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Vidyavardhini's A.V. College of Arts, K.M. College of Commerce
& E.S.A. College of Science.
Vasai Road (w), Dist. Palghar - 401 202.

Self Appraisal Form for Non-Teaching Staff

I. To be filled by the employee:

1. General Information of the staff member:

Name	MAHENDRA DAMODAR KHANDAGALE
Date of Birth	02/06/1968
Date of Joining	01/07/1985
Designation	Lab- ASSISTANT (सहायक)
Department	PHYSICS
Address	AT-POST CHANDIP, AMBEDKAR NAGAR TAL-VASAI DIST-PALGHAR
Mobile Number	9860607492
Email Address	Khandagalemahendra6620@gmail.com
Work Experience	27 years
Qualification	XII - PASS

2. Job Description: To instruct about duties to
Lab Attendent for Lab setting and cleaning

3. Academic Qualification Added in the current year, if any: NA

4. Improvement in Professional Competency:

Details of workshops/ Courses/ Seminars/ Training sessions attended/ FDP if any:

Sr No	Course/ Attended	Workshop/Seminar	No of Days	Organised by	Place and Date
		NIL		NIL	

5. Participation in College Activities:

i. Details of participation in College Committees:

Committees	Contribution
NIL	NIL

ii. Participation in Exam Duties:

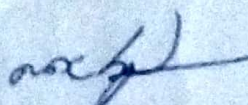
Name of Examination	Duty Performed
F.Y BSC	Lab Seeding
S.Y BSC	- " -
T.Y. BSC	- " -

6. Other Institutional Responsibilities undertaken: Nil

7. Job Related Initiative undertaken by the Non-teaching staff members:
Nil

8. Suggestions for self-improvement:
Ready to learn new thing for self improvement

Place: Vasai (W), Palghar 401202.
Date:

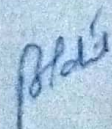

Signature of the Staff

Part II: To be filled by the Officer in-charge

Parameter	Rating	Remarks
Job Knowledge & Skills	2	
Quality of Work	3	
Quantity of Work	3	
Intrapersonal Skills	3	
Punctuality & Attendance	3	
Decision Making	-	
Taking Initiative	3	
Overall Performance	3	Good

(Rating Scale 1 to 5: 1- unsatisfactory, 2- needs improvement, 3- good, 4- very good, 5- excellent)


REGISTRAR
A. V. COLLEGE OF ARTS
K. S. A. COLLEGE OF COMMERCE
E. S. A. COLLEGE OF SCIENCE
VASAI ROAD, DIST. PALGHAR-401202

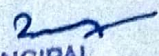

HEAD
Department of Physics
E.S.A. College of Science
Vasai Road, Dist.

III. Observations of the Principal

shouldering... 1st Assistant (officiating) was efficiently.

Place: Vasai (West), Palghar-401202.
Date:




PRINCIPAL
VIDYAVARDHINI'S A. V. COLLEGE OF
COMMERCE
Signature of the Principal
E. S. A. COLLEGE OF SCIENCE
VASAI ROAD, DIST. PALGHAR
MAHARASHTRA - 401202