



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	VIDYAVARDHINI'S ANNASAHEB VARTAK COLLEGE OF ARTS, KEDARNATH MALHOTRA COLLEGE OF COMMERCE AND E.S. ANDRADES COLLEGE OF SCIENCE
Name of the head of the Institution	Dr. Santosh A. Shende
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02502332017
Mobile no.	9850487002
Registered Email	t23avcollegevasai@gmail.com
Alternate Email	avct23_principal@rediffmail.com
Address	Navghar Road,
City/Town	Vasai Road (W), Dist. Palghar
State/UT	Maharashtra

Pincode	401202																								
2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Urban																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Dr. P. Shashidharan																								
Phone no/Alternate Phone no.	02502332017																								
Mobile no.	9897789518																								
Registered Email	iqac@avc.ac.in																								
Alternate Email	avct23_principal@rediffmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	http://www.avc.ac.in/naac/AQAR_2016-17.pdf																								
4. Whether Academic Calendar prepared during the year	No																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>77.20</td> <td>2004</td> <td>16-Feb-2004</td> <td>16-Feb-2009</td> </tr> <tr> <td>2</td> <td>B++</td> <td>2.83</td> <td>2016</td> <td>04-Nov-2016</td> <td>04-Nov-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B+	77.20	2004	16-Feb-2004	16-Feb-2009	2	B++	2.83	2016	04-Nov-2016	04-Nov-2021
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1	B+	77.20	2004	16-Feb-2004	16-Feb-2009																				
2	B++	2.83	2016	04-Nov-2016	04-Nov-2021																				
6. Date of Establishment of IQAC	14-Jul-2004																								
7. Internal Quality Assurance System																									
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td>Orientation programme for</td> <td>05-Jul-2016</td> <td>300</td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	Orientation programme for	05-Jul-2016	300											
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Orientation programme for	05-Jul-2016	300																							

second and third year student on various co-curricular and extra-curricular activities in the college	2	
Orientation programme for first year students on the various co-curricular and extra-curricular activities in the college	22-Jul-2016 2	350
Orientation programme for first year students on the various co-curricular and extra-curricular activities in the college	23-Jul-2016 2	350
Departments guided for preparation of NAAC Peer Team Visit. Time table drawn for the same. List of files to be prepared handed out. Observations, feedback, taken during visit & reported to the Principal & management	31-Aug-2016 2	22
Departments guided for preparation of NAAC Peer Team Visit. Time table drawn for the same. List of files to be prepared handed out. Observations, feedback, taken during visit & reported to the Principal & management	01-Sep-2016 2	22
Departments guided for preparation of NAAC Peer Team Visit. Time table drawn for the same. List of files to be prepared handed out. Observations, feedback, taken during visit & reported to the Principal & management	02-Sep-2016 2	22
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
National Service Scheme (NSS)	NSS activities and annual camp	Ministry of Youth Affairs & Sports, Government of India	2016 365	85000

[View File](#)

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

By conducting an orientation programme for students on the various activities in the college, students came to know the variety of activities and facilities available like the National Service Scheme, National Cadet Corps, Department of Life long Learning and Extension Activity, Women Development Cell, Cultural and Sports activities and the library. As a result, there was more interest and participation among the student community.

The mock drills of presentations made by departments paid off and they went on well when the Peer Team arrived.

The suggestions of the IQAC of displaying the college logo in every building, displaying the vision and mission of the college in the main building was considered by the management and the boards were put up.

The efforts of the IQAC helped the college acquire a better grade.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Student feedback taken at the end of year 201516 to be analysed and presented to the Management.	Analysis of feedback taken from students done, tabled and presented to the Management.
Orientation programme for students of all years on the various co-curricular	Orientation programme for second and third year students was held on 5th

and extra-curricular activities to be conducted	July 2016 and for the first year students on various co-curricular and extra-curricular activities held on 22nd & 23rd July 2016. There was an improvement in student participation in these activities.
Help departments in preparing for the NAAC Peer Team Visit	Department visits were made on 31st August, 1 & 2 September 2016; observations made and the Management informed wherever necessary. Guidelines were given to the departments wherever necessary thus preparing them for the NAAC Peer Team Visit.
To welcome the NAAC Peer	NAAC Peer team visited college in September and granted B++ grade to the college
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	22-Sep-2016
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	18-Jan-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college is part of the MIS of the Directorate of Higher Education, Maharashtra State. Its user name is Principalavc. It has been using the System since the last few years. It uses 2 modules, viz., of Staffing Information and Academic Information. The college fills up the requisite information, usually, in the month of February. The following heads are filled under the Staffing Information: 1. General details of the office/institute 2. Details of courses conducted in the institute 3. Total approved seats 4. Details of approved

seats, designationwise 5. Details of approved seats, subjectwise The following heads are filled under the Academic Information: 1. Details of research activities in the institution - PhD 2. Details of M.Phil. students 3. Details of student enrolment in different courses 4. Details of minority students enrolment 5. Details of physically handicapped students enrolment 6. Details of hostel facility 7. Details of scholarship availing students 8. Details of availability of Physical Education facilities 9. Details of library 10. Details of physically handicapped students and expenditure thereon 11. Details of examination results 12. Breakup of fees received 13. Expenditure status of Plans Scheme The college also follows the guidelines of online admissions and enrollment of students with the University of Mumbai. The results of the first and second year are also sent online to the University for consolidation at the third year level (the University grants degrees to students on the cumulative performance of all 6 semesters). The marks of the Internal Tests / Projects of third year students are filled in online at the University of Mumbai portal for the same. The question papers of the semester end exams of first year to third years is sent online by the University by the Digital Exam Paper Delivery (DEPD) system i.e. Web link delivery of question papers.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curricula of all the academic programmes is followed by the college as per the recommendations of the Board of Studies of the said programmes of the University of Mumbai. Some senior teachers are members of the Boards of Studies who meet periodically and update the curriculum in accordance with social relevance and demand of the time. The college has the following tools for effective delivery of curriculum. a. The Principal of the college holds a general meeting of the teaching staff at the beginning of every year and appraises the essentials of curriculum planning. b. The Heads of different Departments call departmental meetings wherein the syllabus and the papers are discussed and the teaching process planned. c. Number of lectures and the weightage of the topics is followed as per the guidelines in the syllabus. d.

The timetable committee furnishes a well-assembled timetable for each course of both Undergraduate and Post graduate classes. e. Each Head of the Department draws up a timetable of his/her department and it is formally approved by the Principal. f. Faculty members prepare their lectures as per the syllabus and teach according to the allocated time-table under the guidance and watch of the Head of the Department. g. Each faculty member submits a Syllabus Completion form at the end of every semester. h. The institution conducts orientation programmes at the beginning of an academic year whenever possible, for the first year students and they are apprised of the college curriculum delivery and basics of its implementation. They are also acquainted with the co-curricular and extra-curricular activities and the library facilities of the college. i. The institution has got a well-equipped and extremely rich library for the advantage of the students. The learners are encouraged to visit the library and avail the resources like books, magazines, ebooks, online journals subscribed by the library. j. Appropriate and sufficient instrumentation service is provided to the students in the Science section for their practical classes. k. The Computer Science and Information and Technology Departments are fully equipped with latest computers and internet services for the conduct of practicals. l. Industrial visits and field visits are organised by different departments to make the implementation of the curriculum effective. m. Classroom instruction methods comprise of conventional as well as advanced methods i.e. use of Information and Technology (ICT) as per the requirements of different disciplines. n. For the effective delivery of the curriculum, the following teaching methods are used by the teachers: i. Chalk and talk method ii. Circulation of the hand-outs in the classroom iii. Group discussion and debates among the students during the class iv. Just in time teaching v. The teachers make WhatsApp groups of the students and share articles and videos pertaining to their subjects. vi. The students are also assigned to write projects with the intention of inculcating research culture in them. vii. PPTs, Skit Presentations, Seminars, film shows on the prescribed texts viii. Guest Lectures ix. The students are encouraged to refer department libraries .

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	06/06/2016	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Nil	06/06/2016
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	First year of all subjects offered	06/06/2016
BCom	First year	06/06/2016
BSc	First year of all subjects offered	06/06/2016
BMS	First year of all	06/06/2016

	subjects offered	
MA	Semester I & II of Economics	06/06/2016
MCom	Semester I & II	06/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	06/06/2016	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	TYBSc. (Zoology) (Project- Marine Science)	30
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>At present the feedback is collected by some departments from the students with reference to course content, teacher's quality of teaching, syllabus completion and organisation of lectures. All the students submit their individual opinion about the course content and other queries by means of specific questionnaires. The departments circulate the feedback forms towards the end of the academic year and collect them in a short period. The Head of each department facilitates the distribution of these forms among the students for the purpose of evaluation. The analysis is done at the departmental level using discussion method amongst the colleagues. If there is any deficiency on the part of the teacher, it is communicated to the concerned teacher by the Head of the Department. Attempt is made to improve the situations and finally making teaching and learning more enjoyable and effective. Although the feedback system for the stakeholders like employers, alumni, and parents is in a formalizing stage, the informal responses conveyed to the Principal, VicePrincipals, teachers and the office staff of the college are taken into consideration and efforts are made to make teaching learning process more student oriented.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics, English, Hindi, Political Science, History	1200	1177	1023
BCom	Financial Accountancy	1440	1800	1365
BSc	Zoology, physics, chemistry, Mathematics	720	832	674

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	3928	363	88	0	24

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
119	35	13	7	1	5

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

All the staff do their bit of mentoring students as and when required, but we have not kept a written record of the same.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4291	112	1 : 38

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
72	59	13	0	17

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Nil	Assistant Professor	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	3A00141	I	25/11/2016	23/12/2016
BA	3A00142	II	03/04/2017	26/05/2017
BCom	2C00141	I	25/11/2016	23/12/2016
BCom	2C00142	II	03/04/2017	23/05/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The various departments stick to the syllabus laid down by the Board of Studies, University of Mumbai. The guidelines and methods to initiate continuous internal evaluation are done at department level. The practice enables a student to understand and comprehend each concept of study at individual level. The faculty members refer to standard reference books prescribed by the University. The latest information is gathered by means of online resources in order to effectively implement the given curriculum. Each topic is covered in detail. Special attention is paid to slowlearners through differentiated learning process. Under the current CBCS system, some of the departments have introduced project based evaluation system in place of merely traditional evaluation practice. The students appear for internal examination during the term as also for the semester and /or final examination. The assessment method of the departments is objective and faithful. The students are given home assignments, tutorials (if any) and projects as a part of their continuous assessment process under the credit based system. • Institutions are bound with University rule of conducting internals of 25 marks. • Teachers have conducted class test but no official record is available. • Presentation topics are also given to students to improve their presentation ability. • Quiz and seminars are conducted by some departments. • Some of the staff regularly conduct test on general knowledge so that students are aware of the world around them. This help in shaping their perspective to life. • Most departments give practice lessons and feedback is taken according to the work done. • Students are guided for making notes • Some of the departments maintain a library of sorts where library books are lent to them for longer periods • In the English department, students are encouraged to read good reference books and making their own notes and are asked to make presentations on them. This aids in developing a deeper understanding of the concerned text as also developing their oral and cognitive skills.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250

words)

An academic calendar is prepared by the IQAC at the beginning of the year and a copy of it is given to all departments. This helps the teachers plan their lectures to cover the entire syllabus on time as well as prepare question paper sets whenever necessary. It helps students plan their schedule of study. Notices of different activities in the college are displayed from time to time on the board as well as on the LED display for the same.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://sites.google.com/site/vartakcollegeorg/Home>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
3A00141	BA	NA	459	89	19.39%

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[Although some departments take feedback from students, the college has not made a survey of student satisfaction. We have uploaded a sample of the Student Feedback form of the Dept. of Information Technology. The webpath for the same is http://avc.ac.in/iqac/studend%20feedback%20form%202016-17.pdf](http://avc.ac.in/iqac/studend%20feedback%20form%202016-17.pdf)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	NA	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	06/06/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	NA	NA	06/06/2016	NA

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	NA	NA	NA	NA	06/06/2016
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Zoology	1	7
International	Commerce	1	0
National	Physics	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Manohar Bhagirath	1
Dr. AbhilashaMagar	6
Bhavana Chauhan	7
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2016	0	NA	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2016	0	0	NA
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
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Attended/Seminars/Workshops	4	6	1	22
Presented papers	8	3	0	4
Resource persons	2	0	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Training Program	DLLE, College unit and Mumbai University	2	41
Today's Youth	DLLE, College	2	34
Blood Donation Camp	NCC, College Unit and J.J.Hospital	3	4
Disaster Management	NSS, College unit and Fire Brigade, V.V.M.C	2	35

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Rally	NCC, College Unit and Manikpur Police Station	Awareness Rally	3	50
Swacchha Bharat Abhiyan	NSS College Unit	Cleaning of campus	2	70
International AIDS Day	NSS College Unit	Aids Awareness	3	57

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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NA	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	NA	NA	06/06/2016	06/06/2016	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Oriental Insurance Company Ltd.	31/08/2016	Group Insurance	3056
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3147000	3100166

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
soul	Partially	2.0	2005

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	29839	0	894	103721	30733	103721
Reference Books	68017	0	1840	586663	69857	586663
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	NA	NA	06/06/2016
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	262	5	1	5	1	2	23	2	0
Added	0	0	0	0	0	0	0	0	0
Total	262	5	1	5	1	2	23	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

14 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
672000	450480	3125000	3046861

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link)

The Purchase Committee meets as per requirement in a year to take note of the equipments and instruments needed in laboratories, sports, furniture, fixtures and fittings. It calls for quotations from different organizations and purchases goods from the best bidder. The college has Annual Maintenance Contracts for a number of facilities. There is regular hardware maintenance for computers and software needed for laboratories, office and various departments is uploaded as and when needed. Computers are bought along with the licensed copies of Windows OS. All computers have Anti-virus software. Regular pest control is done in library and college office. The cleaning of the classrooms, labs, departments, offices and campus is outsourced. Since there are a lot of power cuts in our area, the college has installed a generator to cater to the needs of computer labs, the office and classrooms. The college was inundated by floods during the monsoon of 2017, during which most of the documents kept in the lower shelves of cupboards and drawers below the desks were destroyed since the college remained under 3 feet of water for more than 48 hours. The college filed a First Information Report regarding this with the Collector. Therefore, we have been able to upload only our AMC Details.

http://avc.ac.in/iqac/AMC_Detail_2016-17.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Late Padmashree Bhausahab Vartak Scholarship	1	250
Financial Support from Other Sources			
a) National	OBC Scholarship	298	994328
b) International	Nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Bridge Course (Accountancy)	03/10/2016	27	wipro
Mathematics (Biotech)	08/01/2017	19	Maths Dept. Vidyavardhini's Vartak College

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2016	Guidance for Competitive exam (Accountancy)	44	36	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	Infosys, wipro, capegemini	164	62
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	59	BA	Economics	Vidyavardhini's Annasahib Vartak College, affiliated to University of Mumbai	MA Part I
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports (Volleyball)	College	64
Sports (Chess)	College	33
Cultural	College	220
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	Gold	National	1	0	NA	Mandar Katkar

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a number of committees to help in the administration of the college. Some of these committees, viz., the Cultural Committee, NSS, NCC and DLLE have student representatives. The Cultural Committee selects one boy and one girl as Student Representatives from among those participating in cultural activities. These two help in encouraging fellow students to participate in various cultural activities and help the Committee when organizing an event or sending students for one in other institutes. The National Service Scheme or the NSS has one representative per unit of 100 students. In our college, we have 2 units and so, 2 representatives. The Department of Lifelong Learning and Extension (DLLE) of the University has a centre here and the committee has one representative for every 20 students. The new Maharashtra Universities Act came into force this year and we have been waiting for directives from the University regarding the formation of the new Students Council.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Marathi Vangmaya Mandal (Marathi Literary Association) is mainly managed by students. Various activities are held and teachers from the Marathi department guide students for these activities. In the Selffinanced departments and departments of Physics and History, the staff is granted permission to take students on study tours not related to the curriculum. In the Selffinanced departments, the staff chooses the places to take students on industrial tours. The management sponsors BITS, an intercollegiate fest organized and run by the students of the Selffinanced departments. The management has full faith in the

teachers in guiding students and believes that the reputation of the college depends on their dedication. Therefore, there is minimum or no interference by them in teaching activities. Sanctioning of teaching aids is done wherever required. The office is headed by a Registrar who assists the Principal in the administrative affairs of the college. Participative Management The college management gives funds to various science departments for purchasing and maintaining instruments and chemicals. Through Knowledge Resource Centre (Library) informs departments of budgetary provision for books to each department. The college has built a stateofheart auditorium exclusively for the students where programmes are arranged for the students. The college conducted one day workshop for students to familiarize them with the various co and extracurricular activities and library facilities in the college. Departments are encouraged to arrange guest lectures for students. Various committees manage the smooth running of the annual practices like cultural activities, sports, NSS, NCC, DLLE. The management provides kits and sportswear to students participating in sports. There are committees like the Antiragging and the Women Development Cell for students. The Campus Development committee looks after the requirements of the campus. The Examination Committee oversees the smooth conduct of the exams and declares results in record time. These committees also give suggestions that help in institutional development. The management felicitates teachers on Teachers' Day.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	In our institution, some senior staff members work as members of syllabus restructuring committees in the university like History, Zoology, English, Physics and Economics. Some are members of Board of Studies in the university. The institution strictly follows the guidelines of the University.
Teaching and Learning	While PPT, Debate, Group discussion, Lecture based teaching practices are carried out in our institute, teachers also deliver lectures and take practicals using ICT based technology. Some of the departments regularly take feedback from the students.
Examination and Evaluation	? Examination and Evaluation: Quality development strategies Choice Based Credit System CBCS (10 point) examination system has been implemented by college as per University of Mumbai's guidelines. The Digital Exam Paper Delivery (DEPD) system i.e. Web link delivery of question papers was introduced for the Semester I and II and all TY exams during this academic year. College has implemented the above system for the smooth conduct of the

examinations. OSM CENTRE: During the academic year 201617, on screen marking was started by the University. The college adopted the On Screen Marking (OSM) system for the TY exam assessment. This is a system of assessment implemented for the final year Degree and PG exams. Centralized Assessment Program CAP for F.Y. /S.Y. examination was implemented as per university norms. The Examination Committee declares results within the stipulated time. The committee also facilitates for photocopying and revaluation of papers to address the grievances of the students. An Unfair Means Committee scrutinizes the malpractices committed by students during the exam and due punishment is given to the defaulter. A marksheet with extra security features has been introduced from the academic year 201617 by college.

Research and Development

A research and RUSA committee is appointed by the Principal of the college to strengthen and motivate the faculty members for improving and enhancing the standard of learning and research. In our college there are two approved research centres, one in Economics and other in Zoology. Both the departments are well equipped and faculty is highly qualified with many research paper publications in national and international journals to their credit. Students are encouraged to participate in events organized by other colleges and the University to enhance their research activity among them.

Library, ICT and Physical Infrastructure / Instrumentation

Our college library has organized various activities like book fair, internal library book exhibition, best user awards, library orientation programme, multipurpose hall programme for getting knowledge and to attract more students in learning process. The Dept of Zoology and Selffinanced Courses liberally use ICT in teaching.

Human Resource Management

The institution has various committees that help in the administration of the college like the Timetable committee, Campus Development Committee, Discipline Committee, Admission Committee, Examination Committee, etc., the members of which are teachers who work in addition to

	<p>their teaching and assisting students. The college celebrates International Yoga Day, Diwali Pahat, Women's day, Voters Day, Constitutional Day, etc. The purpose of this events to create awareness in students and teachers. Teachers are encouraged to participate in national and international workshops, seminars and conference and various faculty development programmes.</p>
Admission of Students	<p>Admissions to the institutions are online as per University norms. Students then buy the prospectus and fill in the form therein. Students are admitted purely on merit basis. The admission are filled in with proper government roster and guidelines by the university.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Our administrative staff have access to computer and internet facility. The college uses the MIS for administrative purposes. Question papers of semester end exams of the college (first and third years) and practical exams of Computer Science and Information Technology are sent online by the University. College library is equipped with WiFi facility for the use of staff and students. Students can access information and some necessary documents on college web site. The college premises are under CCTV surveillance. All teaching and nonteaching staff records their attendance through biometric system.</p>
Administration	<p>The Principal is the administrative and academic head of the institution. He is assisted by the Registrar of the college in the administration. With an efficient office staff to manage the everyday affairs of the college and dedicated teachers and sincere students, the college has earned a reputation of being one of the best colleges in the University of Mumbai. It was awarded the Best College citation by the University in 201516.</p>
Finance and Accounts	<p>Fully equipped computerized methods are followed to keep records of all finances of the college. Advanced software is used to keep scanned documents and budget transactions accurate. The management checks,</p>

verifies the finance and accounts section periodically. Accounts are maintained regularly and in accordance with the Act and rules. Receipts and disbursements are shown correctly in the accounts. The cash balance and vouchers are in agreement with the accounts. A register of movable and immovable properties is maintained and changes in it are communicated to the regional office from time to time. Tenders are invited for repairs or construction involving expenditure exceeding Rs. 5000/-. The budget is filed in the form provided by Rule 16A.

Student Admission and Support

The college follows the admission procedure as per University norms. An Admission Committee of teachers spearheads the admission procedure in the college. The college adheres to the admission schedule sent by the University. The fees charged are also as per University guidelines only, with concessions given to the Reserved Category students. The management has a Students Aid Fund for the benefit of economically backward students irrespective of caste.

Examination

An exclusive room is provided with CCTV surveillance to maintain confidentiality according to University norms. The room is equipped with computers and laptops with webcams, printers and photocopiers. To meet with OSM requirement, the college has taken a proactive initiative and set up a wellfurnished OSM centre for onscreen marking for the TY and PG exam assessment. Our college OSM centre is utilized by teacher examiners from the neighbouring colleges and teachers from faroff colleges who stay close by

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Dr. K. N. Ghorude	International Conference 4-6 Feb 2017	Association of Principals	13200
2016	Mr. Shriram Dongre	National Conference in Aurangabad 9-10	The English Literator Society, Pune	2115

Dec 2016

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Nil	Nil	06/06/2016	07/06/2017	0	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	0	06/06/2016	07/06/2016	00

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
49	49	66	66

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
00	00	Students' Aid Fund (SAF)

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The financial audit is carried out by Mr Padhye Co. for external audit and Mr. R. Divekar carried out by Mr. R. Divekar every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Gymkhana Other Fee	1950000	Sports facilities, sports gear T-shirts, Cultural activities, NCC activities. Food provided daily to sportspersons, food provided to cultural students when practising for an event, and to NCC students during practice

and events. Travel expenses of all sports and cultural students. Remuneration for director. Rent for musical instruments.

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6.4.3 – Total corpus fund generated

2411004

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Mumbai (submitted form)	No	nil
Administrative	Yes	M.R.Padhye Co.	Yes	R G Divekar

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Many departments in the institute generate defaulters' list and display on notice board then institute send the letters to their parents arrange meeting with them.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

After the NAAC Peer Team Visit in 2004, the college brought in a number of changes. 1. 3 more Self-financed Courses, viz., BMS, BCom (Banking Insurance) BSc (Biotechnology) were introduced. 6 PG courses, also self-financed were started -- MA in History, Economics, Marathi, MCom, MSc in Computer Science Information Technology. 2. A fully qualified librarian was appointed and the library was shifted to the new 5-storeyed building. The library today has 2 storeys and a seating capacity of 300 students in the reading hall. 3. New audio-visual teaching aids were bought to enhance teaching, especially for the Self-financed courses. 4. Every desktop computer in the office was given internet facility. 5. In the library, SOUL software was uploaded and INFLIBNET was made available to staff and students. A number of books in Braille were bought for the visually challenged students. 6. The Examination Centre was completely computerized with the latest software to process first and second year results. 7. A photocopier was given space at the ground floor of the new building on the condition that he makes photocopies at a subsidized rate for students and staff. 8. Each department was allotted a room. Smaller departments shared one room. 9. Staff members undertook minor research projects. The Dept of Marathi undertook a major research project. 10. The canteen was given a large space and it was let to the Shramik Mahila Sangh, an NGO which employes destitute women and supplies subsidized good quality food in their outlet in Vasai. 11. The second floor of the new building has a spacious gymkhana where students play indoor games like chess, carrom and table tennis. A well equipped gymnasium provides free service to interested students and staff.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Dept. visit for NAAC Preparation	31/08/2016	31/08/2016	02/09/2016	22
2016	Orientation programme for students on various activities. (SY/TY students)	05/07/2016	05/07/2016	05/07/2016	300

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Social Awareness on Female Security	27/07/2016	27/07/2016	150	100
Programme organized by N.S.S	12/12/2016	12/12/2016	46	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> • Solar Panel installed in the year 2015 and the power being used to light the garden, campus and pathway and also to operate the fountain • FERN (Forum on environment and rehabilitating nature , Vermicomposting by Department of Zoology • Utilising wastage of plant material for composting an initiative by department of Botany • Grey water from zoology lab is lead into the garden

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	Yes	2

Ramp/Rails	Yes	2
Braille Software/facilities	No	0
Rest Rooms	Yes	2
Scribes for examination	Yes	2
Special skill development for differently abled students	No	0
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	05/09/2016	15	Traffic Control by NCC Cadets during Ganapati Festival	Control and regulate the heavy traffic in Vasai and its surrounding area	30
2016	1	1	15/06/2016	365	Providing Play area	Allowing local children to utilize college play ground	50
2016	1	1	15/12/2016	1	Drama	Addressing ladies security	5
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Students Prospectus	06/06/2016	An annual booklet provides all the details related to the vision and mission of the college. It has a detailed description of the

courses offered along with the syllabus and fee structure. The rules and regulations to be followed by the student also find a mention. The discipline and behaviour along with the do's and dont's is also mentioned. The facilities and services the student can avail are also made available. The examination pattern and the grading scheme is also provided

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National Yoga Day	20/06/2016	20/06/2016	30
College Founder's Birth day celebrated as "Prerna Day"	14/07/2016	14/07/2016	400
NSS students volunteered in One day event " Mazya swapnatil swachh bharat"	15/08/2016	15/08/2016	54
Students celebrate "Teachers Day"	05/09/2016	05/09/2016	22
NCC students celebrated unity day	31/10/2016	31/10/2016	40
NCC students participated in the "Tribute Run" held at worli , Mumbai	26/11/2016	26/11/2016	40
NSS students participated in event of World AIDS Day	01/12/2016	01/12/2016	50
Celebration of World Geography Day by Geography Dept	14/01/2017	14/01/2017	100
RD camp organized by RD Department	14/02/2017	15/02/2017	100
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Tree Plantation Program on 1st July 2016 organised by NSS . 50 students participated.
- RD camp at Krishi Vigyan Kendra Gholvad Dahanu, organized by

dept of RD • Save Beach program organized on Earth Day(22 nd April 2017) By NCC and 28 NCC Cadets participated • "Swachhta Pakhawada" organized on 15th September to 2nd October 2016 by NCC

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

• College Trust provides scholarship to economically backward students after thorough screening based on several parameters • Separate recess time allocated for students utilizing the staff room to enable diabetic students to take their injection/medicine on time. Initiative taken by department of Information Technology. • Observing two minute silence for the martyrs of 26/11 attack, Mahatma Gandhi and Dr.A.P.J. Abdul Kalam. An initiative by the Department of Computer Science. • Many Departments are maintaining Departmental Library(IT/CS/RD/Economics/English) that benefit students to gain quick access to notes and references • College organizes prayer to pay tribute to all freedom fighters, poets and saints on their respective death anniversary. • Installation of Sanitary Napkins dispenser for the benefit of girl students in their rest room. • Felicitation of teachers on "Teachers Day" by the College Management • Visit to "Samarth Ashram" Virar, organized by NSS to distribute clothes and food • Visit to " Victoria garden" a flower show Department Of Botany. The teachers and students of the Dept. of Botany take care of the college plants. • All departments use enotes and other facilities to reduce the usage of paper

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.avc.ac.in/bestpractices.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college strongly follows the college vision of providing accessible, affordable education to girls in and around Vasai. It provides equal opportunity to both boys and girls in all sectors. Girl students are motivated to be independent and self reliant in all activities .

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

The IQAC plans to continue to arrange for an Orientation Programme for students on co and extracurricular activities and the library. It will encourage departments to conduct seminars and workshops for their subjects for teachers. It will approach the management to start new courses as advised by the Peer Team. The IQAC plans to conduct a Green Audit too. It will approach some alumni to register an Alumni Association of the college. It will draft a new feedback form on the recommendations of the Peer Team and take feedback accordingly. It will approach nearby industries for collaborations.