

### PERFORMANCE APPRAISAL REPORT - II SELF APPRAISAL

(To be submitted in duplicate before 30<sup>th</sup> April)

(Ref The Vice Chancellor direction vide Circular No. CONCOLE/ TAU/VCD/37 OF 2000 dated 21<sup>st</sup> January 2000 and subsequent amendment vide circular No. CONCOL/ TAU/VED/310 of 2000 dated 17<sup>th</sup> Aug 2000)

Period: 1-4-20~~22~~ to 31-03-20<sup>23</sup> (Year 20~~22~~ to 20<sup>23</sup>)

#### A. BASIC INFORMATION

- a) Name of the college in full: Vidyavardhini's Annasaheb Vartak College of Arts, Kedarnath Malhotra College of Commerce, E. S. Andrades College of Science and Junior College Vasai Road (W) - Dist. Palghar - 401202
- b) Name of the Teacher : VAIKHARI DILIP NAVELE
- c) Designation : Assistant Professor (C.M.B.)
- d) Department : Political science
- e) Area of Specialisation : Political Thought, Public Administration
- f) Date of joining the present college: 06/09/2022
- g) Honours Conferred : Nil

#### B. TEACHING

	No. of Lectures	Number of Tutorials /Practical's Taught in the Year.	Steps taken for the teaching periods missed during absence of leave
Under Graduate	<u>9 Lectures Per week</u>	<u>Nil</u>	<u>Extra lectures are taken</u>
Post Graduate	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>
Any Other	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>

To be filled at the end of every academic year L= Lecture T=Tutorial P= Practical

- b) Regularity and Punctuality: Regular and Punctual
- c) Details of course teaching plan, synopses of lecture and reading list supplied to students  
University syllabus is shared with students (which is prepared by Board of studies) teaching as per University norms
- d) Details of Participation in the following
  - i) University Evaluation : Nil
  - ii) Internal Evaluation : TYBA Paper No. VI

- iii) Paper setting : SYBA
- iv) Assessment of Home Assignments: Regularly in All
- v) Conduct of Examination : 100% as per
- vi) Evaluation of Dissertation etc. : Nil

**C) DETAILS OF INNOVATION/CONTRIBUTIONS IN TEACHING, DURING THE YEAR**

- a) Design Curriculum: Nil
- b) Teaching Experiments: Surprise class tests, Student's presentations, Group Discussions
- c) Laboratory Experiments: Nil
- d) Evaluation Methods: College exams as well as home assignments, Question-answers during lectures, Presentations
- e) Participation of resource material including books, reading materials, laboratory, Manuals etc. Nil Providing reference books list, important notes related to syllabus
- f) Remedial Teaching/Students Counselling (Academic) YES
- g) Any other Nil

**D) IMPROVEMENT OF PROFESSIONAL COMPETENCE**

- a) Details regarding orientation/refresher course attended participation in seminar Schools, workshops, seminars, symposia etc. including Open University course / M. Phil, Ph. D. One day workshop - 'Contemporary Research Themes in Social Sciences, Commerce and management & skills in writing Research Paper in St. Joseph college of Arts & Commerce, Virar,

**E) RESEARCH CONTRIBUTIONS** One day National Seminar - 'संतसाहिबाची समकालीनता' organized in A.V. College of Arts, Vasai Road

a) Number of students (M. Phil/ Ph.D.)

Class	At the beginning of the Year	Registered during the Year	Completed during the Year
M. Phil	Nil	Nil	Nil
Ph. D.	Nil	Nil	Nil

b) No. of research papers published (Please enclose list) One - 'संतसाहिबाचे कृषियोगदान' in Research Journal 'विद्यावाती'

**Research Projects**

Title of the Project	Name of the funding	Duration
Nil	Nil	Nil

d) Details of Seminar, conference, symposia organised Nil

e) Patents taken, if any give a brief description.

Nil

f) Membership of professional bodies editorship of journals etc.

Nil

**F) EXTENSION WORK/ COMMUNITY SERVICE:**

a) Please give a short account of your contribution to:

a) Community work such as values of national integration, secularism, peace, flood or drought relief, small family norms etc.

Nil

b) Position held/ leadership role played in organization linked with extension work and National Service Scheme (NSS) or NCC or any other similar activity.

YES, participated as teacher co-ordinator in NSS Residential Camp, participated in NSS Unit activities in College

**G) PARTICIPATION IN CORPORATE LIFE:**

a) College/ University/Institution

Nil

b) Co-curricular Activities:

Nil

c) Enrichment of campus LIFE (Hostel, Sports, Games, Cultural activities)

Nil

d) Students welfare and discipline

Nil

e) Membership/Participation in bodies/committees on education and national development

Nil

f) Professional Organization of Teachers

Nil

**Assessment**

a) Step taken by you for the evolution of the course programme taught

Nil

**General data**

State brief assessment of your performance indicating

a) Achievements

Nil

b) Difficulties faced and

Nil

c) Suggestions for self-improvement

Nil

**H) GENERAL OBSERVATION**

i) Attendance

a) Regularity: YES

b) Punctuality: YES

c) Students - Teachers Relationship: Very Good

ii) College Relationship: Very Good

iii) Class control: Very Good

iv) Reading habits and other matters: Regular Reading to syllabus,

Reading reference material, current affairs

Place: Vasai (W), Palghar 401202.

Date: 29/04/2023

Signature of the Teacher

**EVOLUTION BY THE HEAD OF THE DEPT. OR THE SENIOR MOST LECTURE IN THE DEPT. OR PRINCIPAL**

a) State whether facts stated above correct

yes

b) Actual Verification..... Evolution.....

Item	Correct	Exaggerated	Excellent	Very Good	Good average	Poor
A	—					
B	—					
C				✓		
D				✓		
E					✓	
F					✓	
G	—					
H				✓		

\*Evaluation is not expected in Column no. A & B

Signature of the HOD  
Or Senior most Teacher  
In Dept. or the Principal

Observation of the Principal

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Place: Vasai (West), Palghar-401202.

Date:



**PRINCIPAL**  
VIDYAVARDHINI COLLEGE OF  
ARTS, K. M. COLLEGE OF COMMERCE  
E. S. A. COLLEGE OF SCIENCE  
VASAI ROAD, DIST. PALGHAR  
MAHARASHTRA - 401 202