

Self Appraisal Form for Non-Teaching Staff

I. To be filled by the employee:

1. General Information of the staff member:

Name	GHARAT BHUSHAN RAMAKANT
Date of Birth	31 03 1974
Date of Joining	03 08 1995
Designation	LAB - ATTENDANT
Department	PHYSICS
Address	A.V. college Vasai, (RD) Ta. Vasai Dist. Palghar
Mobile Number	9823880420
Email Address	
Work Experience	28 Years
Qualification	S.S.C

2. Job Description: set up of practical equipments
repairing work, work Related to Lab. Attendant
post in Physics Dept.

3. Academic Qualification Added in the current year, if any: _____

4. Improvement in Professional Competency:

Details of workshops/ Courses/ Seminars/ Training sessions attended/ FDP if any:

Sr No	Course/ Attended	Workshop/Seminar	No of Days	Organised by	Place and Date

5. Participation in College Activities:

i. Details of participation in College Committees:

Committees	Contribution

ii. Participation in Exam Duties:

Name of Examination	Duty Performed
Jr. College Exam	As class IV staff
Sr. College All Exams	As class IX staff

6. Other Institutional Responsibilities undertaken: _____

7. Job Related Initiative undertaken by the Non-teaching staff members:

8. Suggestions for self-improvement:

Place: Vasai (W), Palghar 401202.

Date: 29/08/2023

B. Ghosh
Signature of the Staff

Part II: To be filled by the Officer in-charge

Parameter	Rating	Remarks
Job Knowledge & Skills	4	
Quality of Work	4	
Quantity of Work	4	
Inerpersonal Skills	3	
Punctuality & Attendance	3	
Decision Making	-	
Taking Initiative	4	
Overall Performance	04	Very good

(Rating Scale 1 to 5: 1- unsatisfactory, 2- needs improvement, 3- good, 4- very good, 5- excellent)

[Signature]
REGISTRAR
Signature of Office In-charge
K. M. COLLEGE OF COMMERCE
E. S. A. COLLEGE OF SCIENCE
VASAI ROAD, DIST. PALGHAR-401202.

[Signature]
HEAD
Department of Physics
E.S.A. College of Science
Vasai Road, Dist.


III. Observations of the Principal

Very Good In Lab. Work

Place: Vasai (West), Palghar-401202.

Date:




PRINCIPAL
Signature of the Principal
E. S. A. COLLEGE OF SCIENCE
VASAI ROAD, DIST. PALGHAR
MAHARASHTRA - 401 202.