia.in as "HR Advisor Trainee" is under following terms & Conditions.

Your individual remuneration is purely a matter between yourself and the company and has been arrived on the basis of your job profile in this Organization, skills, your specific experience background and professional merit. We expect you to maintain this information and any changes made therein from time to time as personal and confidential.

You shall, during your service with us, devote your whole time and attention to the company's business entrusted to you and you shall not engage yourself directly or indirectly in any business or any other activity other than the company's business and service.

Information pertaining to the company's operation shall remain secret and safeguarded by you. In acceptance of this letter, you have agreed and accepted non-disclosure of confidential information and intellectual property etc. You shall also keep us duly informed if you are bound by a confidentiality agreement with any of your previous employers, in which case you shall keep indemnified against any breach thereof by you.

You shall inform the company of any change of your personal data within 7 working days. Any notice required to be given to you shall be deemed to have been duly and properly given if delivered to you personally or sent by registered post/courier service to you at your address as recorded with the company.

You will abide by the Rules and Regulations of the company which are in force from time to time. The company shall have the right to vary or modify any or all of the terms and conditions of employment which shall be binding on you.

Violation of any of the above terms and conditions will render you liable to termination of your employment without notice or compensation thereof.