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Vidyavardhini's A.V. College of Arts, K.M. College of Commerce  
& E.S.A. College of Science.  
Vasai Road (W), Dist. Palghar - 401 202.

Self Appraisal Form for Non-Teaching Staff

I. To be filled by the employee:

1. General Information of the staff member:

Name	PANDHARINATH BHIKARE WANKHEDE
Date of Birth	01/12/1975
Date of Joining	16/06/2006
Designation	LIBRARY ATT.
Department	LIBRARY
Address	G-2/C Wing KARMA ADT. BARAMPUR VASAI (W)
Mobile Number	9766643400
Email Address	pandharinathwankhede754@gmail.com
Work Experience	18 years.
Qualification	HSC.

2. Job Description: \_\_\_\_\_

3. Academic Qualification Added in the current year, if any: \_\_\_\_\_

#### 4. Improvement in Professional Competency:

Details of workshops/ Courses/ Seminars/ Training sessions attended/ FDP if any:

Sr No	Course/ Attended	Workshop/Seminar	No of Days	Organised by	Place and Date

#### 5. Participation in College Activities:

i. Details of participation in College Committees:

Committees	Contribution

ii. Participation in Exam Duties:

Name of Examination	Duty Performed

6. Other Institutional Responsibilities undertaken: \_\_\_\_\_

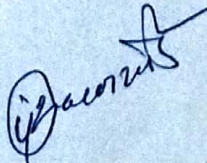
7. Job Related Initiative undertaken by the Non-teaching staff members:

\_\_\_\_\_  
\_\_\_\_\_

8. Suggestions for self-improvement:

\_\_\_\_\_  
\_\_\_\_\_

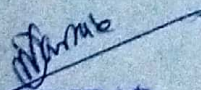
Place: Vasai (W), Palghar 401202.  
Date:

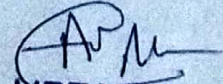
  
Signature of the Staff

**Part II: To be filled by the Officer in-charge**

Parameter	Rating	Remarks
Job Knowledge & Skills	3	
Quality of Work	4	
Quantity of Work	3	
Inerpersonal Skills	3	
Punctuality & Attendance	2	
Decision Making	3	
Taking Initiative	2	
Overall Performance	3	

(Rating Scale 1 to 5: 1- unsatisfactory, 2- needs improvement, 3- good, 4- very good, 5- excellent)

  
**REGISTRAR**  
Signature of Office Incharge  
E. S. A. COLLEGE OF SCIENCE  
VASAI ROAD, DIST. PALGHAR-401202.

  
**LIBRARIAN**  
A. V. COLLEGE OF ARTS,  
K. V. COLLEGE OF COMMERCE,  
E. S. A. COLLEGE OF SCIENCE,  
VASAI ROAD (W), DIST. PALGHAR.

III. Observations of the Principal

.....  
..... Good in his work .....

Place: Vasai (West), Palghar-401202.

Date:



*[Handwritten Signature]*  
PRINCIPAL  
VIDYAVATI VASAI V. COLLEGE OF  
E. S. A. COLLEGE OF SCIENCE  
Signature of the Principal  
VASAI ROAD, DIST. PALGHAR  
MAHARASHTRA - 401 202.