

Self Appraisal Form for Non-Teaching Staff

I. To be filled by the employee:

1. General Information of the staff member:

Name	RAMESH VASANT CHAUDHARI
Date of Birth	26/06/1968
Date of Joining	02/07/1995
Designation	LAB ATTENDANCE
Department	BIOLOGY
Address	421 House No, Shivshankar pada, Hirwad.
Mobile Number	9545257544
Email Address	-
Work Experience	29 years
Qualification	H.S.C Fail.

2. Job Description: Bi Practical instrumental supply like plant, animals & chemical.

3. Academic Qualification Added in the current year, if any: H.S.C. - Fail



**4. Improvement in Professional Competency:**

Details of workshops/ Courses/ Seminars/ Training sessions attended/ FDP if any:

Sr No	Course/ Attended	Workshop/Seminar	No of Days	Organised by	Place and Date

**5. Participation in College Activities:**

i. Details of participation in College Committees:

Committees	Contribution

ii. Participation in Exam Duties:

Name of Examination	Duty Performed
H.S.C. Exam.	H.S.C. Board Exam duty.



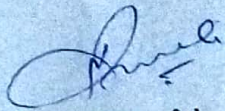
6. Other Institutional Responsibilities undertaken: \_\_\_\_\_

7. Job Related Initiative undertaken by the Non-teaching staff members:  
\_\_\_\_\_  
\_\_\_\_\_

8. Suggestions for self-improvement: I suggested to me, I do Hardly Work.  
& I can so improvement.

Place: Vasai (W), Palghar 401202.

Date: 12/9/2023

  
Signature of the Staff

**Part II: To be filled by the Officer in-charge**

Parameter	Rating	Remarks
Job Knowledge & Skills	4	Taking initiative in Lab Work, Good.
Quality of Work	4	
Quantity of Work	4	
Inerpersonal Skills	3	
Punctuality & Attendance	5	
Decision Making	3	
Taking Initiative	4	
Overall Performance	4	

(Rating Scale 1 to 5: 1- unsatisfactory, 2- needs improvement, 3- good, 4- very good, 5- excellent)

Name  
**REGISTRAR**  
Signature of Office Incharge  
K. B. COLLEGE OF COMMERCE  
E. S. A. COLLEGE OF SCIENCE  
VASAI ROAD, DIST. PALGHAR-401202.

Name  
Head of Biology Department  
E. S. A. College of Science, Vasai Road



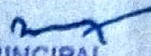
III. Observations of the Principal

Very Good in his regulated work

Place: Vasai (West), Palghar-401202.

Date:



  
PRINCIPAL  
VIDYAVAROHINI'S A. V. COLLEGE OF  
ARTS & K. M. COLLEGE OF  
Signature of the Principal  
SCIENCE  
VASAI ROAD, DIST. PALGHAR  
MAHARASHTRA - 401 202.