

Self Appraisal Form for Non-Teaching Staff

I. To be filled by the employee:

1. General Information of the staff member:

Name	Anil Ganpat Bhoir
Date of Birth	05-04-1972
Date of Joining	01-07-1995
Designation	Lab Attendant
Department	Physics
Address	A.V. college of Arts, com, sci, Vasai (w)
Mobile Number	9960201552
Email Address	bhoirani16@gmail.com
Work Experience	28 years
Qualification	T.Y. B.A. (YCM)

2. Job Description: _____

3. Academic Qualification Added in the current year, if any: _____

4. Improvement in Professional Competency:

Details of workshops/ Courses/ Seminars/ Training sessions attended/ FDP if any:

Sr No	Course/ Attended	Workshop/Seminar	No of Days	Organised by	Place and Date

5. Participation in College Activities:

i. Details of participation in College Committees:

Committees	Contribution

ii. Participation in Exam Duties:

Name of Examination	Duty Performed

6. Other Institutional Responsibilities undertaken: _____

7. Job Related Initiative undertaken by the Non-teaching staff members:

8. Suggestions for self-improvement:

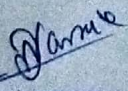
Place: Vasai (W), Palghar 401202.
Date:

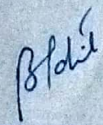

Signature of the Staff

Part II: To be filled by the Officer in-charge

Parameter	Rating	Remarks
Job Knowledge & Skills	3	
Quality of Work	3	
Quantity of Work	3	
Inerpersonal Skills	3	
Punctuality & Attendance	3	
Decision Making	—	
Taking Initiative	—	
Overall Performance	03	Good

(Rating Scale 1 to 5: 1- unsatisfactory, 2- needs improvement, 3- good, 4- very good, 5- excellent)


REGISTRAR
Signature of Office In-charge
E. S. A. COLLEGE OF SCIENCE
VASAI ROAD, DIST. PALGHAR-401202.


HEAD
Department of Physics
E.S.A. College of Science
Vasai Road, Dist.


III. Observations of the Principal

Good in laboratory work

Place: Vasai (West), Palghar-401202.

Date:




PRINCIPAL
VIDYARAMBHI'S A. V. COLLEGE OF
ARTS, K. M. COLLEGE OF SCIENCE
& A. V. COLLEGE OF COMMERCE
Signature of the Principal
VASAI ROAD, DIST. PALGHAR
MAHARASHTRA - 401202.