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(40)

Vidyavardhini's A.V. College of Arts, K.M. College of Commerce
& E.S.A. College of Science,
Vasai Road (w), Dist. Palghar - 401 202.

Self Appraisal Form for Non-Teaching Staff

I. To be filled by the employee:

1. General Information of the staff member:

Name	Mr. Madhukar Baban Pawar
Date of Birth	16/01/1981
Date of Joining	30/03/2013
Designation	Lab Attendant
Department	Mathematics
Address	At. Kolhi (Chinchoti) Post. Kamur, Tal. Vasai Dist. Palghar 401208
Mobile Number	9730201407
Email Address	pawar3756@gmail.com
Work Experience	10 year
Qualification	H.S.C passed

2. Job Description: Computer laboratory work.

3. Academic Qualification Added in the current year, if any: HSC passed

4. Improvement in Professional Competency:

Details of workshops/ Courses/ Seminars/ Training sessions attended/ FDP if any:

Sr No	Course/ Attended	Workshop/Seminar	No of Days	Organised by	Place and Date

5. Participation in College Activities:

i. Details of participation in College Committees:

Committees	Contribution
Technical	Handling generators.

ii. Participation in Exam Duties:

Name of Examination	Duty Performed
Practical Examination	F.Y./S.Y./T.Y. Bsc - Maths

6. Other Institutional Responsibilities undertaken: _____

7. Job Related Initiative undertaken by the Non-teaching staff members:

8. Suggestions for self-improvement:

Place: Vasai (W), Palghar 401202.

Date:

[Handwritten Signature]
Signature of the Staff

Part II: To be filled by the Officer in-charge

Parameter	Rating	Remarks
Job Knowledge & Skills	4	
Quality of Work	4	
Quantity of Work	4	
Interpersonal Skills	4	
Punctuality & Attendance	5	
Decision Making	4	
Taking Initiative	4	
Overall Performance	4	

(Rating Scale 1 to 5: 1- unsatisfactory, 2- needs improvement, 3- good, 4- very good, 5- excellent)

[Handwritten Signature]

REGISTRAR

Signature of Office In-charge
E. S. A. COLLEGE OF SCIENCE
VASAI ROAD, DIST. PALGHAR-401202.


5
Months

III. Observations of the Principal

.....
..... very good in his class
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Place: Vasai (West), Palghar-401202
Date:




PRINCIPAL
Signature of the Principal
E.S.A. COLLEGE OF SCIENCE
ARTS, P. P. COLLEGE OF COMMERCE
VASAI ROAD, DIST. PALGHAR
MAHARASHTRA - 401 202.