

PERFORMANCE APPRAISAL REPORT - II SELF APPRAISAL

(To be submitted in duplicate before 30th April)

(Ref. The Vice Chancellor direction vide Circular No. CONCOLE/ TAU/VCD/37 OF 2000 dated 21st January 2000 and subsequent amendment vide circular No. CONCOL/ TAU/VED/310 of 2000 dated 17th Aug 2000)

Period: 1-4-2022 to 31-03-2023 (Year 2022 to 2023)

A. BASIC INFORMATION

- a) Name of the college in full: Vidyavardhini's Annasaheb Vartak College of Arts, Kedarnath Malhotra College of Commerce, E. S. Andrades College of Science and Junior College Vasai Road (W) - Dist. Palghar - 401202
- b) Name of the Teacher : Mrs. Vandana Tushar Bendale
- c) Designation : Assistant Professor
- d) Department : Chemistry
- e) Area of Specialisation : Analytical Chemistry
- f) Date of joining the present college: 19/07/1993
- g) Honours Conferred : M.Sc.

B. TEACHING

	No. of Lectures	Number of Tutorials / Practical's Taught in the Year.	Steps taken for the teaching periods missed during absence of leave
Under Graduate	Lecture = 04 Practical = 16 Total = 20	Lecture = 80 Practicals = 180 Total = 260 per semester	Engaging extra lectures & also engaging doubt solving lectures.
Post Graduate	NIL	NIL	NIL
Any Other	NIL	NIL	NIL

To be filled at the end of every academic year L= Lecture T=Tutorial P= Practical

- b) Regularity and Punctuality: Punctual & regular in academics & co-curriculum activities
- c) Details of course teaching plan, synopses of lecture and reading list supplied to students
Planned for lecture & practical as per discussion with HOD
List of reference books suggested for students.

d) Details of Participation in the following

- i) University Evaluation : Appointed as university examiner at UG level (1995)
- ii) Internal Evaluation : Engaged in internal evaluation to UG level (upto 2015-16)

- iii) Paper setting : TY.BSC paper setter of university of mumbai since 2018
- iv) Assessment of Home Assignments: After completion of chapter, problems & questions are given to students.
- v) Conduct of Examination : Appointed as paper setter of SY & TY examination
- vi) Evaluation of Dissertation etc. : NA

C) DETAILS OF INNOVATION/CONTRIBUTIONS IN TEACHING, DURING THE YEAR

a) Design Curriculum:

Not part of Academic body

b) Teaching Experiments:

Adopting Participative learning

c) Laboratory Experiments:

Taught Laboratory experiments in TY.BSC students

d) Evaluation Methods:

Following university rules for assessment

e) Participation of resource material including books, reading materials, laboratory, Manuals etc

NIL

f) Remedial Teaching/Students Counselling (Academic)

Counselling of students in an unofficial way & did have whatsapp record of it

g) Any other

No.

D) IMPROVEMENT OF PROFESSIONAL COMPETENCE

a) Details regarding orientation/refresher course attended participation in seminar Schools, workshops, seminars, symposia etc. including Open University course / M. Phil, Ph. D.

NIL

E) RESEARCH CONTRIBUTIONS

a) Number of students (M. Phil/ Ph.D.)

Class	At the beginning of the Year	Registered during the Year	Completed during the Year
M. Phil	NIL	NIL	NIL
Ph. D.	NIL	NIL	NIL

b) No. of research papers published (Please enclose list)

NIL

Research Projects

Title of the Project	Name of the funding	Duration
NIL	—	—

d) Details of Seminar, conference, symposia organised

NIL

e) Patents taken, if any give a brief description.

NIL

f) Membership of professional bodies editorship of journals etc.

NIL

F) EXTENSION WORK/ COMMUNITY SERVICE:

a) Please give a short account of your contribution to:

a) Community work such as values of national integration, secularism, peace, flood or drought relief, small family norms etc.

NO

b) Position held/ leadership role played in organization linked with extension work and National Service Scheme (NSS) or NCC or any other similar activity.

WDC chairperson & actively involved in community work through it.
Chairperson of ICC (Internal complaints committee)

G) PARTICIPATION IN CORPORATE LIFE:

a) College/ University/Institution

Actively involved in almost all college activities.

b) Co-curricular Activities:

Active member of 4 committees at college level (WDC, Student aid fund, ICC, IARC)

c) Enrichment of campus LIFE (Hostel, Sports, Games, Cultural activities)

NIL

d) Students welfare and discipline

NIL

e) Membership/Participation in bodies/committees on education and national development

NIL

f) Professional Organization of Teachers

NIL

Assessment

a) Step taken by you for the evolution of the course programme taught

Periodical Revision question & answer session are organized to know the

General data learning level of students. Final examination assessment is done acc. to

State brief assessment of your performance indicating university norms.

a) Achievements

NIL

b) Difficulties faced and

NIL

c) Suggestions for self-improvement

Need to undertake major/minor research project.

H) GENERAL OBSERVATION

i) Attendance

a) Regularity: Try to maintain 95% attendance every year

b) Punctuality: Regular in doing every day work.

c) Students - Teachers Relationship: Punctual to do work on set time, good relation with students

ii) College Relationship

Share excellent relationship with my colleagues.

iii) Class control

Excellent

iv) Reading habits and other matters

Enjoy reading subjective & practical books.

Place: Vasai (W), Palghar 401202.

Date:

Signature of the Teacher

Bansode
28/04/23

EVOLUTION BY THE HEAD OF THE DEPT. OR THE SENIOR MOST LECTURE IN THE DEPT. OR PRINCIPAL

a) State whether facts stated above correct

b) Actual Verification..... Evolution.....

Item	Correct	Exaggerated	Excellent	Very Good	Good average	Poor
A	✓					
B	✓			✓		
C				✓		
D					✓	
E				✓		✓
F				✓		
G					✓	
H			✓			

*Evaluation is not expected in Column no. A & B

Karkhane
 Signature of the HOD
 Or Senior most Teacher
 In Dept. or the Principal
 Head of the Chemistry Dept.
 E. S. A. College of Science

Observation of the Principal

Place: Vasai (West), Palghar-401202.

Date:



Signature of the Principal

[Signature]
 PRINCIPAL
 VIDYAVARDHINI'S A. V. COLLEGE OF
 ARTS, K. M. COLLEGE OF COMMERCE
 E. S. A. COLLEGE OF SCIENCE
 VASAI ROAD, DIST. PALGHAR
 MAHARASHTRA - 401202.