

PERFORMANCE APPRAISAL REPORT - II
SELF APPRAISAL

(To be submitted in duplicate before 30th April)

(Ref. The Vice Chancellor direction vide Circular No. CONCOLE/ TAU/VCD/37 OF 2000 dated 21st January 2000 and subsequent amendment vide circular No. CONCOL/ TAU/VED/310 of 2000 dated 17th Aug 2000)

Period: 1-4-2022 to 31-03-2023 (Year 2022 to 2023)

A. BASIC INFORMATION

- a) Name of the college in full: Vidyavardhini's Annasaheb Vartak College of Arts, Kedarnath Malhotra College of Commerce, E. S. Andrades College of Science and Junior College Vasai Road (W) - Dist. Palghar - 401202
- b) Name of the Teacher : SHRUTI SUBODH AREKAR
- c) Designation : ASSISTANT PROFESSOR
- d) Department : BMS & BBI
- e) Area of Specialisation : Human Resource, Management
- f) Date of joining the present college: 01st July 2016
- g) Honours Conferred : NA

B. TEACHING

	No. of Lectures	Number of Tutorials /Practical's Taught in the Year.	Steps taken for the teaching periods missed during absence of leave
Under Graduate	22	—	Rescheduled or Extra lectures taken
Post Graduate	—	—	—
Any Other	—	—	—

To be filled at the end of every academic year L= Lecture T=Tutorial P= Practical

b) Regularity and Punctuality: Excellent - on scheduled time for lectures & other duties.

c) Details of course teaching plan, synopses of lecture and reading list supplied to students
Completion of University prescribed syllabus, case study & caselets given to students, videos relating to subjects.

d) Details of Participation in the following

- i) University Evaluation : Sem V → TUBMS 02 subjects, TUBBI 01 subject
Sem VI → TUBMS 03 subjects, TUBBI 02 subject
- ii) Internal Evaluation : Sem III → SUBMS 01 subject, SUBBI 01 subject
Sem IV, II → SUBMS 01 subject, SUBMS 01 subject

- iii) Paper setting : SAME AS Internal Evaluation
- iv) Assessment of Home Assignments: - NA -
- v) Conduct of Examination : Worked as Junior Supervisor
- vi) Evaluation of Dissertation etc. : - NA -

C) DETAILS OF INNOVATION/CONTRIBUTIONS IN TEACHING, DURING THE YEAR

- a) Design Curriculum: - NA -
- b) Teaching Experiments: - NA -
- c) Laboratory Experiments: - NA -
- d) Evaluation Methods: CAP assessment
- e) Participation of resource material including books, reading materials, laboratory, Manuals etc NA
- f) Remedial Teaching/Students Counselling (Academic) Conducted on Individual level for slow learners.
- g) Any other - NA -

D) IMPROVEMENT OF PROFESSIONAL COMPETENCE

- a) Details regarding orientation/refresher course attended participation in seminar Schools, workshops, seminars, symposia etc. including Open University course / M. Phil, Ph. D. NA

E) RESEARCH CONTRIBUTIONS

a) Number of students (M. Phil/ Ph.D.)

Class	At the beginning of the Year	Registered during the Year	Completed during the Year
M. Phil	-	-	-
Ph. D.	-	-	-

b) No. of research papers published (Please enclose list)

NIL

Research Projects

Title of the Project	Name of the funding	Duration
-	-	-

d) Details of Seminar, conference, symposia organised

NIL

e) Patents taken, if any give a brief description.

NA

f) Membership of professional bodies editorship of journals etc.

NA

F) EXTENSION WORK/ COMMUNITY SERVICE:

a) Please give a short account of your contribution to:

a) Community work such as values of national integration, secularism, peace, flood or drought relief, small family norms etc.

NA

b) Position held/ leadership role played in organization linked with extension work and National Service Scheme (NSS) or NCC or any other similar activity.

G) PARTICIPATION IN CORPORATE LIFE:

a) College/ University/Institution

NAAC committee member

b) Co-curricular Activities:

Cultural committee, NAAC committee.

c) Enrichment of campus LIFE (Hostel, Sports, Games, Cultural activities)

Cultural Committee member

d) Students welfare and discipline

e) Membership/Participation in bodies/committees on education and national development

f) Professional Organization of Teachers

Assessment

a) Step taken by you for the evolution of the course programme taught

General data

State brief assessment of your performance indicating

a) Achievements

—

b) Difficulties faced and

—

c) Suggestions for self-improvement

—

H) GENERAL OBSERVATION

i) Attendance

a) Regularity:

Good

b) Punctuality:

Excellent

c) Students - Teachers Relationship:

Excellent

ii) College Relationship

Excellent

iii) Class control

Excellent

iv) Reading habits and other matters

Good

Place: Vasai (W), Palghar 401202.

Date:

Signature of the Teacher

EVOLUTION BY THE HEAD OF THE DEPT. OR THE SENIOR MOST LECTURE IN THE DEPT. OR PRINCIPAL

a) State whether facts stated above correct

b) Actual Verification..... Evolution.....

Item	Correct	Exaggerated	Excellent	Very Good	Good average	Poor
A	✓		✓			
B	✓		✓			
C	✓			✓		
D	✓			✓		
E	✓			✓		
F	✓			✓		
G	✓		✓			
H	✓		✓			

*Evaluation is not expected in Column no. A & B

Bhasara
 Signature of the HOD
 Or Senior most Teacher
 In Dept. or the Principal

Observation of the Principal

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Place: Vasai (West), Palghar-401202.

Date:



[Signature]
 Signature of the Principal
 VIDYARCHINI'S A. V. COLLEGE OF
 ARTS, K. M. COLLEGE OF COMMERCE
 E. S. A. COLLEGE OF SCIENCE
 VASAI ROAD, DIST. PALGHAR
 MAHARASHTRA - 401 202.

