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PERFORMANCE APPRAISAL REPORT - II
SELF APPRAISAL

(To be submitted in duplicate before 30th April)

(Ref. The Vice Chancellor direction vide Circular No. CONCOLE/ TAU/VCD/37 OF 2000 dated 21st January 2000 and subsequent amendment vide circular No. CONCOL/ TAU/VED/310 of 2000 dated 17th Aug 2000)

Period: 1-4-2022 to 31-03-2023 (Year 2022 to 2023)

A. BASIC INFORMATION

- a) Name of the college in full: Vidyavardhini's Annasaheb Vartak College of Arts,
Kedarnath Malhotra College of Commerce, E. S. Andrades
College of Science and Junior College Vasai Road (W) -
Dist. Palghar - 401202
- b) Name of the Teacher : Vaishali S. Khopkar
- c) Designation : Asst. Professor
- d) Department : Zoology
- e) Area of Specialisation : Marine Zoology
- f) Date of joining the present college: 10/7/1995
- g) Honours Conferred : _____

B. TEACHING

	No. of Lectures	Number of Tutorials /Practical's Taught in the Year.	Steps taken for the teaching periods missed during absence of leave
Under Graduate	04	16	Extra lectures conducted
Post Graduate	—	—	—
Any Other	—	—	—

To be filled at the end of every academic year L= Lecture T=Tutorial P= Practical

b) Regularity and Punctuality: Regular & Punctual

c) Details of course teaching plan, synopsis of lecture and reading list supplied to students

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d) Details of Participation in the following

i) University Evaluation

T.Y. B.Sc Practical & Theory paper

ii) Internal Evaluation

F.Y. & S.Y. B.Sc Practical & Theory Paper Examiner

- iii) Paper setting : T.Y. Practical Exam paper
- iv) Assessment of Home Assignments: T.Y. B.Sc. Home Assignment Setting
- v) Conduct of Examination : F.Y. & S.Y. T.Y. B.Sc. exams Conducted
- vi) Evaluation of Dissertation etc. :

C) DETAILS OF INNOVATION/CONTRIBUTIONS IN TEACHING, DURING THE YEAR

a) Design Curriculum:

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b) Teaching Experiments:

Use of projector

c) Laboratory Experiments:

All F.Y. / S.Y. / T.Y. Experiments taken in the laboratory.

d) Evaluation Methods:

As given by University.

e) Participation of resource material including books, reading materials, laboratory, Manuals etc

As per University manuals.

f) Remedial Teaching/Students Counselling (Academic)

from time to time Students counselling is done.

g) Any other

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D) IMPROVEMENT OF PROFESSIONAL COMPETENCE

a) Details regarding orientation/refresher course attended participation in seminar Schools, workshops, seminars, symposia etc. including Open University course / M. Phil, Ph. D.

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E) RESEARCH CONTRIBUTIONS

a) Number of students (M. Phil/ Ph.D.)

Class	At the beginning of the Year	Registered during the Year	Completed during the Year
M. Phil	—	—	—
Ph. D.	—	—	—

b) No. of research papers published (Please enclose list)

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Research Projects

Title of the Project	Name of the funding	Duration
—	—	—

d) Details of Seminar, conference, symposia organised

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e) Patents taken, if any give a brief description. _____

f) Membership of professional bodies editorship of journals etc. _____

F) EXTENSION WORK/ COMMUNITY SERVICE:

a) Please give a short account of your contribution to:

a) Community work such as values of national integration, secularism, peace, flood or drought relief, small family norms etc. _____

b) Position held/ leadership role played in organization linked with extension work and National Service Scheme (NSS) or NCC or any other similar activity. _____

G) PARTICIPATION IN CORPORATE LIFE:

a) College/ University/Institution _____

b) Co-curricular Activities: _____

c) Enrichment of campus LIFE (Hostel, Sports, Games, Cultural activities) _____

d) Students welfare and discipline

Incharge of Campus discipline council of college

e) Membership/Participation in bodies/committees on education and national development _____

f) Professional Organization of Teachers

Member of BE BUCTU.

Assessment

a) Step taken by you for the evolution of the course programme taught _____

General data

State brief assessment of your performance indicating

a) Achievements _____

b) Difficulties faced and _____

c) Suggestions for self-improvement.

Conduction of workshops & seminars in future

H) GENERAL OBSERVATION

i) Attendance

a) Regularity: Regular

b) Punctuality: Punctual

c) Students - Teachers Relationship: Healthy

ii) College Relationship: Good

iii) Class control: Excellent

iv) Reading habits and other matters: Good

Place: Vasai (W), Palghar 401202.

Date: _____

Signature of the Teacher

EVOLUTION BY THE HEAD OF THE DEPT. OR THE SENIOR MOST LECTURE IN THE DEPT. OR PRINCIPAL

a) State whether facts stated above correct

b) Actual Verification..... Evolution.....

Item	Correct	Exaggerated	Excellent	Very Good	Good average	Poor
A	✓					
B	✓					
C	✓			✓		
D	✓					✓
E	✓					✓
F	✓					
G	✓					
H	✓					

*Evaluation is not expected in Column no. A & B

[Signature]
Signature of the HOD
Or Senior most Teacher

In Dept. of the Principal
Head of Zoology Department
E.S.A. College of Science, Vasai Road.

Observation of the Principal

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Place: Vasai (West), Palghar-401202.

Date:



[Signature]
PRINCIPAL
VIDYAVARDHINI COLLEGE OF SCIENCE
ARTS, K.M. COLLEGE OF COMMERCE
E.S.A. COLLEGE OF SCIENCE
VASAI ROAD, DIST. PALGHAR
MAHARASHTRA - 401202.

