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PERFORMANCE APPRAISAL REPORT - II
SELF APPRAISAL

(To be submitted in duplicate before 30th April)

(Ref. The Vice Chancellor direction vide Circular No. CONCOLE/ TAU/VCD/37 OF 2000 dated 21st January 2000 and subsequent amendment vide circular No. CONCOL/TAU/VED/310 of 2000 dated 17th Aug 2000)

Period: 1-4-20~~22~~ to 31-03-20~~22~~ (Year 20~~22~~ to 20~~22~~)

A. BASIC INFORMATION

- a) Name of the college in full: Vidyavardhini's Annasaheb Vartak College of Arts,
Kedarnath Malhotra College of Commerce, E. S. Andrades
College of Science and Junior College Vasai Road (W) -
Dist. Palghar - 401202
- b) Name of the Teacher : VANDANA ANVI KEDIA
- c) Designation : Asst. Professor.
- d) Department : Accountancy
- e) Area of Specialisation : Financial Accounting.
- f) Date of joining the present college: 26th, NOV, 2020
- g) Honours Conferred : Commerce

B. TEACHING

	No. of Lectures	Number of Tutorials /Practical's Taught in the Year.	Steps taken for the teaching periods missed during absence of leave
Under Graduate	20 (Per sem)	-	By taking Extra lectures
Post Graduate	50 (Per semester)	-	undertaken Extra lectures.
Any Other	NPL	-	-

To be filled at the end of every academic year L= Lecture T=Tutorial P= Practical

- b) Regularity and Punctuality: As per records found, there is Punctuality & Regularity in academics & co-curriculum activities.
- c) Details of course teaching plan, synopses of lecture and reading list supplied to students
Teaching plans are usually orally discuss HOD with commencement of each academic years. Synopses of lecture is reported after completion of each lecture & list of reference informed to students

d) Details of Participation in the following

- i) University Evaluation : T.Y Bcom (Financing Accounting)
- ii) Internal Evaluation : Engaged in internal evaluation to UG level.

- iii) Paper setting : NO
- iv) Assessment of Home Assignments: Appointed as Paper setter at college level for FY & SY.
- v) Conduct of Examination : —
- vi) Evaluation of Dissertation etc. : —

C) DETAILS OF INNOVATION/CONTRIBUTIONS IN TEACHING, DURING THE YEAR

- a) Design Curriculum: Not part of Academic body.
- b) Teaching Experiments: Adaptive participative learning.
- c) Laboratory Experiments: NA
- d) Evaluation Methods: Following university rules for Assessment.
- e) Participation of resource material including books, reading materials, laboratory, Manuals etc —
- f) Remedial Teaching/Students Counselling (Academic) Counselling of students are done in an unofficial way & did have whatsapp record of it.
- g) Any other NO.

D) IMPROVEMENT OF PROFESSIONAL COMPETENCE

- a) Details regarding orientation/refresher course attended participation in seminar Schools, workshops, seminars, symposia etc. including Open University course / M. Phil, Ph. D. Participated in refresher course, attended various seminars & workshops & presented research papers and successfully completed MPhil, & registered for Phd from Mumbai university.

E) RESEARCH CONTRIBUTIONS

a) Number of students (M. Phil/ Ph.D.)

Class	At the beginning of the Year	Registered during the Year	Completed during the Year
M. Phil	—	—	—
Ph. D.	—	—	—

b) No. of research papers published (Please enclose list) TWO research papers are published.

Research Projects

Title of the Project	Name of the funding	Duration
—	—	—

d) Details of Seminar, conference, symposia organised

e) Patents taken, if any give a brief description.

f) Membership of professional bodies editorship of journals etc.

F) EXTENSION WORK/ COMMUNITY SERVICE:

a) Please give a short account of your contribution to:

a) Community work such as values of national integration, secularism, peace, flood or drought relief, small family norms etc.

b) Position held/ leadership role played in organization linked with extension work and National Service Scheme (NSS) or NCC or any other similar activity.

G) PARTICIPATION IN CORPORATE LIFE:

a) College/ University/Institution

Actively involved in almost all college activities.

b) Co-curricular Activities:

Participated in co-curricular activities

c) Enrichment of campus LIFE (Hostel, Sports, Games, Cultural activities)

I encourage students to take part in diverse co-curricular activities.

d) Students welfare and discipline

Admission of minority students (Reservation).

e) Membership/Participation in bodies/committees on education and national development

f) Professional Organization of Teachers

Periodical revision, question answer sessions - No. Assessment

a) Step taken by you for the evolution of the course programme taught

periodical revision, question & answer sessions.

General data

State brief assessment of your performance indicating

a) Achievements

participated in various learning ITC during pandemic, Men Seminars -

b) Difficulties faced and

learning ITC during pandemic, Managing online lecture

c) Suggestions for self-improvement

Need to undertake Major & Minor Research projects. to develop my research angle.

H) GENERAL OBSERVATION

i) Attendance

a) Regularity:

I found myself regular in doing work everyday.

b) Punctuality:

punctual in doing everyday work

c) Students - Teachers Relationship:

good relations with students

ii) College Relationship

good relations with superiors, subordi

iii) Class control

No difficulty in class control notes.

iv) Reading habits and other matters

I do enjoy reading subjective & Research books.

Place: Vasai (W), Palghar 401202.

Date: 27/04/23

Signature of the Teacher

27/04/23

EVOLUTION BY THE HEAD OF THE DEPT. OR THE SENIOR MOST LECTURE IN THE DEPT. OR PRINCIPAL

a) State whether facts stated above correct

b) Actual Verification..... Evolution.....

Item	Correct	Exaggerated	Excellent	Very Good	Good average	Poor
A	✓					
B	✓					
C	✓					
D	✓					
E	✓					
F	✓					
G	✓					
H	✓					

*Evaluation is not expected in Column no. A & B

Signature of the HOD
Or Senior most Teacher
In Dept. or the Principal

Observation of the Principal

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Excellent

Place: Vasai (West), Palghar-401202.

Date:



[Signature]
Signature of the Principal