

## PERFORMANCE APPRAISAL REPORT - II SELF APPRAISAL

(To be submitted in duplicate before 30<sup>th</sup> April)

(Ref. The Vice Chancellor direction vide Circular No. CONCOLE/ TAU/VCD/37 OF 2000 dated 21<sup>st</sup> January 2000 and subsequent amendment vide circular No. CONCOL/ TAU/VED/310 of 2000 dated 17<sup>th</sup> Aug 2000)

Period: 1-4-2022 to 31-03-2023 (Year 20.22. to 20.23.)

### A. BASIC INFORMATION

- a) Name of the college in full: Vidyavardhini's Annasaheb Vartak College of Arts, Kedarnath Malhotra College of Commerce, E. S. Andrades College of Science and Junior College Vasai Road (W) - Dist. Palghar - 401202
- b) Name of the Teacher : MRS. Kamika P. Bhargava
- c) Designation : Asst. Prof
- d) Department : Biotechnology
- e) Area of Specialisation : Biotechnology
- f) Date of joining the present college: 9<sup>th</sup> Nov 2009
- g) Honours Conferred : \_\_\_\_\_

### B. TEACHING

	No. of Lectures	Number of Tutorials / Practical's Taught in the Year.	Steps taken for the teaching periods missed during absence of leave
Under Graduate	23 - Sem IV, III & I 22 - Sem II, IV & VI	Prac = 12 + 11 Th. = 11 + 11	Taken extra lectures for missed
Post Graduate	—	—	—
Any Other	—	—	—

To be filled at the end of every academic year L=Lecture T=Tutorial P= Practical

b) Regularity and Punctuality: Taken all theories & practicals as per timetable

c) Details of course teaching plan, synopses of lecture and reading list supplied to students

All the <sup>relevant</sup> study material related to topic was provided to students offline and online ~~both~~ both.

d) Details of Participation in the following =

i) University Evaluation

ii) Internal Evaluation

Did paper collection of TY Paper - 3 ~~for~~ 50 students  
FY, SY subjects allotted during  
this academic year.

TY. BSc. - sem V Applied component

SY. BSc. [ sem III Mol. bio.

sem IV Biochemistry

FY BSc. [ sem II Mol. bio I

sem II Fundamentals of Biotech II

iii) Paper setting

iv) Assessment of Home Assignments:

27 students FY Practical assignments assessed  
FY, SY, TY - Practical exams (Expert examiners)

v) Conduct of Examination

In supervisor duty for all allotted duties by  
exam center.

vi) Evaluation of Dissertation etc.

05 students of TY. BSc. Biotech sem VI

### C) DETAILS OF INNOVATION/CONTRIBUTIONS IN TEACHING, DURING THE YEAR

a) Design Curriculum:

Followed curriculum designed by University

b) Teaching Experiments:

Allotted syllabus will be was taught regularly with illustrate<sup>ons</sup>

c) Laboratory Experiments:

conducted for FY, SY, TY as per allotment of  
syllabus

d) Evaluation Methods:

Followed as per instructions of exam section of college &  
university.

e) Participation of resource material including books, reading materials, laboratory.

Manuals etc

Create resource material for 2 experiments in FY. BSc. Biotech  
sem II journal

f) Remedial Teaching/Students Counselling (Academic)

g) Any other

Organized visit at ACTREC by registering college name for  
same.

### D) IMPROVEMENT OF PROFESSIONAL COMPETENCE

a) Details regarding orientation/refresher course attended participation in seminar

Schools, workshops, seminars, symposia etc. including Open University course

/ M. Phil, Ph. D.

NA

### E) RESEARCH CONTRIBUTIONS

a) Number of students (M. Phil/ Ph.D.)

Class	At the beginning of the Year	Registered during the Year	Completed during the Year
M. Phil	NA	NA	NA
Ph. D.	NA	NA	NA

b) No. of research papers published (Please enclose list)

NA

Research Projects

Title of the Project	Name of the funding	Duration
NA	NA	NA

d) Details of Seminar, conference, symposia organised

NA

e) Patents taken, if any give a brief description.

N/A

f) Membership of professional bodies editorship of journals etc.

N/A

**F) EXTENSION WORK/ COMMUNITY SERVICE:**

a) Please give a short account of your contribution to:

a) Community work such as values of national integration, secularism, peace, flood or drought relief, small family norms etc.

N/A

b) Position held/ leadership role played in organization linked with extension work and National Service Scheme (NSS) or NCC or any other similar activity.

**G) PARTICIPATION IN CORPORATE LIFE:**

a) College/ University/Institution

N/A

b) Co-curricular Activities:

c) Enrichment of campus LIFE (Hostel, Sports, Games, Cultural activities)

N/A

d) Students welfare and discipline

N/A

e) Membership/Participation in bodies/committees on education and national development

N/A

f) Professional Organization of Teachers

N/A

**Assessment**

a) Step taken by you for the evolution of the course programme taught

To create interest among students explain subject with examples. Share interesting facts with students related to topic.

General data

State brief assessment of your performance indicating

a) Achievements

Improved pass % of students in sem II & IV

b) Difficulties faced and

After covid students lost their focus & from basics have to start the subject.

c) Suggestions for self-improvement

To conduct class test

**H) GENERAL OBSERVATION**

i) Attendance

a) Regularity: ✓ Regular

b) Punctuality: ✓ Punctual mostly

c) Students - Teachers Relationship: Good

ii) College Relationship

Good

iii) Class control

✓

iv) Reading habits and other matters

✓

Place: Vasai (W), Palghar 401202.

Date: 20th April 2023

Signature of the Teacher

**EVOLUTION BY THE HEAD OF THE DEPT. OR THE SENIOR MOST LECTURE IN THE DEPT. OR PRINCIPAL**

a) State whether facts stated above correct

b) Actual Verification..... Evolution.....

Item	Correct	Exaggerated	Excellent	Very Good	Good average	Poor
A						
B						
C	✓					
D	✓					
E	✓					
F	✓					
G	✓					
H	✓					

\*Evaluation is not expected in Column no. A & B

*Sociomathu*

Signature of the HOD  
Or Senior most Teacher  
In Dept. or the Principal

Observation of the Principal

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.....  
.....

Place: Vasai (West), Palghar-401202.

Date:



*[Handwritten Signature]*

Signature of the Principal  
PRINCIPAL  
VIDYAVARDHINI'S A. V. COLLEGE OF  
ARTS, K. M. COLLEGE OF COMMERCE  
E. S. A. COLLEGE OF SCIENCE  
VASAI ROAD, DIST. PALGHAR  
MAHARASHTRA - 401 202.