

PERFORMANCE APPRAISAL REPORT - II SELF APPRAISAL

(To be submitted in duplicate before 30th April)

(Ref. The Vice Chancellor direction vide Circular No. CONCOLE/ TAU/VCD/37 OF 2000 dated 21st January 2000 and subsequent amendment vide circular No. CONCOL/ TAU/VED/310 of 2000 dated 17th Aug 2000)

Period: 1-4-2022 to 31-03-2023.. (Year 2022.. to 2023..)

A. BASIC INFORMATION

- a) Name of the college in full: Vidyavardhini's Annasaheb Vartak College of Arts,
Kedarnath Malhotra College of Commerce, E. S. Andrades
College of Science and Junior College Vasai Road (W) -
Dist. Palghar - 401202
- b) Name of the Teacher : Mrs. N.S. Khat.
- c) Designation : Assist. Prf.
- d) Department : Chemistry.
- e) Area of Specialisation : Inorganic Chemistry.
- f) Date of joining the present college: 16th July, 1994.
- g) Honours Conferred : —

B. TEACHING

	No. of Lectures	Number of Tutorials /Practical's Taught in the Year.	Steps taken for the teaching periods missed during absence of leave
Under Graduate	S.Y. B.Sc Paper II L-30 Paper III L-30 T.Y. B.Sc Paper IV - 30	Sem V } Ty. P1-120 } B.Sc Sem VI } P1-100 } T-200 Nil	Extra lectures were conducted.
Post Graduate	—	—	—
Any Other	—	—	—

To be filled at the end of every academic year L= Lecture T=Tutorial P= Practical

- b) Regularity and Punctuality: Regular & Punctual.
- c) Details of course teaching plan, synopses of lecture and reading list supplied to students prior to the lecture. brief idea about the next lecture is given. Revision is taken time to time At the end of syllabus. Practice-questions were given in the class.

d) Details of Participation in the following

- i) University Evaluation : Sem V & Sem VI Theory evaluation of 100 marks
Papers of paper II & paper IV. Practicals of Sem V & VI of paper II
- ii) Internal Evaluation : Sem III & Sem IV Theory evaluation of paper II & paper III

- iii) Paper setting : Sem III & Sem IV of paper II & paper IV dep. of chem
- iv) Assessment of Home Assignments: _____
- v) Conduct of Examination : Conducted examination as per the time-table.
- vi) Evaluation of Dissertation etc. : _____

C) DETAILS OF INNOVATION/CONTRIBUTIONS IN TEACHING, DURING THE YEAR

a) Design Curriculum:

b) Teaching Experiments:

Instead of lecture method, question-answer method is adopted many a time.

c) Laboratory Experiments:

Some reactions were taken in evaporating dish instead of glass wear.

d) Evaluation Methods:

Using model answer keys for question papers correction.

e) Participation of resource material including books, reading materials, laboratory, Manuals etc

f) Remedial Teaching/Students Counselling (Academic)

Helping the students where ever required.

g) Any other

D) IMPROVEMENT OF PROFESSIONAL COMPETENCE

a) Details regarding orientation/refresher course attended participation in seminar Schools, workshops, seminars, symposia etc. including Open University course / M. Phil, Ph. D.

E) RESEARCH CONTRIBUTIONS

a) Number of students (M. Phil/ Ph.D.) _____

Class	At the beginning of the Year	Registered during the Year	Completed during the Year
M. Phil	_____	_____	_____
Ph. D.	_____	_____	_____

b) No. of research papers published (Please enclose list)

Research Projects

Title of the Project	Name of the funding	Duration

d) Details of Seminar, conference, symposia organised

e) Patents taken, if any give a brief description.

f) Membership of professional bodies editorship of journals etc.

F) EXTENSION WORK/ COMMUNITY SERVICE:

a) Please give a short account of your contribution to:

a) Community work such as values of national integration, secularism, peace, flood or drought relief, small family norms etc.

Attending national festivals under one roof.

b) Position held/ leadership role played in organization linked with extension work and National Service Scheme (NSS) or NCC or any other similar activity.

G) PARTICIPATION IN CORPORATE LIFE:

a) College/ University/Institution

College.

b) Co-curricular Activities:

1) Helping students in project preparation of drug in semester

c) Enrichment of campus LIFE (Hostel, Sports, Games, Cultural activities) 2) Conducted rangoli competition Participating in the conclusion of cultural programme on annual day function.

d) Students welfare and discipline

Trying to have self discipline. so students will copy the same.

e) Membership/Participation in bodies/committees on education and national development

f) Professional Organization of Teachers

Assessment

a) Step taken by you for the evolution of the course programme taught

Asking questions based on the matter taught, some time small exercises can be given.

General data

State brief assessment of your performance indicating

a) Achievements

Helping students to improve their quality while promoting in the next class.

b) Difficulties faced and

Presence of inactive students.

c) Suggestions for self-improvement

Trying to maintain self disciplined.

H) GENERAL OBSERVATION

i) Attendance

a) Regularity: Regular.

b) Punctuality: Punctual.

c) Students - Teachers Relationship: fair.

ii) College Relationship

fair.

iii) Class control

fair

iv) Reading habits and other matters

Prefering reading in mother-tounge.

Place: Vasai (W), Palghar 401202.

Date:

Signature of the Teacher

EVOLUTION BY THE HEAD OF THE DEPT. OR THE SENIOR MOST LECTURE IN THE DEPT. OR PRINCIPAL

a) State whether facts stated above correct

b) Actual Verification..... Evolution.....

Item	Correct	Exaggerated	Excellent	Very Good	Good average	Poor
A	✓					
B			✓			
C				✓		
D						✓
E						✓
F			✓			
G				✓		
H			✓			

*Evaluation is not expected in Column no. A & B

Bakhaul
 Signature of the HOD
 Or Senior most Teacher
 in Dept. or the Principal
 E.S.A. College of Science

Observation of the Principal

Place: Vasai (West), Palghar-401202.
 Date:



[Signature]
 Signature of the Principal
 VIDYAWARDHINI'S A. V. COLLEGE OF
 ARTS, K. M. COLLEGE OF COMMERCE
 E. S. A. COLLEGE OF SCIENCE
 VASAI ROAD, DIST. PALGHAR,
 MAHARASHTRA - 401 202.