

## PERFORMANCE APPRAISAL REPORT - II SELF APPRAISAL

(To be submitted in duplicate before 30<sup>th</sup> April)

(Ref. The Vice Chancellor direction vide Circular No. CONCOLE/TAU/VCD/37 OF 2000 dated 21<sup>st</sup> January 2000 and subsequent amendment vide circular No. CONCOL/TAU/VED/310 of 2000 dated 17<sup>th</sup> Aug 2000)

Period: 1-4-2022 to 31-03-2023 (Year 2022 to 2023)

### A. BASIC INFORMATION

- a) Name of the college in full: Vidyavardhini's Annasaheb Vartak College of Arts, Kedarnath Malhotra College of Commerce, E. S. Andrades College of Science and Junior College Vasai Road (W) - Dist. Palghar - 401202
- b) Name of the Teacher : Dr. Anuradhi Maloo
- c) Designation : Asst. Prof
- d) Department : Biochemistry
- e) Area of Specialisation : Biochemistry
- f) Date of joining the present college: Oct 2021
- g) Honours Conferred : -

### B. TEACHING

	No. of Lectures	Number of Tutorials / Practical's Taught in the Year.	Steps taken for the teaching periods missed during absence of leave
Under Graduate T-I	12	10	Taken extra lectures
T-II	10	12	
Post Graduate	—	—	
Any Other <sup>(IT Project)</sup>	—	—	

To be filled at the end of every academic year L= Lecture T=Tutorial P= Practical

b) Regularity and Punctuality: Yes I am regular & punctual

c) Details of course teaching plan, synopsis of lecture and reading list supplied to students  
Lectures & practicals conducted as per syllabus  
Reference books, notes, links of research articles,  
videos provided.

d) Details of Participation in the following

- i) University Evaluation : Sem V Main & Biochemistry / Sem VI AC.
- ii) Internal Evaluation : Sem I, II, III, IV Internal exams & project

- iii) Paper setting : As per University
- iv) Assessment of Home Assignments: Assessed and done presentations
- v) Conduct of Examination : As per University
- vi) Evaluation of Dissertation etc. : Assessed

**C) DETAILS OF INNOVATION/CONTRIBUTIONS IN TEACHING, DURING THE YEAR**

- a) Design Curriculum: - NA
- b) Teaching Experiments: Through online videos, demonstration & Pre-standardized.
- c) Laboratory Experiments: ~~Used~~ Trial & Error methods for standardizing the protocol of certain expt.
- d) Evaluation Methods: On basis of their presentation, practical skills & theory exams.
- e) Participation of resource material including books, reading materials, laboratory, Manuals etc. Refering books as prescribed by University & provided to students
- f) Remedial Teaching/Students Counselling (Academic) Doubt solving sessions
- g) Any other -

**D) IMPROVEMENT OF PROFESSIONAL COMPETENCE**

- a) Details regarding orientation/refresher course attended participation in seminar Schools, workshops, seminars, symposia etc. including Open University course / M. Phil, Ph. D. - None -

**E) RESEARCH CONTRIBUTIONS**

a) Number of students (M. Phil/ Ph.D.)

Class	At the beginning of the Year	Registered during the Year	Completed during the Year
M. Phil	-	-	-
Ph. D.	-	-	-

b) No. of research papers published (Please enclose list)

- 1 (Article in Press)

Research Projects

Title of the Project	Name of the funding	Duration
-	-	-

- d) Details of Seminar, conference, symposia organised  
 Cervical Cancer & vaccines (Awareness on Seminar - 25/1/2023)  
 Molecular Biology Techniques & Troubleshooting by Himedix - 25th / 26th Feb 2023

e) Patents taken, if any give a brief description.

- None -

f) Membership of professional bodies editorship of journals etc.

- None -

**F) EXTENSION WORK/ COMMUNITY SERVICE:**

a) Please give a short account of your contribution to:

a) Community work such as values of national integration, secularism, peace, flood or drought relief, small family norms etc.

- None

b) Position held/ leadership role played in organization linked with extension work and National Service Scheme (NSS) or NCC or any other similar activity. - NA

**G) PARTICIPATION IN CORPORATE LIFE:**

a) College/ University/Institution

College -

b) Co-curricular Activities:

Seminars, Workshop, Committees

c) Enrichment of campus LIFE (Hostel, Sports, Games, Cultural activities)

d) Students welfare and discipline

e) Membership/Participation in bodies/committees on education and national development

f) Professional Organization of Teachers

**Assessment**

a) Step taken by you for the evolution of the course programme taught

Tests & Assignments

**General data**

State brief assessment of your performance indicating

a) Achievements

Improvement in teaching skills with innovative methods

b) Difficulties faced and

c) Suggestions for self-improvement

Work smart work

**H) GENERAL OBSERVATION**

i) Attendance

a) Regularity:

Regular

b) Punctuality:

Punctual

c) Students - Teachers Relationship:

Good

ii) College Relationship

Good

iii) Class control

Good

iv) Reading habits and other matters

Good

Place: Vasai (W), Palghar 401202.

Date: 29/4/2023

Signature of the Teacher

**EVOLUTION BY THE HEAD OF THE DEPT. OR THE SENIOR MOST LECTURE IN THE DEPT. OR PRINCIPAL**

a) State whether facts stated above correct

b) Actual Verification..... Evolution.....

Item	Correct	Exaggerated	Excellent	Very Good	Good average	Poor
A						
B						
C	✓					
D				✓		
E					✓	
F					✓	
G					✓	
H					✓	

\*Evaluation is not expected in Column no. A & B

*Sumathi*  
25/23  
Signature of the HOD  
Or Senior most Teacher  
In Dept. or the Principal

Observation of the Principal

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Place: Vasai (West), Palghar-401202.

Date:



*[Signature]*  
Signature of the Principal

**PRINCIPAL**  
VIDYARDHINI'S A. V. COLLEGE OF  
ARTS, K. M. COLLEGE OF COMMERCE  
E. S. A. COLLEGE OF SCIENCE  
VASAI ROAD, DIST. PALGHAR  
MAHARASHTRA - 401 202.