

**PERFORMANCE APPRAISAL REPORT - II**  
**SELF APPRAISAL**

(To be submitted in duplicate before 30<sup>th</sup> April)

(Ref. The Vice Chancellor direction vide Circular No. CONCOLE/ TAU/VCD/37 OF 2000 dated 21<sup>st</sup> January 2000 and subsequent amendment vide circular No. CONCOL/ TAU/VED/310 of 2000 dated 17<sup>th</sup> Aug 2000)

Period: 1-4-20..... to 31-03-20..... (Year 20..... to 20.....)

**A. BASIC INFORMATION**

- a) Name of the college in full: Vidyavardhini's Annasaheb Vartak College of Arts, Kedarnath Malhotra College of Commerce, E. S. Andrades College of Science and Junior College Vasai Road (W) - Dist. Palghar - 401202
- b) Name of the Teacher : PRAJAKTA RITESH PATIL
- c) Designation : ASST. PROF.
- d) Department : HINDI
- e) Area of Specialisation : HINDI
- f) Date of joining the present college: 27, JUN 2022
- g) Honours Conferred : M. A. B. E. S. E. T.

**B. TEACHING**

	No. of Lectures	Number of Tutorials / Practical's Taught in the Year.	Steps taken for the teaching periods missed during absence of leave
Under Graduate	<u>20 (per week)</u>	-	<u>Extra lecture were taken.</u>
Post Graduate	-	-	
Any Other	-	-	

To be filled at the end of every academic year L= Lecture T=Tutorial P= Practical

- b) Regularity and Punctuality: Excellent.
- c) Details of course teaching plan, synopses of lecture and reading list supplied to students  
Syllabus, notes, Powerpoint, presentations and names of books are provided to students.

d) Details of Participation in the following

- i) University Evaluation : -
- ii) Internal Evaluation : Yes.



- iii) Paper setting : yes
- iv) Assessment of Home Assignments: -
- v) Conduct of Examination : Worked as Junior Supervisor.
- vi) Evaluation of Dissertation etc. : -

**C) DETAILS OF INNOVATION/CONTRIBUTIONS IN TEACHING, DURING THE YEAR**

- a) Design Curriculum: -
- b) Teaching Experiments: Story telling, Essay writing, group Study.
- c) Laboratory Experiments: Poetry, writing.
- d) Evaluation Methods: Evaluation is done as per the university guidelines.
- e) Participation of resource material including books, reading materials, laboratory, Manuals etc Reading notes and Power Point Presentations of P
- f) Remedial Teaching/Students Counselling (Academic) Prepared.
- g) Any other -

**D) IMPROVEMENT OF PROFESSIONAL COMPETENCE**

- a) Details regarding orientation/refresher course attended participation in seminar Schools, workshops, seminars, symposia etc. including Open University course / M. Phil, Ph. D. N.S.S. Evaluation session on 21st March 2023

**E) RESEARCH CONTRIBUTIONS**

a) Number of students (M. Phil/ Ph.D.)

Class	At the beginning of the Year	Registered during the Year	Completed during the Year
M. Phil	<u>-</u>	<u>-</u>	<u>-</u>
Ph. D.	<u>-</u>	<u>-</u>	<u>-</u>

b) No. of research papers published (Please enclose list)

Research Projects

Title of the Project	Name of the funding	Duration

d) Details of Seminar, conference, symposia organised



e) Patents taken, if any give a brief description.

..... Nil

f) Membership of professional bodies editorship of journals etc.

..... Nil

**F) EXTENSION WORK/ COMMUNITY SERVICE:**

a) Please give a short account of your contribution to:

a) Community work such as values of national integration, secularism, peace, flood or drought relief, small family norms etc.

b) Position held/ leadership role played in organization linked with extension work and National Service Scheme (NSS) or NCC or any other similar activity.

**G) PARTICIPATION IN CORPORATE LIFE:**

a) College/ University/Institution

..... College

b) Co-curricular Activities:

c) Enrichment of campus LIFE (Hostel, Sports, Games, Cultural activities)

..... Cultural Committee

d) Students welfare and discipline

e) Membership/Participation in bodies/committees on education and national development

f) Professional Organization of Teachers

**Assessment**

a) Step taken by you for the evolution of the course programme taught

**General data**

State brief assessment of your performance indicating

a) Achievements

b) Difficulties faced and  
..... need PC in Dept.

c) Suggestions for self-improvement  
..... Need to undertake research activities

**H) GENERAL OBSERVATION**

i) Attendance

a) Regularity: ..... Excellent

b) Punctuality: ..... Good

c) Students - Teachers Relationship: ..... Excellent

ii) College Relationship: ..... Very good

iii) Class control: ..... Very good

iv) Reading habits and other matters: ..... Very good

Place: Vasai (W), Palghar 401202.

Date: 26/04/2023

Signature of the Teacher

EVOLUTION BY THE HEAD OF THE DEPT. OR THE SENIOR MOST LECTURE IN THE DEPT. OR PRINCIPAL

a) State whether facts stated above correct



b) Actual Verification..... Evolution.....

Item	Correct	Exaggerated	Excellent	Very Good	Good average	Poor
A						
B						
C						
D						
E						
F						
G						
H						

\*Evaluation is not expected in Column no. A & B

Signature of the HOD  
Or Senior most Teacher  
In Dept. or the Principal

Observation of the Principal

Place: Vasai (West), Palghar-401202.  
Date:



*[Handwritten Signature]*  
PRINCIPAL  
Signature of the Principal  
ARTS, K. M. COLLEGE OF COMMERCE  
E. S. A. COLLEGE OF SCIENCE  
VASAI ROAD, DIST. PALGHAR  
MAHARASHTRA - 401 202.