



**VIDYAVARDHINI'S**  
**Annasaheb Vartak College of Arts,**  
**Kedarnath Malhotra College of Commerce &**  
**E. S. Andrades College of Science.**

(Affiliated to the University of Mumbai)

**And Junior Colleges**

**NAAC Accredited B++ Grade**

**University of Mumbai Best College Award 2015-2016**

**Prin. Dr. Arvind W. Ubale**

**M.Com., MSW (TISS), MMS,  
D.B.M., Ph.D.**

**Residence :**

A-201, Ajanta Park, Behind Amber Hotel,

Near Shahad Rly. Station, Kalyan (W),

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Email : t23avcollegevasai@gmail.com • Website : www.avc.ac.in

Ref. No. :

**IQAC Meeting**

Date : \_\_\_\_\_

A meeting of the IQAC with all members of Criteria Teams was held on **13 June 2022** in the staff room at 10.30 a.m..

Agenda:

1. IIQA submission
2. SSR update
3. Any other matter with the permission of the Chair

The list of members present is attached.

The Principal chaired the meeting. He welcomed the members to the new academic year. He spoke of the change in the format of the Self-Study Report and our acceptance of the new format. He appreciated the efforts of each member in the process of submitting the AQARs from the beginning to the end and their enthusiasm in participating in the NAAC process.



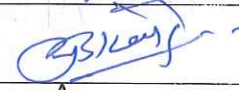

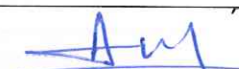
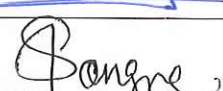


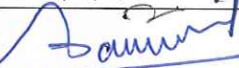
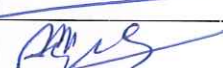
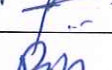
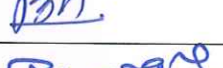


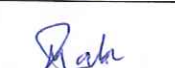
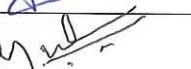

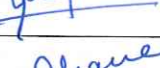
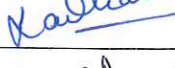



Dr. Deepa Murdeshwar-Katre, IQAC Co-ordinator said that the collection of data for the IIQA was in progress and was likely to be completed by the end of June.

Each Criteria Head apprised the members of the status of the collection of data for the Self-Study Report and the issues that came up while collecting the data. Dr. Shelke assured them that he and the Principal will do the best they can to see that they get the data required at the earliest.

The meeting ended with thanks to the Chair by the Staff Secretary, Dr. Dongre.

# IQAC AND 7 CRITERIA

Date: 13/06/2022

Sr.No.	Name of the students <del>teachers</del>	class	Signature
1	Dr. A.V. Shelke	V. Principal	
2	S. K. Patil	Asst. Prof	
3	Dr. Sakharam Dakhore	Asst. Prof	
4	V. P. Bemsode	Asst. Prof	
5	N.B. BANJAR	Asst. Prof	
6	Dr. S.T. Dongre	Asst. Prof	
7	Dr. H.R. Khambarat	Asst. Prof	
8	Dr. Willy Shah	Asst. Prof	
9	V. D Samudra	Asst. Prof	
10	P. M. PAGARE	Asst. Prof	
11	MES. PALLAVI M. AHIRE	Asst. Prof	
12	Bharana. Chauhan	Asst. Prof	
13	Swetha Iyer	Asst. Prof	
14	Geeta Dabre	Asst. Prof	
15	Jeenal Gandhi	Asst. Prof	
16	Jaya Gonsalves	Asst. Prof	
17	Ms. Sadhana Purkait.	Asst. Prof	
18	Shreuti' Asekar	Asst. Prof	
19	Dipti' Patil	Asst. Prof	
20	Amrita A. Tadhav	Comm	
21	Aditi V. Yadav	Asst. Prof	
22	Manohar B. Bhagirath	Asst. Prof	

23. Sanap Somnath S

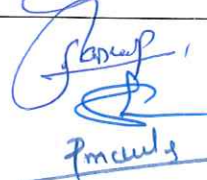
Asst. Prof

24. Dr. Sumil B. Avhad

Asst. Prof

25. Dnyaneshwar P. Maulc

Asst. Prof.



26. Rahul V. Gade Asst. prof. PLA
27. Praveen J. Dhangada Phy. Asst. prof. Jhangadi
28. Minakshi N. Bhatu Chem Asst prof Minakshi
29. Saum V. Shinde Chem. Asst. prof Shinde
30. Ajeeta Mundeshwar-Kate English Asso. Prof. Akate





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Ref. No. :

IQAC Meeting

Date : \_\_\_\_\_

A meeting of the IQAC members was held on **26 July 2022** in O.S.M. Room at 11.30 a.m..

Agenda:

- To discuss plans of action for the Academic Year 2022-23
- Any other matter with the permission of the Chair.

The following members were present:

1. Dr. Arvind Ubale, Principal & Chairperson, IQAC - *Arvind Ubale*
2. Dr. Deepa Murdeshwar-Katre, Co-ordinator *Deepa Katre*
3. Dr. A. V. Shelke, Vice-Principal & Special Invitee *AVS*
4. Mrs. Vandana Bendale *Vandana Bendale*
5. Dr. Ajay Kamble, Librarian *Ajay Kamble*
6. Mrs. Amrita Jadhav *Amrita Jadhav*
7. Dr. Shriram Dongre *Shriram Dongre*
8. Mr. Sachin Pise *Sachin Pise*
9. Dr. Manish Tirpude *Manish Tirpude*
10. Mrs. Bhavana Chauhan *Bhavana Chauhan*
11. Mrs. Pallavi Ahire *Pallavi Ahire*
12. Mr. Dilip Vartak, Registrar *Dilip Vartak*
13. Mr. Ajay Kawatwar, Laboratory Assistant *Ajay Kawatwar*

The Principal chaired the meeting and welcomed all members to the new academic year. The minutes of the meeting held on 7th May 2022 were read and approved.

The Principal appreciated the efforts of all in the preparation of the IIQA and the Self-Study Report. He hoped that the IIQA would be submitted by mid-July. Dr. Katre said that she would try her level best to meet this deadline. She also informed that the Action Taken Report of the last academic year was ready.

Dr. Dongre suggested that a portal be created on the college website which had links of papers published by staff as well as important office documents needed for NAAC or any other authority for easy access. Dr. Kamble seconded this. The Principal assured them that he would speak with White Code regarding this matter.

Dr. Ubale announced that the college would be applying soon to the Yashwantrao Chavan Maharashtra Open University for opening their centre in the college. Everyone lauded this effort by the management.

Dr. Tirpude felt that coaches needed to be appointed for all sports played by our students, not just boxing and shooting. The Principal assured that coaches would be appointed for kabaddi, chess and cricket and that a trainer would be appointed for those who use the gym.

Mrs. Jadhav expressed the need to have a room for students who feel weak or need rest. Dr. Ubale seconded this and said that space could be provided for the same in the gymkhana where a bed could be arranged and the area curtained. The same area could be used for counselling after the management appoints a counsellor. He informed that a counsellor would soon be appointed. Everyone appreciated this decision.

After this discussion, it was resolved that the following Plans of Action be approved by the members:

1. To prepare data and submit the IIQA by mid-July
2. To create a portal on the college website dedicated to the links of papers published by staff as well as important office documents needed for NAAC or any other authority for easy access
3. To suggest the appointments of coaches for all sports played by our students, not just boxing and shooting as well as a trainer for the gym.
4. To make arrangements for space where a bed would be kept for students who feel weak or need rest and alternatively for counselling

The meeting ended with thanks to the chair.



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### IQAC Meeting

A meeting of the IQAC with all members of Criteria Teams was held on **13 August 2022** in the staff room at 10.30 a.m..

Agenda:

1. To check the status report of criteria on the collection of data for the IIQA and SSR
2. Any other matter with the permission of the chair

The following members were present:

1. Dr. Arvind Ubale, Principal
2. Dr. G. C. Savagaon, Vice-Principal
3. Dr. A. V. Shelke, Vice-Principal
4. Dr. H. R. Khambayat
5. Mrs. Amrita Jadhav
6. Dr. S. T. Dongre
7. Mrs. Bhavana Chauhan
8. Dr. Manish Tirpude
9. Dr. Sunil B. Avhad
10. Miss Jeenal Gandhi

The Principal asked all members to speak on the status of the collection of data for the SSR. Miss Jeenal Gandhi said almost all the data to be collected for the IIQA was ready and it would be filled and be ready for submission soon. Dr.Dongre and Dr. Tirpude too said that Criterion I & V were nearing completion. Dr. Avhad was awaiting some information to be collected from the NCC and NSS for Criterion III. Dr. Khambayat said that his team was visiting each and every location in the college to cross check the measurements. Mrs. Bhavana Chauhan assured that Criterion VI would be ready in a few more days. Update of Criterion VII was not available as no one from the Criterion was present. Dr. Ubale said that he would talk to the team personally.

Dr. Shelke concluded the meeting stating that we could safely presume that we would be submitting our IIQA in a few days.

The meeting ended with thanks to the Chair.



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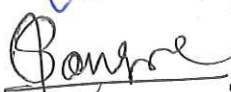




### IQAC Meeting

A meeting of the IQAC members was held on **22 August 2022** in O.S.M. Room at 11.30 a.m..

#### Agenda:

- To discuss further plans of action for the Academic Year 2022-23
- Any other matter with the permission of the Chair.

The following members were present:

1. Dr. Arvind Ubale, Principal & Chairperson, IQAC 
2. Dr. Deepa Murdeshwar-Katre, Co-ordinator 
3. Dr. A. V. Shelke, Vice-Principal & Special Invitee 
4. Mrs. Vandana Bendale 
5. Dr. Ajay Kamble, Librarian 
6. Mrs. Amrita Jadhav 
7. Dr. Shriram Dongre 
8. Mr. Sachin Pise 
9. Dr. Manish Tirpude 
10. Mrs. Bhavana Chauhan 
11. Mrs. Pallavi Ahire 



12. Mr. Dilip Vartak, Registrar

*M. Vartak*

13. Mr. Ajay Kawatwar, Laboratory Assistant

*A. Kawatwar*

The Principal chaired the meeting. The minutes of the meeting held on 26th July 2022 were read and approved.

The Principal applauded the efforts of all in the preparation and uploading of the IIQA. He hoped that the Criteria Teams would be able to upload the Self-Study Report within the time frame given by NAAC. Dr. Katre, Mrs. Jadhav, Dr. Dongre, Dr. Tirpude and Mrs. Chauhan assured the members that work on the SSR will be done within the deadline. It was decided that the IQAC will submit the SSR.

Mrs. Bendale suggested that Department Heads be given guidelines to make their presentations, which was seconded by Mr. Pise. Dr. Katre agreed to get these ready with the help of some members and distribute it well in advance to the Heads of departments.

Mr. Vartak spoke of the need of the IQAC to meet office staff and inform them in advance of the documents needed by Criteria Teams. He also urged for training programmes on soft skills for office and canteen staff. This was seconded by Mr. Kawatwar. The Principal said that he would speak to the Management and make arrangements for the same when possible.

Dr. Ubale suggested that we propose to the management the introduction of some Value-added Courses as well as Certificate Courses, preferably in blended mode. He asked members to suggest some courses suitable for our students. Suggestions for foreign exchange programmes for staff and students would be welcome. He also spoke of the efforts he and Mr. Vartak were taking to pursue the application for recognition as Centre for Yashwantrao Chavan Maharashtra Open University, Nashik in the programmes of B.A., B.Com., M.A. (Economics), M.Com. and M.B.A.. He expressed confidence of a positive response from the YCMOU.

Dr. Ubale revealed that Shri. Vikas Vartak had expressed his view that teachers in the educational institutions run by Vidyavardhini could be called for guest lectures in other institutions run by the Trust. This would encourage the growth of knowledge and academic information. Mr. Pise felt this was an excellent way of bringing sister educational institutions together.

Dr. Ubale also disclosed the plans to shift the canteen to the open space next to the badminton court. This could also be used by students from the Polytechnic leading to interaction between the students of both the institutions. Dr. Tirpude and Mrs. Jadhav expressed their reservations about this as the present location of the canteen was close to the gymkhana, the playground and the cultural room and easily accessible to students with higher physical activities. Dr. Kamble asked what precautions would be taken during the monsoon since our area is prone to heavy rainfall. Dr.

Ubale promised to present these observations to the management and expressed confidence that the management would come up with an amicable solution.

Dr. Ubale further suggested that a Hall of Fame be constructed in the space leading to the Rajani Hall. Dr. Shelke seconded this saying that the location was ideal as students and guests would become acquainted with those who had contributed to bringing the college to its prestigious position before or after entering the Rajani Hall.

After this discussion, it was resolved that the following Plans of Action be approved by the members and would be added to the earlier list discussed in the earlier meeting:

1. To prepare guidelines for departmental presentations
2. To arrange training programmes on soft skills for office and canteen staff
3. To look for Value-added courses and Certificate Course that could be introduced at our college
4. To pursue the application for recognition as Centre for Yashwantrao Chavan Maharashtra Open University, Nashik in the programmes of B.A., B.Com., M.A. (Economics), M.Com. and M.B.A..
5. To approach other educational institutions run by Vidyavardhini and seek to arrange inter-institutional guest lectures by the staff

The meeting ended with thanks to the chair.



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Ref. No. :

**IQAC Meeting**

Date : \_\_\_\_\_

A meeting of the IQAC with all members of Criteria Teams was held on **14 September 2022** in the staff room at 10.30 a.m..

Agenda:

1. To discuss the acceleration of work of uploading data of the SSR on the NAAC portal
2. To arrange a meeting with non-teaching staff members to inform them of the progress of the SSR
3. Any other matter with the permission of the Chair

The following members were present:

1. Dr. Arvind Ubale, Principal
2. Dr. Deepa Murdeshwar-Katre, Co-ordinator
3. Dr. A. V. Shelke, Vice-Principal & Special Invitee
4. Dr. H. R. Khambayat
5. Mrs. Amrita Jadhav
6. Dr. V. P. Bansode
7. Dr. S. T. Dongre
8. Dr. Manish Tirpude
9. Dr. Sunil B. Avhad

The Principal chaired the meeting. Dr. Katre informed the members that NAAC was considering A.Y. 2021-22 as Year 1 and not A.Y. 2020-21 as we had all presumed. So data had to be collected

for this year too. She expressed confidence in the members present that they would do this in no time looking at the past experience of collecting and uploading data of 2020-21 in the new format within just over a month. The members present also assured her and the Principal that the collection and updating of data would be done at the earliest. Dr. Dongre stated that the Action Taken Report based on the feedback received from students, alumni, teachers and employers of our students was ready.

After discussion, it was decided that a meeting with non-teaching staff could be held on the next day, i.e., 15th September itself. At this meeting, the Principal and IQAC Co-ordinator would first apprise the members of the importance of upcoming work and the expectation of their cooperation and support. The Criteria Heads would then share with them what information they would require from them.

The meeting ended with thanks to the Chair.





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Ref. No. :

**IQAC Meeting**

Date : \_\_\_\_\_

A meeting of the IQAC and Criteria Team members with all non-teaching staff members was held on **15 September 2022** in Rajani Hall at 10.30 a.m..

Agenda:

- To apprise the members of the importance of upcoming work and the expectation of their cooperation and support.
- Brief presentations by Criteria Heads regarding the information they would require from the office.

The attendance of members is attached. The Principal chaired the meeting. He welcomed all and began with thanking all non-teaching staff for their assistance in providing data for the AQARs. He stressed that the SSR data was similar and most of the Criteria Teams had them, but could approach them again and again for collection or clarification. He expected the same co-operation from all of them. Mr. Dilip Vartak, Registrar, assured all that his staff would continue to be of any assistance required.

Each Criterion Head then spoke of the data required from the office. Mr. Vartak shared with them whom the teams should approach for specific data. Dr. Katre thanked Mr. Vartak for this important information since it would save a lot of time and effort.

The meeting ended with thanks to the Chair.

6 General staff Meeting (NON-TEACHING) Date: 14/09/2022

Sr.No.	Name of the teacher	Dept.	Signature
1	Shr. Dilip M. Vankar	Registrar's office	
2	J. J. Mhadre office clerk	office	
3	C. R. Meghwal	office	
4	B. R. Ghoshal	Phy.	
5	Parresh m. Patil	Computer Dept.	
6	Pranab S. Patil	Computer Lab	
7	सदाशिव जठडे	डाटोदक	
8	Dnyaneshwar P. Mankar		
9	मधुकर पवार	अंगीकृत विभाग	
10	विहार राऊत	ग्रंथालय	
11	परेश खरपडे	ग्रंथालय	
12	राजर ए. मोरे	ग्रंथालय	
13	कपाल शिंदे	ग्रंथालय	
14	राजेश जी. पाटील	—11—	
15	Parresh Daxman Patil	—11—	
16	Bagal Vijaykumar v.	Library	
17	Harshad S. Raut	—11—	
18	पंढरीनाथ शि. वनखेडे	ग्रंथालय	
19	धर्मा लम. पाटील	—11—	
20	मिलींद पाटील	—11—	
21	खंडू शंकर घोडगे	ग्रंथालय विभाग	
22	सुरेश संपत कावळ	ग्रंथालय विभाग	
23	आनंद चिन्मया गंडलमोनी	ग्रंथालय विभाग	
24	कृष्णा मोदरेकर-चव्हाण	जीवशास्त्र	
25	श्री चंद्रकांत प्रल्हाद पाटील	जीवशास्त्र	
26	श्री. सचिन कमळाकर वर्तुळ	जीवशास्त्र	

26. Ajay B. Khawarwar

Edam.



General staff Meeting (NON-TEACHING) Date: 14/09/2022

Sr.No.	Name of the teacher	Dept.	Signature
1	Anil G. Bhoir	Phy	Bhoir
2	Ravi h. Jadhav	Ex-Sy.	Jadhav
3	Amogh Kuchewar	office	Amogh
4	Bipin Bhoir	Jr CS/IT	Bipin
5	Bhalesh Walinjkar	Phy	B.N. Walinjkar
6	Dilip S. Gosavi	office	Gosavi
7	Santosh B. Chavan	chem.	Chavan
8	Jayant M. Patil	IT	JPatil
9	Bhushang V. Patil	chem	Patil
10	Dattaram S. Bhandari	Chemistry	Bhandari
11	Vaibhav M. Bhuge	chemistry	Bhug
12	YASH S. Jadhav	office	Jadhav
13	सदेर साधव	chemistry	S-A JADHAV
14	Dinesh S. Gosavi	office	DGosavi
15	Rajesh K. Markari	—G—	RMarkari
16	Mahesh Y. Bhagulkar	Phy lab	Mahesh
17	Mahendra D. Khandogale	Phy Lab	Khandogale
18	Sunil S. Thakur	PHY Lab	Thakur
19	Mrs. Shradha S. Kotane	Office	Shradha
20	Mrs. Yogita V. Jadhav	Biotech	Yadhav
21	Mrs. Vaishali M. Chavhan	self finance	Chavhan
22	Mrs. Anagha Uday Gavalkar	Library clerk	Gavalkar
23	Mrs. Sushma G. Varth	Office	Varth
24	Mrs. Tejashri A. Lawar	office	Lawar
25	DR. H. L. ANDHAR	chemistry	HH

26 Savita V. Mane  
 27 Ravi B. Haldar

Library clerk  
 office

Mane  
 [Signature]



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Ref. No. :

**IQAC Meeting**










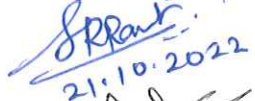


Date : \_\_\_\_\_

A meeting of the IQAC with all Criteria Team members was held on **21 October 2022** in O.S.M. Room at 11.30 a.m..

**Agenda:**

- To discuss queries on the SSR sent by NAAC
- Any other matter with the permission of the Chair.

The following members were present:

1. Dr. Arvind Ubale, Principal & Chairperson, IQAC 
2. Dr. Deepa Murdeshwar-Katre, Co-ordinator 
3. Dr. G. C. Savagaon, Vice-Principal & Special Invitee 
4. Dr. H. R. Khambayat 
5. Mrs. Amrita Jadhav 
6. Dr. Sakharam Dakhore 
7. Dr. Sunil Avhad 
8. Dr. Manish Tirpude 
9. Mrs. Bhavana Chauhan 
10. Miss Snehal Raut 
11. Miss Jeenal Gandhi 
12. Mr. Sairam Iyer 



Dr. Ubale chaired the meeting. He asked the members whether they had perused the SSR deviations that NAAC had sent and what assistance they would require to complete the uploading of the same. While other members felt that they would be able to provide all information required, the Extended Profile and Criterion 2 required documents to be endorsed and certified by the University. With the Diwali vacation starting from the next day, these documents could be sent to the University only on 27th October. Dr. Katre and Mrs. Jadhav said they would get the documents ready by then.

The meeting ended with thanks to the chair.



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Date : \_\_\_\_\_

## **IQAC Meeting**

An online meeting of the IQAC with all Criteria Team Heads was held on **16 November 2022** through Zoom at 5.30 p.m..

Agenda:

1. To share the result of the mock test attempted
2. To share points/ ideas learned at the Mumbai University workshop
3. To discuss what Departments need to keep ready at the time of the Peer Team Visit.
4. Any other matter with the permission of the chair

The following members were present:

1. Dr. Arvind Ubale, Principal & Chairperson, IQAC
2. Dr. Deepa Murdeshwar-Katre, Co-ordinator
3. Dr. A. V. Shelke, Vice-Principal & Special Invitee
4. Dr. H. R. Khambayat
5. Dr. Ajay Kamble, Librarian
6. Mrs. Amrita Jadhav
7. Dr. V. P. Bansode
8. Dr. S. T. Dongre
9. Mr. Sachin Pise
10. Dr. Sunil B. Avhad
11. Mrs. Pallavi Ahire
12. Mr. Dilip Vartak, Registrar
13. Mr. Ajay Kawatwar, Laboratory Assistant

Dr. Ajay Kamble hosted the meeting. The Principal chaired the meeting.

The Principal began with sharing the result of the mock test attempted, which was B+ and detailed the areas where we were below average or average, viz., Certificate Courses, project work by students, records of research papers and encouraging staff to contribute more. He gave an analysis of the reasons of this score. Areas where students could get scholarships beyond the government schemes had to be explored; we needed to host FDPs rather than just attending those of other colleges. He spoke of the need to now work on our Qualitative Metrics which would be evaluated at the Peer Team Visit.

Lessons brought back from the workshop conducted by University of Mumbai were shared by Dr Ubale and Dr Katre. How students could be involved in writing the report of the event held; how the report could be documented on the evening after the event and the same be digitized was discussed.

Dr Ubale suggested that duty leave and the remuneration of fees for participation and presentations at seminars/ webinars would be sanctioned only after the teacher submits the soft copy of presentation to the committee. A webpage on our website would have a digital folder where all links of research papers published by teachers would be uploaded. All members agreed that these should be implemented as early as possible.

It was resolved that this method of documentation of events or research papers be implemented.

Dr. Katre shared the list of files/ documents that was to be given to Heads of Departments as well as the points that should be covered in the Department presentation. Dr. Khambayat suggested that each department should make posters on different selected topics taught by the department. Dr. Pise added that one of the posters could be the list of achievers in the department. This was seconded by Dr. Katre. Dr. Dongre felt that some funds should be kept aside for this. Mrs. Pallavi Ahire revealed that the Department of Information Technology had already prepared posters with the help of the students and anyone who wished to could come to see them.

It was resolved that the list of files/ documents that was to be given to Heads of Departments as well as the points that should be covered in the Department presentation should be shared with the Heads of Departments at the earliest to help them start preparing.

Dr. Khambayat suggested that students could be roped in to put up attractive posters of the food items available in our canteen on the walls of the canteen. Dr. Katre seconded this.

It was decided that the cultural and sports students should be approached for this activity, since they were the ones to use the canteen facility most.

Dr. Pise raised the issue of cupboards in the corridor, many of which were not locked. Dr Ubale assured him that attention would be paid to this matter.

The meeting ended with thanks to the Chair.



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Ref. No. :

**IQAC Meeting**








Date : \_\_\_\_\_

A meeting of the IQAC members was held on **19 November 2022** in the Conference Room at 11.30 a.m..

**Agenda:**

- To add new members to the CAS Scrutiny Committee considering the increase in the number of eligible applicants for promotion
- Any other matter with the permission of the Chair.

The following members were present:

1. Dr. Arvind Ubale, Principal & Chairperson, IQAC 
2. Dr. Deepa Murdeshwar-Katre, Co-ordinator 
3. Mrs. Vandana Bendale 
4. Mrs. Amrita Jadhav 
5. Dr. Shriram Dongre 
6. Mr. Sachin Pise 
7. Mrs. Pallavi Ahire 
8. Mr. Dilip Vartak, Registrar 

Dr. Ubale requested Dr. Katre to chair the meeting. Dr. Katre said that Dr. Kamble and Mrs. Chauhan had sought leave of absence.

She spoke of the need to have more members in the College CAS Scrutiny Committee since there were a number of teachers eligible for promotion coming up. She pointed out that there were teachers eligible for Professorship too and expressed the view of the current College CAS Scrutiny Committee that there is need for a Professor to be in the committee to scrutinize these cases. Dr. Ubale seconded this.



He proposed the inclusion of Mrs. Arundhati Bane and Dr. V. P. Bansode in the College CAS Scrutiny Committee for checking the files of those eligible for Stage 1 to 2, 2 to 3 and 3 to 4. Mrs. Bendale seconded the proposal. Dr. Katre suggested the name of Dr. Sudhir Nikam, Professor, Department of English, B.N.N. College for the scrutiny of the files of those eligible for Professorship. Dr. Pise seconded the suggestion.

It was resolved that Mrs. Arundhati Bane and Dr. V. P. Bansode would be included in the College CAS Scrutiny Committee for checking the files of those eligible for Stage 1 to 2, 2 to 3 and 3 to 4 and Dr. Sudhir Nikam from B.N.N. College would be included in the committee for those eligible for Professorship.

Mrs. Jadhav made a request to make more copies of the CAS Manual available for staff. She pointed out that there was only one copy in the library and one in the office. Dr. Katre requested Mr. Vartak to make 5 more copies, 3 for the CAS Scrutiny Committee and one more each for the office and library. Mr. Vartak agreed to do so.

It was resolved that more copies of the CAS Manual would be made available for the staff.

At the end, Dr. Ubale told the members that they should, especially now, be of assistance to the Departments while they were preparing for the NAAC Peer Team visit. All members present promised their co-operation and support as always.

The meeting ended with thanks to the Chair.



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Ref. No. :

**IQAC Meeting**

Date : \_\_\_\_\_

A meeting of the IQAC with members selected for NAAC Peer Team Visit committees was held in the Rajani Hall at 12.15 p.m. on **3rd January 2023**.

**Agenda:**

1. To discuss and plan committees for the upcoming NAAC Peer Team Visit
2. Any other matter with the permission of the Chair

The list of members present is attached.

The Principal chaired the meeting. He spoke on the upcoming NAAC Peer Team visit and informed the members present that committees have been made for the same. The list was read by Dr. Shelke and approved by all the members.

**Principal:** Dr. Arvind Ubale

**IQAC Co-ordinator:** Dr. Deepa Murdeshwar-Katre

**Core Committee:**

Dr. Arvind Ubale  
Dr. Deepa Murdeshwar-Katre  
Dr. G. C. Savagaon  
Dr. A. V. Shelke  
Mrs. Srimathi Narayanan  
Dr. V. P. Bansode  
Dr. S. T. Dongre  
Mr. Dilip Vartak

**Reception:**

Dr. G. C. Savagaon/ Mrs. Srimathi Narayanan  
Dr. V. P. Bansode  
Dr. H. R. Khambayat

**Liaison Officer:** Dr. S. T. Dongre

**Cultural Programme Committee:**

Dr. Sakham Dakhore  
Mrs. Amrita Jadhav  
Mr. Piyush Rana

**Housekeeping and Dept. Requirement:**

Mrs. Arundhati Bane  
Mr. Dilip Vartak  
Mr. Amar Madia  
Mr. Kiran Panchal  
Mrs. Aditi Yadav

**Correspondence:**

Dr. Deepa Murdeshwar-Katre  
Mrs. Srimathi Narayanan  
Mrs. Greta Dabre  
Mr. Ajay Kawatwar  
Mr. Pranay Gharat

**Technical Support:**

Dr. Ajay Kamble  
Mrs. Sushma Brahmankar  
Dr. Manish Tirpude  
Mrs. Meghana Gaglani  
Mr. Sachin Dhodi  
Mr. Ajay Kawatwar  
Mr. Pranay Gharat  
Mr. Mahesh Raut

**Refreshment:**

Mrs. Vaishali Wankhede  
Mrs. Beena Patil  
Mr. N. B. Bangar  
Dr. Sachin Pise

**Discipline:**

Staff and students of Campus Discipline  
Committee

**Office Documentation:**

Dr. Manish Tirpude  
Mrs. Amrita Jadhav  
Mr. Dilip Vartak  
Mr. Pranay Gharat  
Mr. Sadashiv Jathade  
Mrs. Shraddha Kotare

The meeting ended with thanks to the Chair.



## NAAC Preparation committee Meeting

Date: 03/01/2023

Sr.No.	Name of the teacher	Dept.	Signature
1	Dr. A.W. Ubale	Principal	
2	Dr. Janki Savgaon	V-Principal	<i>[Signature]</i>
3	Dr. A.V. Shelke	V-Principal	<i>[Signature]</i>
4	Dr. Ajay M. Kamble	Librarian	<i>[Signature]</i>
5	Mrs. V.S. Wankhede	Botany	<i>[Signature]</i>
6	Ms. Rana Priyanka H	A/C	<i>[Signature]</i>
7	AMAR D. MADIA	Accountancy	<i>[Signature]</i> 03.01.23
8	Dr. Shriram T. Dongre	English	<i>[Signature]</i>
9	V. P. Bansode	English	<i>[Signature]</i>
10	S.K. Pise	Chem	<i>[Signature]</i>
11	Manish P. Tixpude	Physics	<i>[Signature]</i> 03.01.2023
12	Dr. H.R. Khambayat	Physics	<i>[Signature]</i>
13	V. S. Khopkar	Zoology	<i>[Signature]</i>
14	SRIMATHI NARAYANAN	Comp SC	<i>[Signature]</i>
15	Greta Dabre	Comp sci	<i>[Signature]</i>
16	Beena Patil	Physics	<i>[Signature]</i>
17	Aditi Yadav	Psychology	<i>[Signature]</i>
18	Supriya Mhatre	I.T.	<i>[Signature]</i>
19	M. N. Yaghlani	Maths	<i>[Signature]</i>
20	A. M. Bane	Maths	<i>[Signature]</i>
21	Ajay B. Kawatwar	Edam	<i>[Signature]</i>
22	संदेशिका लडाडे	अर्थशास्त्र	<i>[Signature]</i> 3/1/23
23	श्री. दिनेश वसंत	यंत्रशास्त्र	<i>[Signature]</i> 03/01/2023
24			
25			



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Ref. No. :

**IQAC Meeting**

Date : \_\_\_\_\_

A meeting of the IQAC was held in the Conference Room at 11 a.m. on **4th January 2023**.

Agenda:

1. To select members for Department Visits
2. Any other matter with permission of the Chair

The following members were present:

1. Dr. Arvind Ubale, Principal & IQAC Chairperson
2. Dr. A. V. Shelke, Vice-Principal & Special Invitee
3. Dr. G. C. Savagoan, Vice-Principal & Special Invitee
4. Dr. Deepa Murdeshwar-Katre, Co-ordinator
5. Mrs. Vandana Bendale
6. Mrs. Amrita Jadhav
7. Dr. S. T. Dongre
8. Mr. Sachin Pise
9. Dr. Manish Tirpude
10. Mrs. Pallavi Ahire

Dr. Ubale chaired the meeting. The minutes of the meeting held on 19<sup>th</sup> November 2022 were read and approved.

Discussions were held as to how many teams and how many members each team would have. A list of things to check was also decided on. A separate team would go to the two offices and important extra-curricular activities units.

It was realized that two visits per department would be necessary. Dates of the visits were finalized as 9<sup>th</sup> and 10<sup>th</sup> January 2023 for the first visit and 13<sup>th</sup> and 14<sup>th</sup> January 2023 as those for the second.

It was resolved that the following five teams would go to the departments listed:

**Team I**

1. Dr. Deepa Murdeshwar-Katre
2. Dr. S. T. Dongre
3. Mr. N. B. Bangar

**Departments to visit:**

1. Economics
2. Rural Development
3. Foundation Course
4. Marathi
5. Hindi

**Team II**

1. Dr. A. V. Shelke
2. Dr. S. B. Avhad
3. Mrs. Aditi Yadav

**Departments to visit:**

1. Political Science
2. English
3. Mathematics
4. Chemistry
5. Biotechnology

**Team III**

1. Dr. H. R. Khambayat
2. Dr. Sachin Pise
3. Mrs. Pallavi Ahire

**Departments to visit:**

1. Botany
2. Zoology
3. Accountancy
4. Computer Science
5. B.M.S. & B.B.I.

**Team IV**

1. Dr. Ajay Kamble
2. Dr. V. P. Bansode
3. Mrs. Greta Dabre

**Departments to visit:**

1. Information Technology
2. Geography
3. Psychology
4. Physics
5. Commerce

**Team V**

1. Mrs. Srimathi Narayanan
2. Mrs. Arundhati Bane
3. Dr. Manish Tirpude

**Departments to visit:**

1. Business Economics
2. Business Law
3. History
4. Library
5. DLLE
6. NCC
7. NSS
8. Cultural

**Office Visit Team:**

1. Dr. Arvind Ubale
2. Dr. Deepa Murdeshwar-Katre
3. Dr. A. V. Shelke
4. Dr. Ajay Kamble

**Departments to visit:**

1. Two offices
2. WDC
3. Canteen
4. Placement Cell
5. Sports
6. Rural Development

It was resolved that the first visit of the teams would include guiding those departments that needed help. The second one would be the final one. The teams would submit their reports to Dr. Shelke.

The meeting ended with thanks to the Chair.





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Ref. No. :

**IQAC Meeting**

Date : \_\_\_\_\_

A meeting of the IQAC and Criteria Heads was held on **30 January 2023** in the Conference Room at 12.15.p.m..

**Agenda:**

1. Preparation for NAAC Peer Team Visit
2. Any other matter with the permission of the Chair

The following members were present:

1. Dr. Arvind Ubale, Principal & Chairperson, IQAC

2. Dr. Deepa Murdeshwar-Katre, Co-ordinator

3. Dr. G. C. Savagaon; Vice-Principal & Special Invitee

4. Dr. A. V. Shelke, Vice-Principal & Special Invitee

5. Dr. H. R. Khambayat

6. Dr. Ajay Kamble, Librarian

7. Dr. V. P. Bansode

8. Mrs. Amrita Jadhav

9. Dr. S. T. Dongre

10. Dr. S. K. Pise

11. Dr. Sunil Avhad

12. Mrs. Pallavi Ahire

13. Dr. Manish Tirpude

14. Mr. Dilip Vartak, Registrar

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*  
30.01.2023

*[Signature]*

Dr. Ubale chaired the meeting.

The meeting began with Dr. Ubale urged the Criteria Heads to share the best points in their criterion so that he could integrate them in the institutional presentation. He instructed them to keep all their documents ready for perusal by the Peer Team. All Criteria Heads assured him that the documents were ready. Dr. Ubale then said that they had to guide departments in the preparation of the Visit and advise them on which areas.

It was resolved that all Criteria Heads would chalk out the best points in their criteria and share it with the Principal. They would also help the departments and their Heads prepare for the Peer Team Visit.

Dr. Bansode asked whether photos were required to be filed in hard copy and whether they should be in colour print. Dr. Shelke felt that hard copies needed to be filed, though it was not necessary to keep them in colour. Dr. Ubale seconded this.

It was resolved that hard copies of all photos be taken in black and white.

It was also resolved that the IQAC and Criteria Heads will meet regularly from now on and share their suggestions and feedback.

The meeting ended with thanks to the Chair.



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Ref. No. :

**IQAC Meeting**

Date : \_\_\_\_\_

A meeting of the IQAC and Criteria Heads was held on **2 February 2023** in the Conference Room at 12.15.p.m..

Agenda:

1. Preparation for NAAC Peer Team Visit
2. Future plans post NAAC visit
3. Any other matter with the permission of the Chair

The following members were present:

1. Dr. Arvind Ubale, Principal & Chairperson, IQAC
2. Dr. A. V. Shelke, Vice-Principal & Special Invitee
3. Dr. G. C. Savagaon, Vice-Principal & Special Invitee
4. Dr. Deepa Murdeshwar-Katre, Co-ordinator
5. Dr. H. R. Khambayat
6. Dr. Ajay Kamble, Librarian
7. Dr. V. P. Bansode
8. Mrs. Amrita Jadhav
9. Dr. S. T. Dongre
10. Mrs. Bhavana Chauhan
11. Dr. Sunil Avhad
12. Dr. Manish Tirpude
13. Ms. Snehal Raut

*[Handwritten signatures and initials next to the list of members]*

*[Handwritten signatures and dates: 02.02.2023]*



14. Mr. Dilip Vartak, Registrar

*Bansode*

15. Mr. Ajay Kawatwar, Senior Clerk

*K*

Dr. Ubale chaired the meeting.

The meeting began with each Criterion Head sharing what they felt were the best points to feature in the institutional presentation. Detailed discussions on each Criterion were held. Focus was given to the future plans under each Criterion that would pave the way for the institution to move to greater heights.

It was felt that the 'Earn and Learn' scheme could be re-introduced in the college. There was need to encourage students to participate in Science competitions, visit exhibitions. Plans to start a Commerce Lab were suggested by Mrs. Jadhav and seconded by Dr. Shelke. Dr. Bansode suggested the establishment of a Centralized Information Centre which was seconded by Dr. Avhad. Workshops on Adulteration Awareness were suggested by Dr. Avhad and seconded by Dr. Tirpude.

Dr. Khambayat suggested that a Maintenance Committee be formed who would monitor the maintenance of the infrastructure and submit a weekly report. This was seconded by Dr. Katre. Dr. Ubale suggested that student representatives of each class would take care of their classrooms and report any requirement to the Principal. Dr. Savagaon seconded this suggestion.

Dr. Ubale informed all that the registration of the Alumni Association was nearing completion. Mr. Vartak lauded his efforts in this regard. He also informed that the management had decided to give increments for staff of the Self-Financed Courses acquiring Ph.D. degree as per government regulations. The staff of Self-Financed Courses would also be benefited by Provident Fund and Gratuity. Everyone present appreciated this decision by the management.

Dr. Bansode suggested that the management create a Research Fund for staff and students to encourage research and scholarship not just among the staff but also students. This was seconded by Dr. Avhad. Dr. Kamble felt that the college office should consistently keep acquiring the latest digital technology. Dr. Ubale assured the members that these suggestions would be conveyed to the management.

The meeting ended with thanks to the Chair.