

Vidyavardhini's A.V. College of Arts, K.M. College of Commerce
& E.S.A. College of Science.
Vasai Road (w), Dist. Palghar - 401 202.

Self Appraisal Form for Non-Teaching Staff

I. To be filled by the employee:

1. General Information of the staff member:

Name	MR. AJAY BAPURAO KAWATWAR
Date of Birth	05/08/1973
Date of Joining	01/07/1995
Designation	Lab Assst / CLERK Sr. Clerk Sept-2022
Department	Examination
Address	C-03 Vipul Apt. Om Nagar Vasai (w)
Mobile Number	9922601248
Email Address	kawatwar.ajay@gmail.com
Work Experience	28 yrs.
Qualification	M.A. B.Ed.

2. Job Description: Exam work, Admission work,
and office work etc.

3. Academic Qualification Added in the current year, if any: _____

4. Improvement in Professional Competency:

Details of workshops/ Courses/ Seminars/ Training sessions attended/ FDP if any:

Sr No	Course/ Workshop/Seminar Attended	No of Days	Organised by	Place and Date
1)	4 days National level webinar	04	IQAC Gurukul Badli Yogeshwar College	Online 11/5/20 to 11/5/20
2)	Workshop NAAC	02	Art & Sci College Amalner	Online 24/7/21 to 24/7/21
3)	Workshop FDP	04	SNMV College New delhi	Online 11/5/20 to 15/5/20
4)	one day Webinar	01	St Joseph college	Online 21/2/22
5)	FDP Workshop	Two week	SNDT. University	Online 18 to 30 May 2020
6)	Seminar	1	S.K College Akola.	Online 16/12/21

5. Participation in College Activities:

i. Details of participation in College Committees:

Committees	Contribution
IQAC	Document uploading, Typing work, Record maintain.
PM-UPHA Grant	Document uploading and all required document submit.
College Website	Upload Notice/Photo etc.

ii. Participation in Exam Duties:

Name of Examination	Duty Performed
College Exam	PY/SY Exam work
University Exam	Question Paper Printing/Downloading work
Jr. College Exam	Paper Typing/Printing work

6. Other Institutional Responsibilities undertaken Admission Process, Examination work & Result process, NAAC work etc.

7. Job Related Initiative undertaken by the Non-teaching staff members:

8. Suggestions for self-improvement:

कामका तणाव कमी करणे, वातावरण आनंदी/खेळमोडी
करणे, कामाची माहिती करून घेणे, ऑनलाइन Technology
सिकवणे. इ.

Place: Vasai (W), Palghar 401202.

Date: 12/9/2023

[Signature]
Signature of the Staff

Part II: To be filled by the Officer in-charge

Parameter	Rating	Remarks
Job Knowledge & Skills	5	
Quality of Work	5	
Quantity of Work	5	
Inerpersonal Skills	5	
Punctuality & Attendance	5	
Decision Making	5	
Taking Initiative	5	
Overall Performance	5	

(Rating Scale 1 to 5: 1- unsatisfactory, 2- needs improvement, 3- good, 4- very good, 5- excellent)

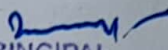
[Signature]
REGISTRAR
Signature of Office Incharge
K. M. COLLEGE OF COMMERCE
E. S. A. COLLEGE OF COMMERCE
VASAI ROAD, DIST. PALGHAR-401202.

III. Observations of the Principal

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Place: Vasai (West), Palghar-401202.
Date:




PRINCIPAL
VIDYAVARDHINI'S A. V. COLLEGE OF
ARTS, K. M. COLLEGE OF SCIENCE
Signature of the Principal
E. S. A. COLLEGE OF SCIENCE
VASAI ROAD, DIST. PALGHAR
MAHARASHTRA - 401 202.



WhiteCode
Organizing Partner

IQAC CLUSTER INDIA
In association with
YOGESHWARI MAHAVIDYALAYA, AMBAJOGAI
4 DAYS NATIONAL LEVEL WEBINAR ON
**REVISED NAAC ASSESSMENT AND ACCREDITATION:
NURTURING QUALITY CULTURE**

08-05-2020 to 11-05-2020

CERTIFICATE OF PARTICIPATION

This is to certify that

Mr. Kawatwar Ajay

From Vartak College, Vasai Road.

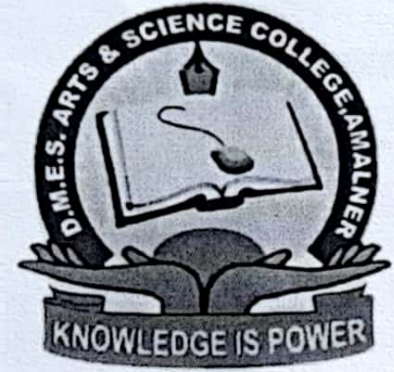
has participated in the 04 days National webinar on REVISED NAAC ASSESSMENT AND ACCREDITATION: NURTURING QUALITY CULTURE organized by IQAC CLUSTER INDIA in Association with YOGESHWARI MAHAVIDYALAYA, AMBAJOGAI from 08-05-2020 to 11-05-2020. | Certificate ID: WI3321

Amit Patil
Mr. Amit Patil
CEO, WhiteCode

Deepak Nanaware
Dr. Deepak Nanaware
Coordinator

Peeyush Pahade
Mr. Peeyush Pahade
Co-founder, IQAC Cluster India

Uday Joshi
Dr. Uday Joshi
Principal

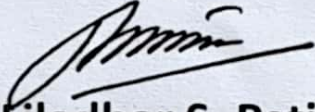



Dhandaimata Education Society Sanchalit Arts and Science College, Amalner

NAAC Accredited with B Grade

Workshop on The Revised Framework of NAAC

This is to certify that **Ajay Bapurao Kawatwar** of **Annasaheb Vartak College Vasai Road** has participated in “**Three Days Online Workshop on The Revised Accreditation Framework of NAAC**” organized by IQAC Cell of D. M.E. S. Arts and Science College, Amalner during **22 July to 24 July 2021**. This certificate is issued in appreciation of his / her active participation in the Workshop.


Mr. Liladhar S. Patil
IQAC Coordinator


Dr. Pramod M. Pawar
Principal / A. Dean, Humanities K.B.C.N.M.U.



spoken-tutorial

Ministry of Human Resources and Development
Govt Of India



ESTD 1989

SNMV COLLEGE OF ARTS & SCIENCE
AND
INSTITUTE OF MANAGEMENT
(SHRI NEHRU MAHA VIDYALAYA)

Approved by AICTE, New Delhi & Affiliated to Bharathiar University
Re-Accredited (3rd Cycle) with "A" Grade by NAAC



Sponsors



Drupal

Certificate of Participation

This is to certify that **Mr. Ajay Bapurao Kawatwar**
has participated in online **Faculty Development Programme in Drupal (Open Source
Management System)** organised by the **Department of Computer Science** in association
with Spoken Tutorial Project, IIT Bombay from 11-05-2020 to 15-05-2020.

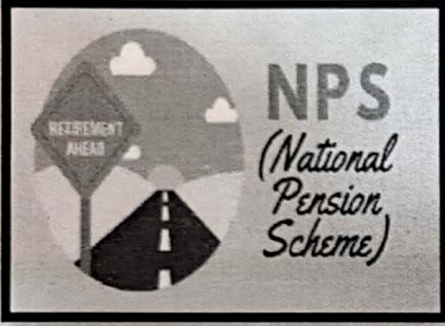
Dr.G.Abel Thangaraja
Convenor

Mrs.K.Tamilselvi
HOD

Dr.B.Subramani
Principal

★ * This is system generated E-Certificate, signature is not mandatory

S.No: FDPCS0604 ★

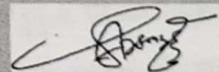


ज्ञानदीप मंडळ उत्तर वसई संचलित,
सेंट जोसेफ महाविद्यालय,
सत्पाळा, विरार ता. वसई,
जि. पालघर - 401 301



सहभागाचे ई-प्रमाणपत्र

असे प्रमाणित करण्यात येते की, ANNASAHEB VARTAK COLLEGE, VASAI ROAD (W) येथील
श्री /श्रीमती /कु./डॉ. AJAY BAPURAO KAWATWAR ,
यांनी दिनांक २१-०२-२०२२ रोजी " DCPC ते NPS: माहिती आणि मार्गदर्शन " या विषयावर
आयोजित केलेल्या राज्यस्तरीय वेबिनारमध्ये सक्रियपणे सहभाग घेतला. हे वेबिनार सेंट जोसेफ
महाविद्यालयाचे प्रशासकिय विभाग , ग्रंथालय विभाग व मराठी विभाग यांच्या संयुक्त विद्यमाने IQAC
अंतर्गत आयोजित केले होते.


डॉ. सुभाष डिसूझा.

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**Shreemati Nathibai Damodar Thackersey
(SNDT) Women's University**

CHURCHGATE CAMPUS
1, Nathibai Thackersey Road, Mumbai 400020
(Re-Accredited by NAAC, Awarded 'A' Grade)



Dr. Babasaheb Ambedkar Chair

CERTIFICATE

This certificate is presented to

Kawatwar Ajay Bapurao

From

Vartak College Vasai.

He/she has successfully completed the

Two Weeks Faculty Development Programme

On Empowerment Through Digital Technology and E-Learning

organised during 18th-30th May, 2020.

Dr. Sanjay Shedmake
Director(Addi. Charge)

Dr. Deepak Deshpande
Registrar

SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI

&

**SHANKARLAL KHANDLWAL ARTS, SCIENCE
AND COMMERCE COLLEGE, AKOLA (MS).**



One Day National Seminar on

“National Education Policy - 2020”

Certificate

QDKTW4-CE000112

This is to certify that, Ajay Bapurao Kawatwar

has participated in One Day National Seminar on “National Education Policy 2020” jointly organized by Sant Gadge Baba Amravati University, Amravati and Internal Quality Assurance Cell, Shankarlal Khandelwal Arts, Science & Commerce College, Akola on 16 December 2021.

Dr. Jayashree Sakalkale
Organizing Secretary

Dr. Milind Shirbhate
Convener

Dr. Jagdish Saboo
Principal

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