

**PERFORMANCE APPRAISAL REPORT - II**  
**SELF APPRAISAL**

(To be submitted in duplicate before 30<sup>th</sup> April)

(Ref. The Vice Chancellor direction vide Circular No. CONCGLE/ TAU/VCD/37 OF 2000 dated 21<sup>st</sup> January 2000 and subsequent amendment vide circular No. CONCOL/ TAU/VED/310 of 2000 dated 17<sup>th</sup> Aug 2000)

Period: 1-4-20<sup>22</sup> to 31-03-20<sup>23</sup> (Year 20.22 to 20.23)

**A. BASIC INFORMATION**

- a) Name of the college in full: Vidyavardhini's Annasaheb Vartak College of Arts, Kedarnath Malhotra College of Commerce, E. S. Andrades College of Science and Junior College Vasai Road (W) - Dist. Palghar - 401202
- b) Name of the Teacher : Miss Minakshi N. Bhatu.
- c) Designation : Assistant professor
- d) Department : chemistry
- e) Area of Specialisation : Analytical chemistry
- f) Date of joining the present college: 07/07/2014
- g) Honours Conferred : M.Sc., N.E.T., B.Ed

**B. TEACHING**

	No. of Lectures	Number of Tutorials /Practical's Taught in the Year.	Steps taken for the teaching periods missed during absence of leave
Under Graduate	20 (per week) 80 (per year)	Practical = 180	Compensated by engaging extra lectures
Post Graduate	-	-	-
Any Other	-	-	-

To be filled at the end of every academic year L= Lecture T=Tutorial P= Practical

b) Regularity and Punctuality: Mostly.

c) Details of course teaching plan, synopses of lecture and reading list supplied to students

Plant for lectures and practicals discuss with HOD in meeting and list of reference book are well informed to students.

d) Details of Participation in the following

- i) University Evaluation : Yes (T.Y. B.Sc practical & theory)
- ii) Internal Evaluation : Yes

- iii) Paper setting : At college level
- iv) Assessment of Home Assignments: Yes.
- v) Conduct of Examination : Working with capacity of Supervisor
- vi) Evaluation of Dissertation etc. : No.

**C) DETAILS OF INNOVATION/CONTRIBUTIONS IN TEACHING, DURING THE YEAR**

- a) Design Curriculum: Not part of academic body
- b) Teaching Experiments: Adoptive participative learning.
- c) Laboratory Experiments: Yes.
- d) Evaluation Methods: following university rule for assessment.
- e) Participation of resource material including books, reading materials, laboratory, Manuals etc  
NIL
- f) Remedial Teaching/Students Counselling (Academic)  
Yes, continuously involving in student counselling.
- g) Any other

**D) IMPROVEMENT OF PROFESSIONAL COMPETENCE**

- a) Details regarding orientation/refresher course attended participation in seminar Schools, workshops, seminars, symposia etc. including Open University course / M. Phil, Ph. D.  
Completed one week course on Research & publication ethics (CRPE) from 1<sup>st</sup> April 2023 to 5<sup>th</sup> April 2023.

**E) RESEARCH CONTRIBUTIONS**

- a) Number of students (M. Phil/ Ph.D.)

Class	At the beginning of the Year	Registered during the Year	Completed during the Year
M. Phil	—	—	—
Ph. D.	Took admission 15/10/2022	—	—

- b) No. of research papers published (Please enclose list)

**Research Projects**

Title of the Project	Name of the funding	Duration
NIL	—	—

- d) Details of Seminar, conference, symposia organised

No

e) Patents taken, if any give a brief description.

NO

f) Membership of professional bodies editorship of journals etc.

NO.

**F) EXTENSION WORK/ COMMUNITY SERVICE:**

a) Please give a short account of your contribution to:

a) Community work such as values of national integration, secularism, peace, flood or drought relief, small family norms etc.

NO.

b) Position held/ leadership role played in organization linked with extension work and National Service Scheme (NSS) or NCC or any other similar activity.

NSS committee

Member of college

**G) PARTICIPATION IN CORPORATE LIFE:**

a) College/ University/Institution

Actively involved in almost all college activities.

b) Co-curricular Activities:

Active member to 4 committees at college level

c) Enrichment of campus LIFE (Hostel, Sports, Games, Cultural activities)

Member of sports committee encourage students to

d) Students welfare and discipline

Participate in intra college & inter college

Yes Acting as class mentor to F.Y.B.Sc div (Sports)

e) Membership/Participation in bodies/committees on education and national development

NO

f) Professional Organization of Teachers

NO.

**Assessment**

a) Step taken by you for the evolution of the course programme taught

Before the start of lecture revised last lectures by asking question and answer to know the learning level of students.

General data

State brief assessment of your performance indicating

a) Achievements

Move towards research took admission for Ph.D

b) Difficulties faced and

Learning technology was bit difficult which was demand of the hour.

c) Suggestions for self-improvement

I have to make myself involved in more research activities

**H) GENERAL OBSERVATION**

i) Attendance

a) Regularity:

Mostly

b) Punctuality:

Mostly

c) Students - Teachers Relationship:

Good rapport

ii) College Relationship

Good

iii) Class control

excellent

iv) Reading habits and other matters

Good

Place: Vasai (W), Palghar 401202.

Date:

*Dinashi*  
Signature of the Teacher

EVOLUTION BY THE HEAD OF THE DEPT. OR THE SENIOR MOST LECTURE IN THE DEPT. OR PRINCIPAL

a) State whether facts stated above correct

b) Actual Verification..... Evolution.....

Item	Correct	Exaggerated	Excellent	Very Good	Good average	Poor
A	✓					
B				✓		
C				✓		
D			✓			
E				✓		
F					✓	
G				✓		
H			✓			

\*Evaluation is not expected in Column no. A & B

*Fakhare*

Signature of the HOD  
Or Senior most Teacher  
In Dept. or the Principal  
**Head of the Chemistry Department**  
**E.S.A. College of Science**

Observation of the Principal

Place: Vasai (West), Palghar-401202.  
Date:



*[Signature]*  
**PRINCIPAL**  
Vasai Road, Dist. Palghar  
ARTS, K. M. COLLEGE OF COMMERCE  
E. S. A. COLLEGE OF SCIENCE  
VASAI ROAD, DIST. PALGHAR  
MAHARASHTRA - 401 202.

