

(2022-2023)

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### PERFORMANCE APPRAISAL REPORT - II SELF APPRAISAL

(To be submitted in duplicate before 30<sup>th</sup> April)

(Ref. The Vice Chancellor direction vide Circular No. CONCOLE/ TAU/VCD/37 OF 2000 dated 21<sup>st</sup> January 2000 and subsequent amendment vide circular No. CONCOL/TAU/VED/310 of 2000 dated 17<sup>th</sup> Aug 2000)

Period: 1-4-2022 to 31-03-2023 (Year 20~~22~~ to 20~~22~~.)

#### A. BASIC INFORMATION

- a) Name of the college in full: Vidyavardhini's Annasaheb Vartak College of Arts, Kedarnath Malhotra College of Commerce, E. S. Andrades College of Science and Junior College Vasai Road (W) - Dist. Palghar - 401202
- b) Name of the Teacher : Mrs. Anurita A. Tadkaw.
- c) Designation : Assistant Professor.
- d) Department : Commerce
- e) Area of Specialisation : Commerce (Bus. Management)
- f) Date of joining the present college: 18/11/2008
- g) Honours Conferred : M.Com, MISA, PGHR, NET

#### B. TEACHING

	No. of Lectures	Number of Tutorials / Practical's Taught in the Year.	Steps taken for the teaching periods missed during absence of leave
Under Graduate	24 (per week)	450 each semester	Compensated by engaging extra lectures
Post Graduate	03 (per week)	50 each semester	" "
Any Other	-	-	-

To be filled at the end of every academic year L= Lecture T=Tutorial P= Practical

b) Regularity and Punctuality: Mostly

c) Details of course teaching plan, synopses of lecture and reading list supplied to students  
Students are taught thoroughly until they properly understand the concept and are told to prepare self-study material by their own and which are checked by me after completion of each module.

d) Details of Participation in the following

- i) University Evaluation : Yes
- ii) Internal Evaluation : Yes

- iii) Paper setting : At college level
- iv) Assessment of Home Assignments: Yes.
- v) Conduct of Examination : working with capacity of Junior Supervisor
- vi) Evaluation of Dissertation etc. : Yes.

**C) DETAILS OF INNOVATION/CONTRIBUTIONS IN TEACHING, DURING THE YEAR**

- a) Design Curriculum: No.
- b) Teaching Experiments: Yes I have started with Educational Youtube channel.
- c) Laboratory Experiments: Not applicable.
- d) Evaluation Methods: Articulated.
- e) Participation of resource material including books, reading materials, laboratory, Manuals etc. No.
- f) Remedial Teaching/Students Counselling (Academic) Yes, continuously involving in student counselling
- g) Any other -

**D) IMPROVEMENT OF PROFESSIONAL COMPETENCE**

- a) Details regarding orientation/refresher course attended participation in seminar Schools, workshops, seminars, symposia etc. including Open University course / M. Phil, Ph. D. 1. Attended one day workshop on "Technologies for open textbook".

**E) RESEARCH CONTRIBUTIONS**

a) Number of students (M. Phil/ Ph.D.)

Class	At the beginning of the Year	Registered during the Year	Completed during the Year
M. Phil	-	-	-
Ph. D.	-	7/15-06-2019	awaiting

b) No. of research papers published (Please enclose list) one paper published in International Scholarly Journal, Peer-reviewed

Research Projects

Title of the Project	Name of the funding	Duration
<u>NIL</u>	-	-

d) Details of Seminar, conference, symposia organised NO.

e) Patents taken, if any give a brief description.

NO

f) Membership of professional bodies editorship of journals etc.

NO

**F) EXTENSION WORK/ COMMUNITY SERVICE:**

a) Please give a short account of your contribution to:

a) Community work such as values of national integration, secularism, peace, flood or drought relief, small family norms etc.

NO

b) Position held/ leadership role played in organization linked with extension work and National Service Scheme (NSS) or NCC or any other similar activity.

NO

**G) PARTICIPATION IN CORPORATE LIFE:**

a) College/ University/Institution

Member to college IQAC Committee.

b) Co-curricular Activities:

c) Enrichment of campus LIFE (Hostel, Sports, Games, Cultural activities)

Yes, Member to Cultural Committee

d) Students welfare and discipline

Yes, Acting as Class mentor to TY.B. Com-D

e) Membership/Participation in bodies/committees on education and national development

NO

f) Professional Organization of Teachers

NO

**Assessment**

a) Step taken by you for the evolution of the course programme taught

NO

**General data**

State brief assessment of your performance indicating

a) Achievements

Successfully Submitted my Ph.D Thesis

b) Difficulties faced and

Being Criticized 2 head faced technical problems.

c) Suggestions for self-improvement

I have to make myself equip to handle Excel & other Software.

**H) GENERAL OBSERVATION**

i) Attendance

a) Regularity:

Mostly

b) Punctuality:

Mostly

c) Students - Teachers Relationship:

Good Rapport.

ii) College Relationship

Good

iii) Class control

Very excellent

iv) Reading habits and other matters

Good

Place: Vasal (W), Palghar 401202.

Date:

Signature of the Teacher

**EVOLUTION BY THE HEAD OF THE DEPT. OR THE SENIOR MOST LECTURE IN THE DEPT. OR PRINCIPAL**

a) State whether facts stated above correct

b) Actual Verification..... Evclution.....

Item	Correct	Exaggerated	Excellent	Very Good	Good average	Poor
A						
B						
C			✓			
D			✓			
E			✓			
F						
G			✓			
H			✓			

\*Evaluation is not expected in Column no. A & B

*[Handwritten Signature]*  
 Signature of the HOD  
 Or Senior most Teacher  
 In Dept. or the Principal

Observation of the Principal

.....  
 .....

Place: Vasai (West), Palghar-401202.

Date:



*[Handwritten Signature]*  
 Signature of the Principal  
 VIDYAVARDHINI'S A. V. COLLEGE OF  
 ARTS, K. M. COLLEGE OF COMMERCE  
 E. S. A. COLLEGE OF SCIENCE  
 VASAI ROAD, DIST. PALGHAR  
 MAHARASHTRA - 401 202.

